

HEALTH, SANITATION & PUBLIC UTILITIES COMMITTEE

AUGUST 27, 2013

The meeting was called to order at 6:04 p.m. by Chairman Todd Grayson. Committee members present were: Todd Grayson and John Kevern. Tim McCarthy was absent. Also present were City Administrator Bridgette Kabat, Law Director Mathew Beredo, Public Service Director Jon Eckel, City Engineer Doug Dariano, and Director of Public Utilities Tim Warren.

CONSIDERATION OF APPOINTMENT TO LITTER CONTROL BOARD

Mr. Eckel recommended Matthew Kaczinski as the student representative to the Litter Control Board. Mr. Kaczinski was unable to be present at the meeting due to a scheduling conflict. Mr. Eckel said that Mr. Kaczinski's mother is on the board, so he is familiar with the board and how it works. The Committee agreed 2-0 to recommend appointment of Matthew Kaczinski to the Litter Control Board.

UPDATE REGARDING THE NEW REFUSE/RECYCLE SERVICE

Judy Hagen reported that we are consistently maintaining a curbside recycling rate of 24% which is up from 18% in 2012. Mr. Grayson asked what kind of savings we would recognize from this 6% increase in recycling. Mr. Eckel said that the tipping fees are \$46 per ton and the 6% translates to about 50 tons a month so about \$2,300 a month. Mr. Eckel said that the only Workers' Comp. claim since changing to the automatic collection was at the very beginning when they were still getting out of the truck more often to place stickers on the toters. Mr. Kevern asked if the toters are holding up okay. Ms. Hagen said that they have had only a few minor issues. She said the additional 48 gallon toters are on their way and will be distributed once they arrive.

Ms. Hagen said that she attended the August 6th Wood County Commissioners meeting and gave a presentation regarding the City's transition to single stream curbside recycling. She noted that we have discontinued Saturday cardboard drop-off because of a lack of participation, although drop-off cardboard recycling overall has remained consistent. Ms. Hagen reported that we sold 5,000 of our red recycling bins to Ravenna, Ohio for a dollar a piece which will help pay for the 48 gallon toters.

TRANSIT SERVICE PERFORMANCE UPDATE

Ms. Kabat reported that through Sunday, August 25th, Ride Right has provided 825 rides. She said that a brochure has been prepared outlining services offered and work is being done to make it into a tri-fold brochure. Ms. Kabat said that they are looking at mailing costs or to see if it can be included with utility bills. Mr. Grayson said if they can be mailed with the water bills fantastic, but he is leery about spending money to mail them out. He said that he considers this a service of necessity and every ride costs tax

dollars. Mr. Grayson asked how we are doing on the budget. Ms. Kabat said that we have only paid one monthly invoice and it was approximately \$18,000. Mr. Grayson noted that it would be great if we could reduce the millage.

PERMISSION TO AWARD CSSD 210 AND WATERLINE WORK

Mr. Dariano reported that bids were opened on August 21, 2013 for Cherry Street Sewer Separation District 210 and waterline work on Findlay, Pine, Seventh and in the alleys. He noted that this is the third to the last sewer separation district and this project began in 1990. Four bids were received with the lowest bid coming from Anderzack Pitzen. The bid was for \$2,023,911.20 and \$2,235,000 was budgeted. Mr. Dariano said that we have worked with Anderzack Pitzen before and have had no issues. The Committee agreed 2-0 to recommend approval of a contract with Anderzack Pitzen.

PERMISSION TO HIRE ARCADIS FOR BIDDING AND CONSTRUCTION, RPR AND PROJECT INSPECTION FOR CSSD 210

Mr. Dariano requested permission to enter into a contract with Arcadis for resident project inspection and bidding and construction services for Cherry Street Sewer Separation District 210. The contract amount is \$237,500 and \$271,000 was budgeted. Mr. Grayson asked if this was bid out. Mr. Dariano said that the City did an RFP earlier this year, and for this type of work Arcadis was considered the most qualified. Mr. Beredo added that State law prohibits engineering and architectural services from being awarded based on price. The Committee agreed 2-0 to recommend approval of a contract with Arcadis.

RESOLUTION TO ADVERTISE FOR BIDS FOR PHASE III WASTEWATER TREATMENT PLANT IMPROVEMENTS

Mr. Warren stated that he has kept the Committee apprised on the progress of Phase III improvements to the Wastewater Treatment Plant, and we are now at the stage where we need to advertise for bids. He said this will allow bids to be opened in mid-October and will keep us on schedule with the Ohio EPA. The Committee agreed 2-0 to recommend approval of a resolution to advertise for bids.

SANITARY SEWER CREDIT FOR 1031 LOCUST STREET

Mr. Warren requested approval of a \$2,164.24 sewer credit for the resident at 1031 Locust Street. They had a back-up sump pump that malfunctioned. The credit represents the sewer charges for the water that did not enter the sanitary sewer system. Mr. Kevern asked if we still have the policy that only one credit is granted per household. Mr. Eckel said that there have been two exceptions to this and both times he presented it to the Committee. The Committee agreed 2-0 to recommend approval of the credit. (A motion is needed.)

ORDINANCES AUTHORIZING THE STREET LIGHTING ASSESSMENT AND
STREET TREE ASSESSMENT TO BE ADDED TO THE PROPERTY TAX BILL

Mr. Eckel requested approval of ordinances authorizing the street lighting assessment and street tree assessment to be added to the property tax bill. Mr. Eckel said that other than the grants received to deal with the emerald ash tree borer, this represents the entire budget for street trees. Mr. Grayson said that he would like to discuss paying for these items out of the general fund instead with City Council, but he does not want to hold up the process. The Committee agreed 2-0 to recommend approval.

There being no further business, the meeting adjourned at 6:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Todd Grayson", with a long horizontal flourish extending to the right.

Todd Grayson, Chairman
Health, Sanitation, and Public Utilities Committee

Next meeting date: Tuesday, September 24, 2013 at 6:00 p.m.