

MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD MARCH 4, 2014

Mayor Olmstead called the meeting to order at 6:30 p.m. Present were Council Members Todd Grayson, John Kevern, Tom Mackin, Jim Matuszak, Tim McCarthy, Rick Rettig and Barry VanHoozen (7). Also present were Bridgette Kabat, City Administrator, Mathew Beredo, Law Director and David Creps, Clerk of Council.

Mr. Kevern moved to approve the minutes from the February 18, 2014 meeting and to dispense with their reading. Mr. Grayson seconded and the minutes were unanimously approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Olmstead stated that since he took office the first of the year, he has been conducting a review of all internal systems of the City, looking at where resources are going and what is their best use. He said that after discussions with the City Engineer, the Director of Public Service, and the Finance Director regarding the condition of the roadways in Perrysburg on top of an extreme winter, he is asking for an administrative change to the budget amendment to reallocate the \$960,000 that was to be transferred from the General Fund to the Reserve Fund and instead transfer it to the Capital Improvements Fund for the express purpose of road repair and maintenance. Mayor Olmstead said that we are already behind in road repair, but the gap is growing. He said he was presented with pictures of our roads that need repair and it was a large stack of photos. Ms. Kabat said that there have been internal discussions about getting a Master Plan done for road improvements. The Master Plan will provide conditions of all City roadways and will provide guidance on prioritizing repairs for future years. She estimated that it will take seven to ten years to get caught up on road repair. Mr. Mackin asked how much was already budgeted for road repairs this year. Mr. Creps said that in addition to funds for ODOT projects, there is \$940,000 budgeted for general road repairs. Mr. Mackin said he does not necessarily have a problem with the request, but he would like it to go through the Committee process even if it is after the budget amendment is approved. He also requested that City Council be given the information that was provided to the Mayor. Ms. Kabat stated that the photos and a list of roads in need of repair carried over from last year will be given to Council members. Mr. McCarthy asked if we plan on hiring an outside consultant to do the Master Plan or if we are going to do it internally. Ms. Kabat said it will be a combination of both and an outside firm will do core testing. There was no timeline available on when the plan will be done, but Mayor Olmstead said that it is a priority and is being worked on now. Mr. Mackin asked where the funds to pay for the consultant will come from. Ms. Kabat said that it will come from the original amount budgeted for road repairs. She said that this year's road repair program will go through the Service-Safety Committee and City Council just as it has in past years.

City Administrator's Report

No report.

Finance Director's Report

No report.

Director of Law

No report.

President of Council Report

Mr. Kevern reminded City Council about the Public Hearing scheduled for Thursday, March 13, 2014 at 6:00 p.m. to hear public comment about the Special Approval use for Costco. He also stated that a special City Council meeting has been set for Tuesday, March 25, 2014 at 6:30 p.m. to consider the Special Approval Use.

COMMITTEE REPORTS

Finance Committee:

No report.

Next meeting: Tuesday, March 11, 2014 at 5:00 p.m.

Mr. Mackin introduced **ORDINANCE 22-2014 AMENDING ORDINANCE 111-2013 TO AUTHORIZE CERTAIN AMENDMENTS TO THE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR BEGINNING JANUARY 1, 2014 AND ENDING DECEMBER 31, 2014 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Grayson. Ayes: (7). Nays: (0). The Clerk read Ordinance 22-2014 by number and title only.

Economic Development Committee:

No report.

Next meeting: Wednesday, March 19, 2014 at 5:00 p.m.

Mr. Kevern reminded Council members that the Wood County Economic Development dinner is scheduled for March 19th at 6:00 p.m.

Service-Safety Committee:

Mr. Matuszak gave his report of the February 24, 2014 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Monday, March 24, 2014 at 5:00 p.m.

Mr. Matuszak introduced **ORDINANCE 24-2014 AUTHORIZING THE PURCHASE OF A CRACK SEAL MACHINE FROM D.J.L. MATERIAL**

& SUPPLY, INC., AT A PRICE NOT TO EXCEED FORTY-THREE THOUSAND SEVEN HUNDRED FIFTY-THREE DOLLARS AND NINETY CENTS (\$43,753.90) AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 24-2014 by number and title only. Mr. Matuszak moved that Ordinance 24-2014 be approved as an emergency. Seconded by Mr. Kevern. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 25-2014 AUTHORIZING THE PURCHASE OF A MOWING UNIT AND REAR FLAIL MOWER FROM STREACKER TRACTOR AT A PRICE NOT TO EXCEED THIRTY-THREE THOUSAND ONE HUNDRED FORTY-ONE DOLLARS (\$33,141.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 25-2014 by number and title only. Mr. Matuszak moved that Ordinance 25-2014 be approved as an emergency. Seconded by Mr. Kevern. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 26-2014 AUTHORIZING THE PURCHASE OF A TRACTOR FROM A.J. BOELLNER INC. AT A PRICE NOT TO EXCEED FORTY-TWO THOUSAND THREE HUNDRED FORTY-SIX DOLLARS (\$42,346.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 26-2014 by number and title only. Mr. Matuszak moved that Ordinance 26-2014 be approved as an emergency. Seconded by Mr. Kevern. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 27-2014 AUTHORIZING AN AGREEMENT WITH PROPHOENIX IN AN AMOUNT NOT TO EXCEED TWENTY-EIGHT THOUSAND NINE HUNDRED TWENTY-TWO DOLLARS AND FIFTY-FIVE CENTS (\$28,922.55) TO PROVIDE MAINTENANCE AND TECHNICAL SUPPORT FOR THE POLICE DIVISION'S COMPUTER SYSTEMS FOR THE YEAR BEGINNING MARCH 21, 2014, AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 27-2014 by number and title only. Mr. Matuszak moved that Ordinance 27-2014 be approved as an emergency. Seconded by Mr. Kevern. Ayes: (7). Nays: (0).

Mr. Matuszak introduced **ORDINANCE 28-2014 AUTHORIZING AN AGREEMENT WITH WEST ERIE REALTY INC. FOR RIGHT-OF-WAY ACQUISITION SERVICES AT A PRICE NOT TO EXCEED ONE HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED DOLLARS (\$188,800.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 28-2014 by number and title only. Mr. Matuszak moved that Ordinance 28-2014 be approved as an emergency. Seconded by Mr. Kevern. Ayes: (7). Nays: (0).

Recreation Committee:

No report.

Next meeting: Tuesday, March 11, 2014 at 6:00 p.m.

Planning And Zoning Committee:

Mr. McCarthy gave his report of the February 24, 2014 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Thursday, March 20, 2014 at 5:30 p.m., which is a change from the regular date.

Personnel Committee:

Mr. VanHoozen gave his report of the February 25, 2014 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 25, 2014 at 5:00 p.m.

Mr. VanHoozen introduced **ORDINANCE 23-2014 AMENDING CODIFIED ORDINANCE 267.01-2 REGARDING COMPENSATION FOR PERMANENT PART-TIME EMPLOYEES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Grayson. Ayes: (7). Nays: (0). The Clerk read Ordinance 23-2014 by number and title only. Mr. VanHoozen moved that Ordinance 23-2014 be approved as an emergency. Seconded by Mr. Grayson. Ayes: (7). Nays: (0).

Health, Sanitation and Public Utilities Committee:

No report.

Next meeting date: Tuesday, March 25, 2014 at 6:00 p.m.

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Kevern moved to adjourn the meeting at 7:30 p.m. Seconded by Mr. Grayson. Ayes: (7). Nays: (0).

David D. Creps, Clerk

Michael J. Olmstead, Mayor