PERSONNEL COMMITTEE

SEPTEMBER 24, 2013

The meeting was called to order by Chairperson Sara Weisenburger at 5:00 p.m. Committee members present were Todd Grayson, Tim McCarthy and Sara Weisenburger. Also present were City Administrator Bridgette Kabat, Law Director Mathew Beredo, and Human Resources Manager Kelly Chalfant.

UPDATE ON MANAGEMENT TRAINING

Ms. Chalfant reported that approximately 30 staff members attended professional development courses regarding Effective Discipline and Conflict Resolution. Ms. Chalfant said the feedback was mixed. Ms. Kabat said there were more positive comments on Effective Discipline. The Conflict Resolution seminar was more about conflict among colleagues not supervisors dealing with employees' conflict. Ms. Kabat said that they are continuing to look at other opportunities to improve supervisory skills.

OTHER BUSINESS

Ms. Kabat said that the Administration requests an Executive Session to discuss collective bargaining issues. Ms. Weisenburger moved to go into Executive Session at 5:07 p.m. Mr. Grayson seconded. The Committee returned from Executive Session at 5:55 p.m.

There being no further business, the meeting adjourned at 5:55 p.m.

The next meeting is Tuesday, October 22, 2013 at 5:00 p.m.

Respectfully submitted,

Sara Weisenburger, Chairperson
Personnel Committee