

PLANNING AND ZONING COMMITTEE

SEPTEMBER 23, 2015

The meeting was called to order at 5:11 p.m. by Chairman Tim McCarthy. Committee members present were John Kevern and Tim McCarthy. Tom Mackin arrived at 5:21 p.m. Also present was Brody Walters, Planning and Zoning Administrator.

APPOINTMENT TO HISTORIC LANDMARKS COMMISSION

Ted Rogers was present to be considered for appointment to the Historic Landmarks Commission. Mr. McCarthy and Mr. Walters explained the role of the Historic Landmarks Commission. The Committee thanked Mr. Rogers for his interest and willingness to serve. The Committee agreed 2-0 to recommend that he be appointed to the Historic Landmarks Commission.

DISCUSSION REGARDING REQUEST FROM AVERY THOMPSON

Avery Thompson, a twelve year old from Perrysburg, was present to discuss the letter she sent to the Mayor outlining why she believes chickens should be allowed in Perrysburg. Mr. McCarthy explained that according to our Planning and Zoning Code farming activities are not allowed in residential districts. He said that the issue went to the Planning Commission several years ago and they decided not to advance any proposal for a change to the Code. Mr. McCarthy asked Mr. Walters to get together the information from 2009 and perhaps discuss this with the Law Director. The Committee thanked Ms. Thompson for her presentation and said they will keep her updated.

2016 PLANNING AND ZONING BUDGET

The Committee reviewed the proposed 2016 Planning and Zoning budget, focusing mainly on the contracts line item and the Deputy Planning and Zoning Administrator's position. The contracts line item is increased by 67% in the 2016 budget to \$50,000. Mr. Walters explained that the contracts line item is used for items such as survey work and to help identify the scope of projects. Mr. Mackin stated that once you start spending several thousand dollars, it is a project of sufficient scope that it should come to City Council. Mr. McCarthy asked for the budget numbers for 2011 and 2012 for the contract line items. Discussion regarding filling the vacant Deputy Planning and Zoning Administrator focused mainly on what duties this individual would have. Mr. Walters stated that he believes it is time to do a review of the entire Planning and Zoning Code, which is ten years old, and he envisions this person relieving some of his workload so he could focus on the Code. The Committee agreed to further discuss the budget next month.

DISCUSSION REGARDING ARCHITECTURAL REVIEW COMMITTEES (ARC'S)

Mr. Walters reviewed the role of ARC's within Planned Business Parks. He stated that the level of accountability and participation is not there and decisions are being made by the ARC's that are not consistent with our expectations. Mr. Walters likened it to the fox watching the hen house. Mr. Mackin asked how these work in other communities. Mr. Walters said that he has never seen these committees function with so much public

input. Since no action was being requested on this matter, the Committee agreed to discuss it further at the next meeting.

There being no further business, the meeting adjourned at 6:08 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Timothy C. McCarthy". The signature is written in a cursive, flowing style.

Timothy C. McCarthy
Chairman, Planning and Zoning Committee

Next meeting: Wednesday, October 21, 2015 at 5:30 p.m.