

PUBLIC UTILITIES COMMITTEE

FEBRUARY 26, 2020

The meeting was called to order at 6:30 p.m. by Chairman Jonathan Smith. Committee members present were Jan Materni, Jonathan Smith, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, Laura Alkire, Law Director, and Alice Godsey, Director of Public Utilities.

AGREEMENT WITH CT CONSULTANTS

Ms. Godsey requested approval of a contract with CT Consultants in the amount of \$67,590 for design services for the Fort Meigs ditch. The design work would include cleaning out/regrading the ditch bottom; stabilization of the ditch banks where appropriate; realignment of the ditch in selected areas within the easement/right of way; and investigation/incorporation of mitigation options for ditch siltation. The base design fee is \$35,600 and the cost of temporary construction easements is \$14,240. Ms. Godsey requested that an additional \$17,750 be approved as a placeholder for two of the options included in the proposal. She said that these two items may not be needed but they will not know until the base design is completed. The Committee agreed 3-0 to recommend approval.

CHANGE ORDER NUMBER ONE – JONES & HENRY – DEWATERING IMPROVEMENTS AT WWTP

Ms. Godsey requested approval of a change order in the amount of \$34,263 to the contract with Jones and Henry for dewatering improvements at the Wastewater Treatment Plant. She explained that the electrical components were found to have some deterioration because they are in a corrosive environment. She said that they would like to replace the electric panel and move it out of the corrosive environment. The Committee agreed 3-0 to recommend approval of the change order.

DISPOSAL OF VEHICLES

Ms. Alkire stated that per the Ohio Revised Code, any vehicle valued at over \$1,000 needs to be disposed of legislatively. She requested approval of two resolutions disposing of a 2010 Ford Crown Vic and a 2009 Ford F-250. Ms. Godsey said that both vehicles have been replaced with new vehicles. The Committee agreed 3-0 to recommend approval of the legislation.

BACKFLOW PREVENTION

Ms. Kabat reported that the Administration is reaching out to Local 50 for assistance in doing the backflow inventory for commercial, industrial and retail customers. On the residential side, we are required to annually send out educational information to residential customers regarding back-flow and cross connections, and how they can self-report if they have certain types of connections. She said that once the flyer is ready, it will be sent to Council members ahead of time in case they receive questions about it.

AMENDED BUDGET

Ms. Kabat reviewed the changes to the budget in the water and sewer funds. She said that there are dollars on both the water and sewer side for renovations at the Public Utilities building at 211 East Boundary Street. She said that the Administration is trying to get a handle on what the needs of the department are and what they will be in the future. She invited the Committee to go on a tour of the building.

OTHER BUSINESS

Ms. Kabat stated that Mr. VanHoozen had previously asked about a ditch maintenance plan. She informed the Committee that our Stormwater Coordinator is working with the Deputy Public Utilities Director on a plan that contains all drainage ditches that fall under our jurisdiction and prioritizing them in terms of what we need to address first and then putting them on a regular rotation.

There being no further business, the meeting adjourned at 6:51 p.m.

Respectfully submitted,

Jonathan Smith, Chairman
Public Utilities Committee

Next meeting: Wednesday, March 25, 2020 at 6:30 p.m.