

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

MARCH 13, 2018

The meeting was called to order at 5:35 p.m. by Chairman Jim Matuszak. Committee members present were Jim Matuszak, Tim McCarthy, and Becky Williams. Also present were Bridgette Kabat, City Administrator, Karlene Henderson, Law Director, Dave Creps, Finance Director, Tim Fisher, Deputy Finance Director, and Steve Bronder, Income Tax Commissioner.

STREET TREE ASSESSMENTS

Jon Eckel, Service Director, was present to request approval of the street tree assessment. Mr. Eckel said that this annual assessment generates \$50,000 of the \$123,000 street tree budget. The funds are used to plant, remove, and trim street trees. He explained that over the years they have faced some adversity such as the emerald ash borer, but we are now at a nice maintenance level. During those years the assessment was \$100,000, but has been lowered to \$50,000. The Committee agreed 3-0 to recommend approval of the ordinance for street tree assessments.

CONTRACT WITH REVEILLE FOR ECONOMIC DEVELOPMENT SERVICES

Ms. Kabat requested approval of a two year contract, not to exceed \$35,000 per year, with Reveille for economic development services. This would come from the Administrator's budget. Mr. Matuszak asked about Section 1.1 of the contract which deals with continuing the agreement past the two years. He asked if it would have to come back to City Council, and Ms. Henderson said that it would have to come back to Council to be renewed after the two years. The Committee agreed 3-0 to recommend approval of the ordinance authorizing a contract with Reveille.

Mr. Grisdale was present and stated that the Tax Incentive Review Committee meeting is scheduled for March 21, 2018. There are ten CRA's that will be reviewed at the meeting, and Mr. Grisdale will have a report at next month's Finance Committee meeting.

FINANCE DIRECTOR'S REPORT

The Committee reviewed the list of expenditures greater than \$5,000 for the month of February. Mr. Matuszak asked if the salt purchased from the City of Oregon was salt we used or just for inventory. Mr. Eckel said that we did use some of it, and we try to keep the shed full. Ms. Kabat said that we have a contract with the City of Oregon to purchase salt, and a contract with Klumm Brothers to haul it to the Department of Public Service. Mr. McCarthy asked about the payment to Provideo Systems for an A/V upgrade to Council Chambers. He asked if anything is going to be done with the sound. Ms. Kabat said that they have done some audio improvements, but the rest will be part of the next round.

Mr. Creps reported that the Health Insurance Fund had a balance of \$177,162.30 as of February 28, 2018. This is down from the previous month, but the loan from the General

Fund has been repaid. Mr. Matuszak asked if there will be any more stop loss reimbursement. Mr. Creps said that we received another \$25,000 in March.

2018 BUDGET AMENDMENT

Mr. Creps asked if there were any questions about the budget amendment. Mr. Matuszak said that he has nothing additional to discuss. Ms. Williams asked about financing for the fire station. Mr. Creps said that there is \$4 million dollars in cash and \$6 million dollars in borrowing in the budget. He said that for the year of construction, he would recommend going with bond anticipation notes. Ms. Kabat agreed with that recommendation.

INCOME TAX COMMISSIONER'S REPORT

Mr. Bronder reported that income tax collections for the month of February were a little over \$1.1 million dollars which is down 2% from February of 2017. Mr. Bronder said that in January we were up 4%, so it may have been a timing issue. Year to date collections are just shy of \$2.9 million dollars which is an increase of 1.5% over last year.

There being no further business, the meeting adjourned at 6:03 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Finance and Economic Dev. Committee

Next meeting: Tuesday, April 10, 2018 at 5:30 p.m.