

October 22, 2020

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the October 27, 5:00 p.m. meeting in Council Chambers,
Municipal Building**

- Discuss proposed code of conduct for elected and appointed officials
- Review proposed changes to the City Engineer's job descriptions and salary range
- Review proposed repeals and updates for Section 266 of the Administrative Code
- Review the proposed 2021 budget for the HR Office

Respectfully submitted

Kelly L. Chalfant