

February 21, 2019

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the February 26th 5:00 p.m. meeting in Council Chambers,
Municipal Building**

Request to amend all job descriptions for non-bargaining unit employees to remove residency requirement language

Introduce/Review: Proposals for wage and compensation study for non-bargaining positions

Update on status of hiring for various open positions

Update from Law Director, Laura Alkire: training opportunities for council.

Respectfully submitted

Kelly L. Chalfant