FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

DECEMBER 10, 2019

The meeting was called to order at 5:33 p.m. by Chairman Jim Matuszak. Committee members present were Jim Matuszak, Tim McCarthy and Becky Williams. Also present were Bridgette Kabat, City Administrator, Laura Alkire, Law Director, Dave Creps, Finance Director, Amber Rathburn, Deputy Finance Director, and Steve Bronder, Income Tax Commissioner.

HEALTH INSURANCE

Matt Holzemer, the City's consultant for health insurance was present to review the bids received for health insurance. Mr. Holzemer said that we received a very good renewal, especially given where the market has been, with an increase on the fixed side of 3.1% and an increase on the aggregate of 5%. He said that he sees about fifty plan renewals and they are averaging a 23% increase. He added that because we have a number of ongoing conditions it was difficult for a lot of carriers to compete with their own stop loss. Mr. Holzemer said that he would recommend staying with our current provider NFP with Swiss Re for the aggregate. He said that he would recommend changing the medical management company from Health Design Plus to Health Care Strategies because there has not been a lot of interaction from Health Design Plus and they are not getting good response from them. He added that new cards will need to be issued because of this change, but that is relatively easy. The Committee agreed 3-0 to recommend approval.

CRA AGREEMENT

Glenn Grisdale the City's economic development consultant was present. He requested approval of an administrative change in a previously approved CRA Agreement. The Agreement previously approved was with Redevelopers Ltd. but they have developed an LLC specific to the affected property. The name of the LLC is Third Street Marketing. Mr. Matuszak clarified that the only change is to the name of the applicant, and Ms. Alkire said that is correct. The Committee agreed 3-0 to recommend approval of the change.

FINANCE DIRECTOR'S REPORT

The Committee reviewed expenditures greater than $5,000 for the month of November. Ms. Williams asked about a payment for disposal of recyclables. Mr. Matuszak said that at the recent CVB meeting, it was reported that collections of hotel tax are down. Mr. Creps said that collections are not down compared to previous years, but they are below the budgeted amount which is a not to exceed amount. Mr. McCarthy asked if the payment to the Township happens once a year, and Mr. Creps said it does.

Mr. Creps reported that the balance in the Health and Welfare Fund as of November 30, 2019 was $829,529.87 which is up from the previous month. However, the second check run for November was not received until after the first of December. He said that even taking that into account, the fund is still doing really good.

AMENDING ESTIMATED REVENUES, APPROPRIATIONS, AND CASH TRANSFERS

Mr. Creps distributed the amendments to revenues, appropriations and cash transfers for 2019. He explained that these are housekeeping issues to make the budget report cleaner, and he tries to stay within the division when moving funds from one line to another, but the bottom line of the changes is zero. Mr. Matuszak asked if any money was moved from outside any of the divisions. Mr. Creps said that the fire division was notified that they received a grant after the budget was approved so he had to make some changes due to that. Regarding the cash transfers, Mr. Creps said that he has to set the income tax collections high enough that we won't reach that number. The Committee agreed 3-0 to recommend approval of these amendments.

TAX COMMISSIONER'S REPORT

Mr. Bronder reported that income tax collections for the month of November were $1.2 million dollars which is up 15% from November of 2018. He said that October was down, but we are up 5% for the quarter. Year to date collections for the first eleven months of the year are $19.5 million which is up 7.9% from 2018. Mr. Matuszak asked what December collections were last year, and Mr. Bronder said he believes it was $1.4 million.

2020 BUDGET DISCUSSION

The Committee reviewed the information showing the projected annual operating costs of a splash pad. Mr. Matuszak asked about any cost savings if it were placed by the pool. Ms. Kabat said that was discussed internally and the manufacturer is going to look at it. She said that there could be some savings on manpower and capital costs. She added that the figures presented were based on today's rates for water and sewer.

There being no further business, the meeting adjourned at 6:09 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Finance & Economic Development Committee

Next meeting: To be determined.