

SPECIAL PLANNING & ZONING COMMITTEE MEETING

JULY 1, 2013

The meeting was called to order at 4:43 p.m. by Acting Chairman Joe Lawless. Committee members present were Joe Lawless and Tom Mackin. Tim McCarthy was absent. Also present were City Administrator Bridgette Kabat, Law Director Mathew Beredo, and Planning and Zoning Administrator Brody Walters.

Mr. Beredo stated the purpose of the meeting was to discuss the management of easements. He said prior to 2006 when the Planning and Zoning Code was changed, plats went through the Planning and Zoning Committee but they now go through the Planning Commission. Mr. Beredo said the Administration is requesting general authorization from City Council to manage easements, including accepting and modifying them. Ms. Kabat stated that Mr. Beredo did some research and these have been handled inconsistently. Sometimes they have gone to City Council and other times they have not. She said the Administration would like to set up a system to keep track of the easements and any modifications.

Mr. Lawless said that he thought they were always handled administratively. Mr. Mackin asked if there are any dangers or possible abuse. Mr. Walters said that it would be hard to abuse since easements are set up because of necessity. Mr. Lawless asked how the Administration plans to handle the easements. Ms. Kabat said that they will probably go through CREAD to ensure that it is acceptable legally and that it is in line with the water and sewer lines. Mr. Beredo said it is going to come down to what the engineers and utility people say we need. If there is a 50' easement and the engineers say we only need 30', the property owners should be able to use their property.

The Committee agreed 2-0 to recommend approval of the ordinance giving the Administration authorization to manage easements.

There being no further business, the meeting adjourned at 4:58 p.m.

Respectfully submitted,

Joe Lawless, Acting Chairman
Planning & Zoning Committee