

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

NOVEMBER 9, 2021

The meeting was called to order at 5:30 p.m. by Chairperson Mark Weber. Committee members present were Deborah Born and Mark Weber. Tim McCarthy was not present. Also present were Bridgette Kabat, City Administrator, Amber Rathburn, Finance Director, and Khayla Trego, Deputy Finance Director.

APPROVAL OF MINUTES

There being no objections, the minutes of the October 12, 2021 meeting were approved.

APPOINTMENT OF MARY RICHTER TO THE WAY PUBLIC LIBRARY BOARD

Mr. Weber stated that they look over her application and he thinks it is commendable that she wants to be on the Board. Mr. Weber acknowledged Ms. Richter being a part of the Country Garden Club and the work they have done with the Spafford House Museum. Ms. Born stated that she has known Ms. Richter for years and thinks she will be an outstanding member of the Board. The Committee agreed 2-0 to recommend Ms. Richter to the Appointment Review Committee.

RESOLUTIONS FOR USE OF INTERNET AUCTION FOR SALE OF SURPLUS PROPERTY (ORC 721.15)

Ms. Rathburn explained that the Ohio Revised Code requires the City to pass legislation annually authorizing us to sell surplus items on the internet. The Resolution for 2021 is being requested as an emergency measure. The second Resolution is not an emergency measure because it is for the calendar year 2022. Ms. Born asked for clarification on the meaning of municipally owned personal property. Ms. Rathburn explained that anything of value, over \$1,000.00, the City would sell first would come before the Committee. The Committee agreed 2-0 to pass these Resolutions onto Council.

AMENDING FOOD TRUCK ORDINANCE TO ACCEPT APPLICATIONS BEGINNING JANUARY 1 OF EACH CALENDAR YEAR

Ms. Rathburn explained they currently accept applications after March 1st and are asking to move that to January 1st of every year. The fees will be staying the same, as Administration is not proposing any changes at this time. Ms. Born asked when the date normally was and Ms. Kabat explained that it was normally March 1st and that the permit was only good until the end of the year. The Committee agreed 2-0 to pass this amended Ordinance onto Council.

DISCUSSION OF THE 2022 BUDGET

Ms. Born asked about the Third Street Sanitary Sewer Replacement and if the amount was still accurate. Ms. Kabat said that yes it is the number in the Utilities' budget. Ms. Born also asked about the erosion control around Three Meadows Pond. Ms. Kabat stated they are requesting to do the remaining two-thirds around the Pond and that we can take a look at doing a pathway around once the erosion control part is completed. Ms. Born added that there has been a lot of

talk during PRAC about having a natural walking path around the Pond. Mr. Weber asked about handicap parking down by Riverside Park and if there will be any money in the budget for that. Ms. Kabat answered that there is not anything in the initial budget, but once we get the numbers back it is something that could be proposed in the amended budget. Ms. Born asked about the retaining wall that was mentioned and where it would be located. Ms. Kabat explained that it would be on Water Street because in order to add the parking spaces, there would first have to be a retaining wall on the south side of Water Street, and that they are still in the information gathering phase. Ms. Kabat also added that they have been working with the Rotary Foundation and have numbers for eight pickleball courts out at Rotary Park. The plan is for the Foundation to raise the funds, turn the funds over to the City, and have the City bid for and manage the project. This should be cost neutral to the City. Ms. Rathburn stated that the budget went down \$88,000.00 due to an error/typo in the pool budget.

FINANCE DIRECTOR'S REPORT

Mr. Weber asked if the legal fees were for the wage rate study. Ms. Kabat stated those fees were for the IAFF arbitrations. Mr. Weber wanted to know about Turner Concrete and the sidewalk connection of 203 West Front Street. Ms. Kabat said they are working towards Front Street having a continuous sidewalk and only have one more house to go. Mr. Weber also asked for explanation on business card. Ms. Rathburn explained that it is the City credit card, Bank of America or BOA. Ms. Born asked about the Louisiana Sanitary Sewer Investigation and what that is about. Ms. Kabat stated that she believes they suspect a leak in the storm sewer on Louisiana Avenue. Ms. Born also asked about Perram Electric and when it will be completed. Ms. Kabat explained that they are still waiting on traffic signal controllers due to the supply chain issue.

Ms. Rathburn stated that for Health Insurance Funding we are remaining steady around \$200,000.00 for our fund balance and that there are still a couple of big claims out there that we are expecting. Mr. Weber and Ms. Born both had no questions about this.

OTHER BUSINESS

Mr. Weber asked about Income Tax not being on the agenda, which Ms. Kabat explained they will be doing the live quarterly updates. Mr. Weber wondered if we are still waiting on guidelines for the CARES Act money. Ms. Kabat said she would like to meet with Jonathan Smith, as the President of City Council, and that they have received the first half of the allocation. Mr. Weber wanted to know how much we received. Ms. Rathburn explained that we received \$1.1 million for the first half, for a total of \$2.2 million. The second half of the money the City will receive in approximately one year from now. Ms. Born stated that she would like to see Police and Fire receive some of that money and Ms. Kabat said that she will make a note of that.

There being no further business, the meeting adjourned at 5:52 p.m.

Respectfully submitted,

Mark Weber, Chairperson
Finance & Economic Development Committee

Next meeting: Tuesday, December 14, 2021 at 5:30 p.m.