

SAFETY COMMITTEE

SEPTEMBER 28, 2016

The meeting was called to order at 6:03 p.m. by Chairman Nelson Evans. Committee members present were Nelson Evans and Rick Rettig. Jim Matuszak arrived at 6:05 p.m.

LIQUOR LICENSE

Mr. Evans stated that a request was received regarding the liquor license for East of Chicago Pizza. Chief Paez said that the Police Division has no issues with the request. The Committee agreed 2-0 to not request a hearing on this matter.

REVIEW OF 2017 BUDGET – POLICE DIVISION

Chief Dan Paez reviewed the proposed 2017 budget for the Police Division. He explained that the increase in the budgeted amount for regular salaries is due to seven officers being eligible to retire next year. He said that he does not anticipate spending the additional funds, but it has to be budgeted in case any of those officers choose to retire. There was a discussion regarding the field training process and how long it takes for an officer to be trained given that so many officers will be able to retire next year. Chief Paez said it is not an issue safety-wise. He said that police training was increased in case we hire an officer that needs OPOTA training. Mr. Evans asked if continuing education for the officers is included in police training and Chief Paez said it is not. He explained that they try to do training in house so there are dollars in the overtime line item for training. Equipment Repairs and Maintenance has a \$2,700 increase because a lot of the equipment is software based and they require maintenance agreements. Chief Paez stated that in Building Repairs and Maintenance \$14,000 has been budgeted to replace the carpeting in the police station. The existing carpeting has been there since 2004. It will be replaced with carpet squares and the labor will be done in house. That line item also includes \$6,000 for an LED lighting upgrade. Chief Paez said that only one patrol vehicle is in the budget next year. He said the Tahoes are holding up about 70,000 miles longer than the Crown Vics did. He said the first Tahoe was purchased in 2011 and we haven't replaced one yet. Other large dollar items in the budget include an additional radar speed trailer for \$5,000. The current one is at least 20 years old and the biggest complaint that they receive is about speeding. The electric sign board will be shared with other divisions. The Right Stuff scheduling software is web-based and does all time off and schedule changes electronically. It also integrates with the Finance Department software. Chief Paez said that Maumee uses it for all of their employees and so does the Wood County Sheriff. Mr. Evans said that the company is good to work with, but he would grade the software at a C right now based on his experience at the Sheriff's Office. Funds are also budgeted for a Personnel Resource Allocation Project. Chief Paez explained that in the future some chief is going to stand before City Council and tell them that he needs more officers. He said that this project will help them to look ahead and see when they need to hire. It will look at staffing in a variety of ways and it does comparisons with other communities, looks at the demographics of the City, the number of miles in the City,

current districts including how often patrol cars will pass a certain location, and how many calls they can absorb before we start stacking calls. Chief Paez said that it will take a year to do it because we aren't currently tracking everything they need to do the study and at the end of the project you have a reusable piece of software. Mr. Evans asked if the Chief has seen what they do because we tried to do this with Matrix and it did not work. Chief Paez said that he has seen it and it's been used in several cities including Minneapolis and Corpus Christi, Texas.

Mr. Matuszak asked the Chief how he thought this year was going, and Chief Paez said that overtime will be down and most other line items are right on track. Mr. Matuszak asked for the spreadsheets for 2014 and 2015 with totals.

OTHER BUSINESS

The Committee discussed a day and time for future committee meetings and decided on the fourth Monday of the month at 6:00 p.m. following the Finance and Economic Development Committee meeting.

There being no further business, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Nelson Evans, Chairman
Safety Committee

Next meeting: Monday, October 24, 2016 at 6:00 p.m.