

FINANCE COMMITTEE

JUNE 10, 2015

The meeting was called to order at 5:00 p.m. by Chairman Tom Mackin. Committee members present were Todd Grayson, Tom Mackin, and Jim Matuszak. Also present were Bridgette Kabat, City Administrator, Dave Creps, Finance Director, and Steve Bronder, Income Tax Commissioner.

FINANCE DIRECTOR'S REPORT

The Committee reviewed expenditures greater than \$5,000 for the month of May. The only question was regarding the materials purchased for mosquito spraying.

Mr. Creps reported that the balance in the Health Insurance Fund as of May 31, 2015 was \$146,226.55. He stated that we had some large claims that were processed during the month. Mr. Mackin asked if Mr. Creps is comfortable with where the fund balance stands, and Mr. Creps stated that he would like the balance to be bigger, but he is not concerned.

Mr. Creps reported that three companies expressed interest in submitting bids for the City's property and liability insurance. One company was too late in submitting their bid. The Administration recommended remaining with our current carrier Hylant. Ms. Kabat stated that their bid was \$35,000 less than what we paid this past year and she believes that is because they knew there was competition. She stated that the other bid received is a pool and if Lake Township had been in a pool when the tornado hit their Administration building, all other members of the pool could have been assessed for additional charges. She added that Hylant's bid is occurrence based and the other bid received is claims based. The Committee agreed 3-0 to recommend approval of a contract with Hylant in the amount of \$138,424 for the City's property and liability insurance.

Mr. Creps requested approval of legislation of Estimated Resources for 2016. He explained that this is required by the Ohio Revised Code. It is submitted to the Wood County Auditor so they have a sense of security that what we budget as property tax collections is in line with what they are going to collect. After we submit the estimated resources to Wood County, they will prepare a Certificate of Estimated Resources and send it to us and we will need legislation to accept it. The Committee agreed 3-0 to recommend approval of the Estimated Resources for 2016.

Mr. Creps reported that we received information from the Auditor's Office that we will receive \$599,000 from the refuse tax levy if it is approved by the voters. Mr. Creps said that another piece of legislation is needed to put the refuse levy on the ballot. The Committee agreed 3-0 to recommend approval of legislation to put the refuse tax levy on the ballot. Mr. Grayson added that although he is not in favor of the refuse tax levy, he will support putting it on the ballot.

TAX COMMISSIONER'S REPORT

Mr. Bronder reported that tax collections for May, 2015 were over \$850,000 which is up 8% from the same month last year. Year to date collections through five months are over

\$8.7 million which is up 3.2% from last year. Mr. Matuszak asked if we have been collecting withholding during the construction of Costco. Mr. Bronder said that we have been and he explained that a representative of the Tax Division attends pre-construction meetings to inform the contractor of their responsibility for withholding. There was discussion regarding House Bill 5 and the changes it made to the entrant rule, increasing the number of days someone has to work in the city before they have to withhold the income tax from 12 days to 20 days. Mr. Bronder stated that another aspect of the House Bill is that companies with gross receipts less than \$500,000 don't have to withhold at all.

There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,



Tom Mackin, Chairman
Finance Committee

Next meeting: Tuesday, July 14, 2015 at 5:00 p.m.