

PERSONNEL COMMITTEE

MARCH 22, 2022

The meeting was called to order at 5:01 p.m. by Chairperson Cory Kuhlman. Committee members present were Cory Kuhlman and Kevin Fuller. Tim McCarthy was not present. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and Kelly Chalfant, Human Resources Manager.

CITIZEN'S CONCERNS

None.

APPROVAL OF PRIOR MONTH'S MINUTES

There being no objections, the minutes of the March 3, 2022 meeting were approved 2-0.

REVIEW PROPOSED UPDATES TO SECTION 266 OF THE CODE

Ms. Chalfant walked the Committee members through each part of Section 266 of the Code briefly and answered questions as they went along. Mr. Fuller wanted to know about conflicts with bargaining employees and Ms. Chalfant explained that this purely applies to non-bargaining employees. Mr. Kuhlman would like a time of year where Personnel Committee looks at raises, comparisons of neighboring jurisdictions and their pay, positions we are looking to hire for in the next year, and any other financial aspects relating to the Committee. The Committee agreed 2-0 to send these onto City Council for approval.

REVIEW THE CHARTER REVIEW PROCESS

Mr. Kuhlman stated that there has been interest in having the Law Director portion of the Charter changed, so that they are overseen by the Mayor and City Council directly. The first proposed change would be to eliminate the language that the Law Director is under supervision of the City Administrator. Mr. Kuhlman also mentioned the possibility of having a provision that requires all Department and Division heads to attend City Council and pertaining Committee meetings. Mr. Kuhlman would like to discuss this with City Council as a whole at a Council meeting.

REVIEW STATUS OF THE DEPUTY CITY ADMINISTRATOR'S POSITION

Ms. Kabat stated that so far she has surveyed twenty-eight different Municipalities similar in size to Perrysburg. Nineteen of these have a City Administrator and four of those nineteen have a Deputy City Administrator. Elaine Pantorno is requesting position descriptions from those jurisdictions. Ms. Kabat would like to figure out how this position would function, either as her shadow or with their own specific responsibilities. Mr. Kuhlman would like to keep this on the agenda.

OTHER BUSINESS

Mr. Fuller wanted to mention the potential of having a Wage Enforcement Coordinator, to accrue revenue from non-City projects where they essentially are not paying taxes. He noted that it is a

unique position that more than pays for itself and actually accrues revenue the City is missing out on. Ms. Kabat stated that she will discuss this with Amber Rathburn and Steve Bronder.

There being no further business, the meeting adjourned at 5:49 p.m.

Respectfully submitted,

Cory Kuhlman, Chairperson
Personnel Committee

Next meeting: Tuesday, April 26, 2022 at 5:00 p.m.