

SAFETY COMMITTEE

SEPTEMBER 11, 2017

The meeting was called to order at 6:00 p.m. by Chairman Nelson Evans. Committee members present were Nelson Evans, Jim Matuszak and Rick Rettig. Also present was City Administrator Bridgette Kabat.

NEW FIRE STATION

Ms. Kabat stated that the construction estimate provided by Lathrop was sent to City Council by email and contains all elements of the project except for the AV system, data system and demolition costs. She said that the estimate for the demolition work is \$22,000 and the AV and data system combined are expected to be less than \$100,000. She said the Administration is requesting that the Committee recommend approval of an ordinance authorizing the Collaborative to perform the remaining design and engineering services through the bid process under their contract. Mr. Rettig asked, outside of these costs, what other costs we are looking at. Ms. Kabat said they are not looking at purchasing additional equipment or hiring additional staffing, and the biggest redundant expense will be utilities. Mr. Rettig said he was thinking more along the line of soft supplies. Ms. Kabat said that the furniture, fixtures and equipment amount includes some of those costs like dishes, appliances, bedding, and beds. Chief Klein said that they plan on stocking meds at the current fire station and just pulling from that supply. He said that if they are redundant with the meds, they will have many of them expiring. Mr. Matuszak said that for years he heard that we could not build a second fire station because of the operating costs and if the utilities are the only operating cost, we could have done this years before. Ms. Kabat said that the biggest issue was staffing and we have now implemented a plan with part-time and full-time staffing. There was discussion regarding what was included in certain categories of the estimate, the contingency amounts, and the fees for the Collaborative. Ms. Kabat said that the Collaborative's fee is based on the costs that actually get expended. She said that there is an amount of trust that the elected officials have to put in the Administration that they are effectively managing all aspects of the project and that we are getting the building we want, and that we are not overbuilding or over designing an architectural monument to someone. Mr. Matuszak said that he trusts that the Administrator and Fire Chief will keep the costs as low as they can. Ms. Kabat said that she will keep the committee informed as the design construction estimate changes.

Jim Hagen, Avenue Road, asked if anyone has looked at the use of solar panels to keep down the utility costs. Ms. Kabat said that they have not gotten to that level of detail yet, but on other projects that she has been involved with they have looked at alternative energy. Mr. Hagen noted that the estimate of increasing costs for construction may go up over the next couple of quarters due to the recent hurricanes.

The Committee agreed 3-0 to recommend approval of an ordinance authorizing the Collaborative to perform the remaining design and engineering services through the bid process under their contract.

Ms. Kabat said that they will bring back the Lathrop contract at the next committee meeting. Mr. Matuszak asked that they be given a red line version so they can see the changes.

There being no further business, the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Nelson Evans, Chairman
Safety Committee

Next meeting: Monday, October 23, 2017 at 6:00 p.m.