

February 17, 2017

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the February 28th meeting at 5:00 p.m. meeting in Council
Chambers, Municipal Building**

Review proposed addition of the position of Police Support Services Supervisor

Executive Session to discuss compensation (Per Mr. McCarthy's request)

Respectfully submitted

Kelly L. Chalfant