

PLANNING AND ZONING COMMITTEE

OCTOBER 3, 2016

The meeting was called to order at 5:00 p.m. by Chairman Tim McCarthy. Committee members present were Tim McCarthy, Jonathan Smith and Becky Williams. Also present were Bridgette Kabat, City Administrator, Karlene Henderson, Law Director, and Brody Walters, Planning and Zoning Administrator.

Appointments to Board of Zoning Appeals and Planning Commission

The Committee went into Executive Session at 5:01 p.m. to consider the appointment of public officials. They returned from Executive Session at 5:12 p.m.

Ms. Williams and Mr. McCarthy agreed to recommend approval of the appointment of Andrew Lorenz to the Planning Commission. Mr. Smith abstained.

The Committee agreed 3-0 to recommend approval of Roberto Vela to the Board of Zoning Appeals.

Heminger Annexation

Ms. Henderson reported that we have received a request to do an expedited type 1 annexation for a parcel on Fort Meigs Boulevard that is approximately two-tenths of an acre. The property is needed for the development of a AAA Travel Center that is proposed for the old DC Ranch area. Ms. Henderson said all parties are in agreement, the Administration has no issues with it, and the applicant is paying all the costs associated with the annexation.

The Committee agreed 3-0 to recommend approval of legislation regarding the Heminger Annexation.

Other Business

Krista Kiessling, 947 Maple Street, was present regarding her proposal to permit chickens in the City. She said that she sent an email to City Council showing the comparisons with other communities the same size as Perrysburg, and addressing concerns raised at the last meeting and other popular concerns about chickens. Mr. Walters said that currently there is a code amendment before the Planning Commission to clarify how the Code is currently being applied. The matter has been tabled as the Planning Commission has been informed that another code amendment will be presented that Mr. Walters assumes will propose chickens be permitted under certain circumstances. Ms. Kiessling said that she is proposing that up to twenty permits to keep chickens be approved. She said that Lakewood has a population of 50,000 and they allowed 50 permits so she figured with Perrysburg's population around 20,000 that 20 permits would be a good number. She said that another aspect of her proposal would be that classes be required for the chicken owners and the classes would be paid for by the sale of t-shirts. Ms. Williams asked Ms. Kiessling how many people in the City

currently own chickens. Ms. Kiessling said that there are ten that she knows of. Ms. Kiessling asked if she needed to make another presentation to this committee before moving on to the Planning Commission. Mr. McCarthy said that Ms. Kiessling can send the proposed amendment to Mr. Walters and he can put it in the City's format before sending it to the Planning Commission members.

2017 Budget

The Committee reviewed the Planning and Zoning Division's proposed 2017 budget. Mr. Walters stated that the contracts – inspection line item has been substantially increased but it has no effect on the overall budget because those costs are reimbursed to the City by the developer. Mr. McCarthy asked if there are funds for potential training for subordinate bodies. Ms. Kabat said that there is a separate account for training for appointed boards but it is not in the Planning and Zoning budget. Mr. Walters noted that the budget also includes a new copier/printer. He explained that as the current machine gets older, the cost of the maintenance agreement goes up and because of the age of the current machine, a new one will pay for itself within five years. There was also a brief discussion about what the contracts line item is used for. Mr. Walters and Ms. Kabat explained that those dollars are used for surveys and for creative or aesthetic, yet functional, portions of projects. For example, benches and a patio were added outside the downtown restrooms and an electronic sign directing traffic to the Williams Road business park is being added to SR25 improvements.

There being no further business, the meeting adjourned at 6:03 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Timothy G. McCarthy". The signature is written in a cursive, flowing style.

Tim McCarthy, Chairman
Planning and Zoning Committee

Next meeting: Wednesday, October 19, 2016 at 5:00 p.m.