

PERSONNEL COMMITTEE

JUNE 28, 2016

The meeting was called to order at 5:00 p.m. by Chairman Barry VanHoozen. Committee members present were John Kevern, Tim McCarthy and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator and Kelly Chalfant, Human Resource Manager.

Mr. VanHoozen moved to go into Executive Session at 5:00 p.m. to discuss personnel matters including compensation. Mr. McCarthy seconded.

The Committee returned from Executive Session at 5:23 p.m.

The Committee agreed 3-0 to recommend approval of the Wastewater Treatment Plant Assistant Manager job description and pay range, and they agreed 3-0 to recommend that the Assistant Manager position along with the Deputy Planning and Zoning Administrator position, which was inadvertently left off when wage ranges were revised in December 2015, be added to Section 266.15-2.

There being no further business, the meeting adjourned at 5:24 p.m.

Respectfully submitted,

Barry VanHoozen
Chairman, Personnel Committee

Next meeting: Tuesday, July 26, 2016 at 5:00 p.m.