

October 21, 2021

MEMORANDUM

TO: Personnel Committee

FROM: Kelly L. Chalfant

**SUBJECT: Agenda for the October 26, 2021, 5:00 p.m. meeting in Council Chambers,
Municipal Building**

Approve meeting minutes from the July 27th Personnel Committee meeting

Review proposed changes for various section 266 of the Administrative code

Discuss Law Director and Prosecutor positions, potential amendments to the code and suggested sections of review of the charter concerning those positions

Respectfully

Kelly L Chalfant