

PERSONNEL COMMITTEE

DECEMBER 14, 2015

The meeting was called to order at 5:00 p.m. by Chairman Barry VanHoozen. Committee members present were Todd Grayson and Barry VanHoozen. Tim McCarthy arrived at 5:08 p.m. Also present were Bridgette Kabat, City Administrator and Kelly Chalfant, Human Resource Manager.

UPDATES TO PERSONNEL POLICY, CHAPTER 266

The Committee reviewed several changes to Chapter 266 of the Codified Ordinances regarding changes to the Personnel Policy regarding tobacco use, military leave, optical reimbursement, paternity leave and addresses/phone numbers. Ms. Kabat said that the original language regarding tobacco use was put back in, cellphones were added to the section regarding addresses and phone numbers, and the section on military leave was reviewed to be sure it is in compliance with Federal law. The Committee agreed 2-0 to recommend approval of the proposed changes.

Mr. VanHoozen moved to go into Executive Session to discuss compensation. Mr. Grayson seconded and the Committee went into Executive Session at 5:04 p.m. The Committee returned from Executive Session at 5:56 p.m.

CHANGES TO SALARY RANGES

The Committee agreed 3-0 to recommend the proposed changes to the salary ranges for non-bargaining unit positions. Mr. Grayson noted that these changes are to the salary ranges; these are not pay increases for the individuals in these positions.

There being no further business, the meeting adjourned at 6:10 p.m.

Respectfully submitted,

Barry VanHoozen
Chairman, Personnel Committee