

SERVICE-SAFETY COMMITTEE MEETING

JULY 8, 2013

The meeting was called to order at 5:00 p.m. by Chairman John Kevern. Committee members present were John Kevern and Mike Olmstead. Tom Mackin arrived at 5:03 p.m. Also present was Service Director Jon Eckel.

AWARD THE 2013 RESURFACING CONTRACT

Mr. Eckel reported that five bids were received for the 2013 Resurfacing Program. The lowest bid was from Bowers Asphalt and Paving for \$523,184.20. The amount budgeted is \$574,508.00 which leaves enough to cover contingencies and maybe do a few alleys. Mr. Eckel said we have had great luck with Bowers in the past. The Committee agreed 2-0 to recommend approval of a contract with Bowers Asphalt for the 2013 Resurfacing Program.

FIRE DIVISION OVERTIME REPORT

Chief Klein stated that the number of calls for the second quarter of 2013 was up slightly from last year, and the number of overtime hours was down from 401.5 in 2012 to 369 in 2013. At the end of the second quarter, overtime was over the anticipated budgeted amount by \$13,413.10. He said that since January 10th he has had an individual on some sort of leave, but this individual will be back on full duty July 22nd. In an attempt to reduce overtime costs, labor management meetings were held and it was agreed that Kelly days will not be moved if it would create overtime, and if employees have sick time totaling in excess of three shifts, they will have to obtain a doctor's note. Also, the daily minimum staffing was temporarily modified from five firefighter/paramedics down to four. Mr. Mackin asked if the Chief anticipates being below the budgeted amount and if so, when that will happen. Chief Klein said that he is cautiously optimistic that this fall, when they are fully staffed, they will get back in line. Mr. Olmstead asked if there have been any issues with the reduced staffing. Chief Klein said there have been some minor glitches where they have had to use mutual aid which delays response time, but there have been no catastrophes. Chief Klein added that he feels it would be noticed if we continued that policy long term.

There was a discussion regarding the recommendation in the Matrix report to use Emergency Medical Dispatching to better determine the proper equipment to send out on calls. Chief Paez said that EMD is a wonderful program, but we would have to add staff to implement it, so we would be spending more in dispatch to reduce fire overtime.

POLICE DIVISION OVERTIME REPORT

Chief Paez reported that police overtime for the first half of the year was \$76,076.79 which is under the budgeted amount of \$97,000. This amount is down approximately \$3,700 from the same period in 2012. He said that one officer recently left to go to the Township and one officer is off on leave because he was bitten by a prisoner and has a broken finger. The officer who left will be replaced on August 19th by one of our communications officer who is also a certified police officer.

Overtime for Communications officers for the first half of the year was \$17,183.34 which is under the budgeted amount of \$24,500. This is down \$2,246.87 from the same period last year.

AWARD THE PAVEMENT MARKING PROGRAM

Mr. Eckel reported that four bids were received for the Pavement Marking Program with the lowest bidder being Zimmerman Paint Contractors. The amount of the bid is \$51,207.09 and \$55,000 was budgeted. Mr. Eckel said we have worked well with Zimmerman in the past. The Committee agreed 3-0 to recommend approval of a contract with Zimmerman Paint Contractors for the Pavement Marking Program.

NOTICE OF LIQUOR PERMIT FOR KAZMAIRER'S MARKET

Mr. Eckel stated that Kazmaier's would like to do beer and wine tasting at their store at 127 East Second Street. Chief Paez said that he has no problem with this request. The Committee agreed 3-0 to not recommend a hearing for this request.

There being no further business, the meeting adjourned at 5:41 p.m.

Respectfully submitted,

John Kevern, Chairman
Service-Safety Committee