

PERSONNEL COMMITTEE

JANUARY 3, 2017

The meeting was called to order at 6:02 p.m. by Chairman Barry VanHoozen. Committee members present were Nelson Evans, Tim McCarthy and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, Kelly Chalfant, Human Resource Manager, and Alice Godsey, Director of Public Utilities.

PROPOSED STORM WATER TECHNICIAN

Ms. Chalfant called attention to an email sent to the Committee with a job description and pay range for a new Storm Water Technician position. Ms. Kabat stated that this position is in the recently approved 2017 budget. Mr. Evans asked what prompted this position to be created. Ms. Godsey said that this position was created to deal with the requirements from the Ohio EPA and the USEPA. Job responsibilities also will include inspection of construction sites and follow-up, monitor storm water outfalls, and preparation of reports. Ms. Godsey said that the job description was prepared using job descriptions from similar positions. Mr. VanHoozen asked what is being requested from the Committee. Ms. Kabat stated that they would like to have legislation at the second City Council meeting in January to add language to Chapter 266 creating this position and adding the pay range.

The Committee agreed 3-0 to recommend approval of the job description and pay range for the Stormwater Tech Position.

There being no further business, the meeting adjourned at 6:08 p.m.

Respectfully submitted,

Barry VanHoozen
Chairman, Personnel Committee

Next meeting: Tuesday, January 24, 2017 at 5:00 p.m.