

PERSONNEL COMMITTEE

APRIL 26, 2016

The meeting was called to order at 5:00 p.m. by Chairman Barry VanHoozen. Committee members present were Tim McCarthy and Barry VanHoozen. John Kevern was absent. Also present were Bridgette Kabat, City Administrator and Kelly Chalfant, Human Resource Manager.

Ms. Chalfant stated that the position of Assistant Plant Manager at the Wastewater Treatment Plant has been vacant for some time and the Administration would like to look at revising the job description based on some requirements they have received from the Ohio EPA. Ms. Kabat requested that the Committee go into Executive Session to discuss the job description and salary range.

Mr. VanHoozen moved to go into Executive Session at 5:03 p.m. Mr. McCarthy seconded.

The Committee returned from Executive Session at 5:36 p.m.

There being no further business, the meeting adjourned at 5:37 p.m.

Respectfully submitted,

Barry VanHoozen
Chairman, Personnel Committee

Next meeting: Tuesday, May 24, 2016 at 5:00 p.m.