

PERSONNEL COMMITTEE

SEPTEMBER 22, 2020

The meeting was called to order at 5:06 p.m. by Chairman Cory Kuhlman. Committee members present were Cory Kuhlman and Tim McCarthy. Jim Matuszak was absent. Also present were Bridgette Kabat, City Administrator, and Kelly Chalfant, Human Resources Manager.

DISCUSSION REGARDING PROPOSED CODE OF CONDUCT FOR ELECTED AND APPOINTED OFFICIALS

Mr. McCarthy called attention to examples of Codes of Conduct that were forwarded by Council President Jonathan Smith. He stated that both the Belmont and Rifle, CO codes have provisions regarding conduct with each other at public meetings and conduct with the public at public meetings. Mr. Kuhlman said that he is looking for a process for violations and the code from Rifle has that. He said the main goal is providing for proper decorum at meetings and following through if that is not upheld. Ms. Kabat said that Ms. Alkire asked the OML for examples and if they receive any, they will forward them to City Council. She said that the Administration will also check with neighboring communities. No action was taken, and Mr. Kuhlman asked that this item remain on the agenda for next month.

REPEALS FOR SECTION 266 OF THE ADMINISTRATIVE CODE

Ms. Kabat distributed proposed modifications, revisions and recommendations to repeal for part of Section 266. She said that she and Ms. Chalfant spent time with Ms. Alkire and reviewed items that are in this section that are covered by collective bargaining agreements or the handbook so they no longer need to be included. She said they were not looking for action at this meeting. She said the goal is to bring a packet for review at each meeting and then request action be taken at the following meeting.

OTHER BUSINESS

Ms. Kabat stated that she will scan and email the Personnel budget for discussion at the next meeting. Mr. Kuhlman asked about the status of hiring the City Engineer. Ms. Kabat said first round interviews were conducted with five candidates and they are in the process of making a decision regarding the second round. Mr. Kuhlman said that he appreciates that the Administration is having City Council involved in the process.

There being no further business, the meeting adjourned at 5:43 p.m.

Respectfully submitted,

Cory Kuhlman, Chairman
Personnel Committee

Next regular meeting: Tuesday, October 27, 2020 at 5:00 p.m.