

PERSONNEL COMMITTEE

NOVEMBER 24, 2020

The meeting was called to order at 5:06 p.m. by Chairman Cory Kuhlman. Committee members present were Cory Kuhlman, Jim Matuszak, and Tim McCarthy. Also present were Bridgette Kabat, City Administrator, and Kate Sandretto, Law Director.

DISCUSSION REGARDING PROPOSED CODE OF CONDUCT FOR CITY COUNCIL

The Committee reviewed the latest draft of the legislation establishing a code of conduct for City Council members. Ms. Sandretto stated that the legislation includes language addressing frivolous charges. The Committee recommended changes to the proposed legislation including a section on treatment of the public. Mr. Kuhlman said that he would like to move this on to City Council and do a first reading at the next meeting. The Committee unanimously agreed to forward the legislation on to City Council.

REVIEW PROPOSED REPEALS AND UPDATES FOR SECTION 266 OF THE ADMINISTRATIVE CODE

Ms. Kabat reviewed proposed repeals and updates for Section 266 of the Code. She said that the language proposed to be changed is either covered by contract, is in the employee handbook or needs to match what is in the handbook, or is no longer relevant. There was discussion regarding the probationary period and reduction of compensatory time permitted to be used each year for non-bargaining unit employees. Ms. Kabat explained that in some cases there is only one person doing a particular job and the more time off the employee takes, the more the City may need to contract with outside firms to cover their absence. The Committee unanimously agreed to recommend approval of the proposed changes to Section 266. Ms. Kabat distributed the next set of proposed changes to Section 266 to the Committee for discussion at the next committee meeting.

OTHER BUSINESS

Mr. Kuhlman asked if the City Engineer's position will be discussed at a future meeting. Ms. Kabat said that it will be, and they are in the process of gathering information.

There being no further business, the meeting adjourned at 6:07 p.m.

Respectfully submitted,

Cory Kuhlman, Chairman
Personnel Committee

Next regular meeting: Tuesday, December 22, 2020 at 5:00 p.m.