

October 17, 2013

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the October 22nd meeting, 4:30 (new time) p.m. in Council
Chambers, Municipal Building**

Regular Meeting

Executive Session to discuss collective bargaining, employment and personnel matters
regarding compensation

Regular Meeting:

Review of proposed budget for the HR Office for 2014

Respectfully submitted,

Kelly L. Chalfant