

PUBLIC UTILITIES COMMITTEE

AUGUST 23, 2017

The meeting was called to order at 6:00 p.m. by Chairman Jonathan Smith. Committee members present were Jonathan Smith, Barry VanHoozen and Becky Williams. Also present were Bridgette Kabat, City Administrator and Alice Godsey, Director of Public Utilities.

OPWC APPLICATION – MULBERRY/PINE WATER LINE REPLACEMENT

Ms. Godsey requested authorization to apply for an Ohio Public Works Commission (OPWC) grant. She said that the Mulberry/Pine Street Water Line Replacement project is currently in design. It will replace 4" cast iron pipes with 8" PVC pipes. The maximum amount of the grant is \$275,000 and the project is estimated to be a million dollars. Applications are due September 9, 2017 and if we are successful, the grant funds would be released July 1, 2018. The Committee agreed 3-0 to recommend approval of the grant application.

DITCH MAINTENANCE GUIDE

The Committee discussed the Ditch Maintenance Guide that had previously been sent to them. Mr. Smith read an email from Beth Krolak, 1552 Elk Court, who had reviewed the guide and offered her comments and suggestions relating to the communications section. Scott Anderson, 1599 Watermill Lane, was present and asked several questions about the work that was done on the Fort Meigs Road ditch last year. He also said that he would email some options for fencing to the Committee. There was discussion regarding the next step. Ms. Kabat said that once the Guide is accepted, then the consultant will do the hands on run through, assess the ditch and let us know what the next steps are with this ditch. She said that she contacted Hull & Associates about the related practices that are referenced in the Guide, and they will be adding a related practices section to the Appendix. Ms. Williams asked if the forms in Appendix A-D were used before. Ms. Godsey said they were not, Hull prepared those forms. Ms. Williams asked if the map of ditches was updated by Hull and Ms. Godsey said that it was not in their scope. Mr. VanHoozen asked if anything in the Guide jumped out to Ms. Kabat and Ms. Godsey. Ms. Kabat said that there is a lot of useful information and a lot of common sense, and she likes the clarification of routine versus non-routine maintenance. Ms. Godsey said that she likes the assistance and direction on communication and they were looking for an outside perspective on that. Ms. Kabat said that ditch maintenance in the past has been haphazard and spotty. This Guide will help to systematically tackle the ditches and maintain them on a regular basis. Mr. Smith said that this item will also be on next month's agenda to give everyone more time for review.

There being no further business, the meeting adjourned at 6:36 p.m.

Respectfully submitted,

Jonathan Smith, Chairman
Public Utilities Committee

Next meeting: Wednesday, September 27, 2017 at 6:00 p.m.