

SERVICE-SAFETY COMMITTEE

AUGUST 24, 2015

The meeting was called to order at 5:00 p.m. by Chairman Jim Matuszak. Committee members present were John Kevern, Jim Matuszak and Barry VanHoozen. Also present were Jon Eckel, Public Service Director, and Brody Walters, Planning and Zoning Administrator.

PERMISSION TO PURCHASE BATHROOM PACKAGE FROM ROMTEC THROUGH STATE COOPERATIVE PURCHASE PROGRAM

Mr. Eckel stated that he has been working with Mr. Walters on the downtown restroom project. He said that they went out to bid to have a new building built, but the bids came in extremely high and were above budget. Mr. Walters did some research and located a bathroom package available from Romtec. Mr. Walters explained that this is different from a pre-fab building because Romtec sends the kit and then you have your contractor assemble it on site. The Committee reviewed renderings of restrooms similar to the package that the Administration is proposing to purchase. The cost of the package through the State Purchasing Program is \$66,611.17. Mr. Walters said that an estimate has been received to do the brick and block work for just over \$8,000 which leaves over \$85,000 for site prep, assembly and the remaining supplies that will be needed to complete the project. Mr. Walters said that he feels with our budget this is the most cost effective way to proceed.

Mr. Matuszak asked how many square feet the building will be. Mr. Walters said that it is fourteen feet by twenty-four feet, so 336 square feet. Mr. Kevern asked how the building will sit on the property. Mr. Walters said it will be oriented so the doors will face Second Street. There was discussion regarding the placement of the building. Mr. Walters said that he anticipates it being six or seven feet back from the sidewalk which would put it close to being in line with the other buildings. Mr. Eckel added that they are trying to use as few parking spaces as possible. The Committee said that they would like to know how much Waterville paid for their restrooms and Mr. Eckel said that he will get that information and pass it along.

The Committee agreed 3-0 to recommend approval of purchasing the bathroom package from Romtec through the State Purchasing Program.

There being no further business, the meeting adjourned at 5:34 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Service-Safety Committee

Next meeting: Monday, September 28, 2015 at 5:00 p.m.