

PERSONNEL COMMITTEE

APRIL 24, 2018

The meeting was called to order at 5:00 p.m. by Chairperson Becky Williams. Committee members present were Barry VanHoozen and Becky Williams. Tim McCarthy was absent. Also present were Bridgette Kabat, City Administrator, and Kelly Chalfant, Human Resources Manager.

EMPLOYEE HANDBOOK

Ms. Chalfant said that they are still working on some formatting issues for the table that they would like to include in the employee handbook and are waiting for some updated verbiage. Ms. Kabat said the table is a grid that will show compensation and benefits. There was a brief discussion about how the handbook would be updated and how employees would be notified.

WE CARE TLC CLINIC UPDATE

Ms. Kabat reported that she and Mr. Creps had their weekly conference call update today about the We Care Clinic. She said that they may use a local temporary doctor until they are able to find someone for the position permanently. Ms. Kabat said that interviews are being done for a nurse practitioner, and we will be included in the final round of interviews. She estimated that the health center remodeling should be done by the beginning of May. Mr. VanHoozen asked if the process is going as they thought it would. Ms. Kabat said that it is a little behind due to the number of physicians who have existing contracts with the major medical centers in the area.

COLLECTIVE BARGAINING AND COMPENSATION

Mr. VanHoozen moved to go into Executive Session at 5:10 p.m. to discuss collective bargaining and compensation. Seconded by Ms. Williams.

The Committee returned from Executive Session at 6:07 p.m., and there being no further business, the meeting adjourned.

Respectfully submitted,

Becky Williams
Chairperson, Personnel Committee

Next meeting: Tuesday, May 22, 2018 at 5:00 p.m.