

PLANNING & ZONING COMMITTEE MEETING

NOVEMBER 20, 2013

The meeting was called to order by Chairman Tim McCarthy at 5:00 p.m. Committee members present were Joe Lawless, Tom Mackin and Tim McCarthy. Also present were Planning and Zoning Administrator Brody Walters and Law Director Mathew Beredo.

APPOINTMENTS TO HISTORIC LANDMARKS COMMISSION

Alex Heard, Emily Crego and Charles Hablitzel, Jr. were all in attendance to be considered for appointment to the Historic Landmarks Commission. Mr. McCarthy explained the role of the Historic Landmarks Commission and thanked them for their interest and willingness to serve. The Committee agreed 3-0 to recommend that they be appointed to the Historic Landmarks Commission.

SHARMA ANNEXATION – RESOLUTION OF SERVICES

Mr. Beredo stated that a resolution of services was previously approved for the Sharma annexation, but the annexation needed to be withdrawn and filed again because of a change in the properties to be annexed. The property owner had initially planned on doing a lot split that would have had part of a lot in the City and part in the Township. They have since decided to bring the entire parcel into the City and then do the lot split. The Committee agreed 3-0 to recommend approval of a resolution of services for the Sharma annexation.

REVIEW OF 2014 P & Z BUDGET

The Committee reviewed the 2014 Planning and Zoning budget. The Committee asked about the contract line item, which is being doubled in the 2014 budget. Mr. Walters explained that in the past survey work for various projects including annexations has been paid for from this account. He said there is nothing specifically earmarked for these funds, but it is for ongoing projects and unforeseen items that the Engineering Division may not have enough funds to cover. Mr. Mackin said that the Administration should make some budget adjustments for any such overruns, so that City Council can know if a project runs over budget. Mr. Beredo said he will discuss it with Mr. Creps. Mr. McCarthy asked about the amount budgeted for economic development (\$2,000.00). He said he hopes the City is spending more than that amount on economic development efforts. Mr. Walters said that the amount in the Planning & Zoning budget

only covers printing expenses for promotional items. The Committee agreed 3-0 to recommend approval of the 2014 Planning and Zoning budget.

There being no further business, the meeting adjourned at 5:28 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Timothy G. McCarthy". The signature is written in a cursive, flowing style.

Tim McCarthy, Chairman
Planning & Zoning Committee

Next regular meeting date: Wednesday, December 18, 2013 at 5:00 p.m.