

February 12, 2021

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the February 16, 5:30 p.m. meeting in Council Chambers,
Municipal Building**

- Approve meeting minutes from January 7th 2021 meeting
- Review proposed legislation for changes to Section 266 of the Administrative Code
- Request Executive Session for the purposes of discussing collective bargaining.

Respectfully submitted

Kelly L. Chalfant