

October 18, 2019

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the October 22 5:00 p.m. meeting in Council Chambers,
Municipal Building**

Review proposed HR Budget

Review updated 5 Year Personnel Plan

Review WeCare Clinic Utilization information

Discuss proposed change of the job title of Public Utilities Commissioner to Deputy Director of Public Utilities

Respectfully submitted

Kelly L. Chalfant