

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

FEBRUARY 8, 2022

The meeting was called to order at 5:32 p.m. by Chairperson Mark Weber. Committee members present were Mark Weber and Jonathan Smith. Tim McCarthy was not present. Also present were Bridgette Kabat, City Administrator, Amber Rathburn, Finance Director, Khayla Trego, Deputy Finance Director, and Nathan Sommers, Software Specialist.

APPROVAL OF PRIOR MONTH'S MINUTES

There being no objections, the minutes of the January 11, 2022 meeting were approved 2-0.

ESRI CONTRACT FOR IT

Mr. Sommers explained that ESRI (Environmental Systems Research Institute, Inc.) is the industry leader in GIS software. As the City grows, more people are using GIS tools for management purposes, disaster planning, analyzing Police, Fire, and EMS runs. This is a three year agreement. Mr. Smith wanted to know why ESRI was selected and if there are other companies that do this. Mr. Sommers explained that there really is not; we could go through a third party, but would still be using ESRI products. The Committee agreed 2-0 to recommend this to City Council.

BANKING DEPOSITORY AGREEMENT

Ms. Rathburn explained that every five years the City bids their banking services. Ms. Rathburn and Ms. Trego sent letters to every bank that has a branch in Perrysburg, as well advertised it in the Messenger Journal for two weeks. They received four bids and determined that they will stay with Huntington. They have the lowest fees and they are happy with their current services. The Committee agreed 2-0 to recommend this to City Council.

2022 BUDGET AMENDMENT

Mr. Smith noted the increase for Wednesdays at Woodlands. Ms. Kabat confirmed that this will add four more events, taking it through the end of August. Mr. Smith was curious about the cost of recycling materials. Ms. Kabat will pass along to City Council members the updated numbers for recycling, along with the glass recycling at OI. Ms. Kabat stated that ARPA funds could be used for Safe Routes to School.

FINANCE DIRECTOR'S REPORT

Mr. Weber wanted to know about the Fishbeck charge for \$12,732.85 and if we have seen any of their designs yet for the Louisiana Avenue ADA project. Ms. Kabat explained that Administration has not seen the designs yet, but they have received some plan sheets and they will now be working on some overall designs. Mr. Weber asked for a reminder on what TSI, in the amount of \$18,355.00, is for. Ms. Rathburn explained that it is for the Fire Department, to properly fit their face masks for oxygen. As far as Health Insurance funding, Ms. Rathburn noted an increased premium for 2022 and that the fund balance remains steady.

OTHER BUSINESS

The committee discussed an Ordinance repealing and replacing Ordinance 5-2022, to allow for the use of gender neutral language in the Code. Ms. Kabat is going to check with Ms. Sandretto to ensure we are not duplicating any language. Mr. Smith stated that he does not have an issue with the changes, but he does not want us to be redundant by making multiple changes. Mr. Weber requested that this come back to Finance Committee in March or be discussed at the next City Council meeting, after it is discussed with Ms. Sandretto.

There being no further business, the meeting adjourned at 6:17 p.m.

Respectfully submitted,

Mark Weber, Chairperson
Finance & Economic Development Committee

Next meeting: Tuesday, March 8, 2022 at 5:30 p.m.