

SERVICE-SAFETY COMMITTEE MEETING

NOVEMBER 13, 2013

The meeting was called to order at 5:00 p.m. by Chairman John Kevern. Committee members present were John Kevern and Tom Mackin. Mike Olmstead was absent. Also present were Mathew Beredo, Law Director, Jon Eckel, Service Director and Doug Dariano, City Engineer.

CITIZENS' CONCERNS

Charles and Jennifer Phlegaar, 401 West Front Street, were present to discuss several issues. Mr. Phlegaar said he received a letter from the Planning and Zoning Division telling him that he had to move a concrete gorilla out of the right of way. He said he moved it, but he did not understand why he had to because it was not a safety issue. Mr. Phlegaar also expressed concerns that there are a lack of crosswalks on Front Street and people speed down the street. Mr. Eckel said he would be happy to look into the lack of crosswalks, and Chief Paez said that he will have officers monitor speed in the area. Mr. Phlegaar requested that he be allowed to put a gate at the end of his driveway which is in the right of way. The Committee suggested that he make a formal request to the City Administrator so it can go through the proper process. Mr. Phlegaar also said that he feels it would be good for the folks on Front Street to have vehicular access to the City's right of way behind their homes. Mr. Kevern said that they will need to discuss this with the City Administrator and get back to him.

A resident was present to ask about a four way stop at Wood Creek and Seminary that was discussed at last month's meeting. Chief Paez said that they did a speed survey over a week's time. He said that four traffic violations and seven warnings were issued, but they did not find a significant speed issue. He said the average speed was 27 miles per hour. The resident thanked Chief Paez for the increased presence in the area.

RECOMMENDATION OF CHRISTINE ARDLEY TO STREET TREE COMMISSION

Christine Ardley was present to be considered for appointment to the Street Tree Commission. The Committee thanked her for her willingness to serve and agreed 2-0 to recommend that she be appointed to the Street Tree Commission.

PERMISSION TO HIRE APPRAISER FOR RIGHT OF WAY ACQUISITION SR25/ECKEL JUNCTION ROAD INTERSECTION IMPROVEMENTS

Mr. Dariano stated that there is money budgeted in the 2013 and 2014 budgets for the design and construction of improvements for the State Route 25/Eckel Junction Road intersection. The road will need to be widened which will affect eleven parcels with three owners. We have to use a State certified appraiser because the affected properties are on a state route. Two proposals were received with the low bid coming from American Property Analysts, Inc. in the amount of \$27,900. The Committee agreed 2-0 to recommend approval of a contract with American Property Analysts, Inc.

2014 POLICE DIVISION BUDGET

The Committee reviewed the Police Division budget at the previous meeting, but Chief Paez was available for questions. There was discussion regarding the replacement police vehicles, office equipment and maintenance, and other expenses. Chief Paez said that the webcheck service for fingerprinting is paid out of other expenses and then the revenue we receive is deposited into the general fund. Mr. Kevern asked about the school resource officer. Chief Paez said the expense of \$75,672 is shown, but the Schools will reimburse the City for \$52,175. Mr. Mackin asked how that revenue would be shown and Chief Paez said he would have to check with the Finance Director.

2014 FIRE DIVISION BUDGET

Chief Klein was present to answer the Committee's questions about the Fire Division budget. Mr. Kevern asked about the Fire Station improvements listed in the budget. Chief Klein said that the HVAC system is twenty years old and needs some work done. They would also like to install some energy saving lighting and look into a more energy efficient door. Mr. Mackin asked about Other Expenses, EDP and Furniture and Fixtures. Chief Klein said that Furniture and Fixtures has gone up because they weren't replacing things for years and now they need to get items like a new washer and dryer. He said that EDP expenses are for a couple of computers and they would like to migrate to having computers in the vehicles. Other Expenses increased because the Code Red system that was paid for out of the Mayor's budget has now been split between the divisions using it. The Committee also discussed the proposed radio system, supplies and overtime. Mr. Mackin stated that at the Finance Committee meeting there was a question about how to include the Police and Fire Pension costs, not in the budget, but in the overall cost. Mr. Mackin said that this is a policy question and there needs to be some discussion about the accounting approach. The Administration has been asked to take a look at it.

DEPARTMENT OF PUBLIC SERVICE 2014 BUDGET

The Committee reviewed the 2014 budget for the Department of Public Service. Mr. Eckel stated that the Crew Cab pick-up replaces an existing truck in the Parks Bureau. There was a discussion regarding the sign inventory and regarding resurfacing. Mr. Mackin asked about Other Expenses and Mr. Eckel said that the Code Red program and a Sign Board are included in that amount. Mr. Eckel said that he is asking for two additional employees, but in 2001 we had four more people than we do now.

There being no further business, the meeting adjourned at 6:12 p.m.

Respectfully submitted,

John Kevern, Chairman
Service-Safety Committee

The next meeting date is Monday, December 2, 2013 at 5:00 p.m.