MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD DECEMBER 2, 2014

Mayor Olmstead called the meeting to order at 6:32 p.m. Present were Council Members Todd Grayson, John Kevern, Tom Mackin, Jim Matuszak, Tim McCarthy, Rick Rettig and Barry VanHoozen (7). Also present were Bridgette Kabat, City Administrator, David Creps, Clerk of Council, and Mathew Beredo, Law Director.

Mr. Kevern moved to approve the minutes from the November 18, 2014 meeting and to dispense with their reading. Mr. Grayson seconded and the minutes were unanimously approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS' CONCERNS

Deborah Born said that there is no need for riverfront development and we don't need a PR person, we need police and infrastructure and a second fire station.

Ray Corrigan said that he disagrees and we need to work on the riverfront because it is undeveloped.

ADMINISTRATIVE REPORTS

Mayor's Report

The Mayor recommended the following appointments:

Name	Committee	Term Ending
Eric Nicely	Planning Commission	12/31/2018
Dennis Barrett	Historic Landmarks Commission	12/31/2016

Mr. Kevern said the Appointment Review Committee met prior to tonight's meeting and unanimously recommended approval of the appointments. Mr. Kevern moved to approve the appointments of Eric Nicely and Dennis Barrett. Mr. Mackin seconded. Ayes: (7). Nays: (0).

City Administrator's Report

No report.

Finance Director's Report

No report.

Director of Law Report

No report.

President of Council Report

Mr. Kevern reported that a public hearing has been scheduled for Tuesday, January 6, 2015 at 6:20 p.m. to consider a Code Amendment to change the rear yard setbacks in R1 (Single Family Residential) zoning.

COMMITTEE REPORTS

Finance Committee:

Mr. Mackin gave his report of the November 18, 2014 meeting, a copy of which is attached hereto and made a part of these minutes. He reported that with regards to downtown bathroom space, the lease is no longer an option. Several property owners have contacted the City to discuss sites to construct restrooms so this issue will be going back to the Finance Committee at the December meeting.

Mr. Mackin moved to table Ordinance 80-2014. Mr. Grayson seconded. Ayes: (7). Nays: (0).

Mr. Mackin moved to remove the note and related expense line item for downtown improvements from the proposed 2015 budget. Mr. Matuszak seconded. Mr. Mackin said that his concern is the amount and that it is shown as a note. He said he would like to keep it moving forward, so he would support putting some funds in the budget amendment, but not as a note. Mr. Matuszak asked where the $200,000 figure came from. Ms. Kabat said that it is for architect and engineering services for the design and engineering of riverfront improvements. She said that the typical fee for design and engineering is 8%-10% of a project. Mr. Matuszak said based on that, the $200,000 would cover a two to two and a half million dollar project. Mr. Kevern clarified that we're talking about the riverfront even though the line item says downtown. Mr. Mackin said that he thinks $100,000 would be enough to make small improvements to the riverfornt parks that would be consistent with P3, and he does not see a big project happening next year. Mr. Matuszak said that he feels we should wait and see what funds are available, and that he is not sure this item is a higher priority than other capital improvements they have been asked to hold off on. He said that he does not think we should borrow money for upfront soft costs and during the budget amendment process projects can be prioritized. Mr. Mackin said that past Councils and Finance Committees supported pay as you go and not incurring debt unless it was absolutely necessary. Ayes: Kevern, Mackin, Matuszak, McCarthy, Rettig, VanHoozen (6). Nays: Grayson (1).

Mr. Mackin stated that the Finance Committee agreed 3-0 to recommend that the $16,000 budgeted for a PR person be removed from the budget. He said that he thinks that City Council should have some input in hiring this position because they will be held accountable for the information that is distributed. Mr. Grayson said he had reservations about this position because of the lack of a job description and he didn't understand what they were going to do. However, the Administration sent out additional information. He said if he were mayor he wouldn't do this, but it's not a tremendous amount of money since it's a contract employee, and he thinks it would be beneficial to have a Facebook page. Mr. Matuszak said that he has changed his mind as well. He said that the Administration said that this person will be working closely with Ms. Kabat, not the Mayor, and he promotes transparency. Mr. VanHoozen said that in many organizations one shortfall is communication. Ms. Kabat said that to her this is no different than hiring a surveyor; this falls into day to day operations. Mr. McCarthy said the difference is this is ongoing. He said that he supports the

Administration's recommendation but shares Mr. Mackin's concerns. He suggested that we try it for a year and it can be reevaluated. Mr. Grayson said that he trusts Mayor Olmstead and Ms. Kabat and that we can curtail it if we don't like it.

Mr. Mackin moved to remove the $16,000 budgeted for professional services for a PR person from the proposed 2015 budget. Mr. Rettig seconded. Ayes: Mackin, Rettig (2). Nays: Kevern, Matuszak, McCarthy, Rettig, VanHoozen (5).

Mr. Grayson made a motion to remove funds for the Eckel Junction Road/Carronade roundabout from the proposed 2015 budget. He said that he thinks it is a waste of money and that it sends a very sour note to the population with such a poor intersection down the road. Ms. Kabat said that this project may have been pushed back a year by ODOT. She said that she will have a definite answer by the next meeting and she is still working on getting details about the penalty should we choose to delay. Mr. Grayson rescinded his motion.

Mr. Mackin introduced **ORDINANCE 96-2014 MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2015 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Grayson. Ayes: (7). Nays: (0). The Clerk read Ordinance 96-2014 by number and title only.

Mr. Mackin introduced **ORDINANCE 97-2014 AUTHORIZING AN AGREEMENT WITH SCHONHARDT & ASSOCIATES TO PREPARE BASIC FINANCIAL STATEMENTS FOR THE CITY AT A PRICE NOT TO EXCEED FORTY-EIGHT THOUSAND DOLLARS ($48,000.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Grayson. Ayes: (7). Nays: (0). The Clerk read Ordinance 97-2014 by number and title only. Mr. Mackin moved that Ordinance 97-2014 be approved as an emergency. Seconded by Mr. Grayson. Ayes: (7). Nays: (0).

The next regular meeting is scheduled for Wednesday, December 10, 2014 at 5:30 p.m. which is a change from the regular date and time.

<u>Economic Development Committee:</u>

Mr. Kevern gave his report of the November 19, 2014 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, December 17, 2014 at 5:00 p.m.

Mr. Kevern introduced **ORDINANCE 98-2014 TERMINATING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH MATT STAR LTD AND LIVING SPACE SUNROOMS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 98-2014 by number and title only. Mr. Kevern moved that Ordinance 98-2014 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Mr. Kevern introduced **ORDINANCE 104-2014 AUTHORIZING ALL ACTIONS NECESSARY TO ENTER INTO AN AMENDED COMMUNITY REINVESTMENT AREA AGREEMENT WITH MAIN STREET RETAIL ENTERPRISES AND V ENTERPRISES, DBA VCOUTURE, AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 104-2014 by number and title only. Mr. Kevern moved that Ordinance 104-2014 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Mr. Kevern introduced **ORDINANCE 105-2014 AUTHORIZING A JOB CREATION GRANT FOR NEUROLOGICAL NETWORK, INC. AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 105-2014 by number and title only. Mr. Kevern moved that Ordinance 105-2014 be approved as an emergency. Seconded by Mr. Rettig. Mr. Grayson said that Commerce Drive is a hot place to be and we are giving away CRA's and job grants. He said he wonders if we are giving away something we don't have to. Mr. Matuszak said that he would agree if they were moving within Perrysburg, but we are competing with other communities. Mr. VanHoozen stated that we need to keep in mind that we have payroll of more than two million dollars a year coming to Perrysburg. Ayes: (7). Nays: (0).

Service-Safety Committee:

No report.

Next meeting: Monday, December 22, 2014 at 5:00 p.m.

Recreation Committee:

No report.

Next meeting: Wednesday December 10, 2014 at 6:30 p.m., which is a change from the regular date and time.

Planning And Zoning Committee:

Mr. McCarthy gave his report of the November 19, 2014 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, December 17, 2014 at 5:30 p.m.

Mr. McCarthy introduced **ORDINANCE 99-2014 ACCEPTING ROADS, ALLEYS, AND GREEN SPACE PER CODIFIED ORDINANCE 1295.07 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Mackin. Ayes: (7). Nays: (0). The Clerk read Ordinance 99-2014 by number and title only. Mr. McCarthy moved that Ordinance 99-2014 be approved as an emergency. Seconded by Mr. Mackin. Ayes: (7). Nays: (0).

Personnel Committee:

Mr. VanHoozen gave a report of the meeting held prior to the City Council meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, December 23, 2014 at 5:00 p.m.

Health, Sanitation and Public Utilities Committee:

Mr. Grayson gave his report of the November 25, 2014 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Monday, December 22, 2014 at 6:00 p.m. which is a change from the regular date.

Mr. Grayson moved to grant a sewer credit in the amount of $1,310.50 to Joel and Marie Pimentel, 187 Foxhill Lane. Mr. McCarthy seconded. Ayes: (7). Nays: (0).

Mr. Grayson introduced **ORDINANCE 100-2014 AMENDING CHAPTER 1086.02 TO REVISE THE CITY'S YARD WASTE DISPOSAL RULES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 100-2014 by number and title only. Mr. Grayson moved that Ordinance 100-2014 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Grayson introduced **ORDINANCE 101-2014 AUTHORIZING RENEWAL OF THE CITY'S AGREEMENT WITH MODERN DISPOSAL WITH RESPECT TO REMOVAL OF RESIDENTS' YARD WASTE AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 101-2014 by number and title only. Mr. Grayson moved that Ordinance 101-2014 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Grayson introduced **ORDINANCE 102-2014 AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH CT CONSULTANTS FOR CONTRACT ADMINISTRATION AND RESIDENT PROJECT REPRESENTATION ON CSSD 212 AT A PRICE NOT TO EXCEED SIXTY-THOUSAND DOLLARS ($60,000.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 102-2014 by number and title only. Mr. Grayson moved that Ordinance 102-2014 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Mr. Grayson introduced **ORDINANCE 103-2014 AUTHORIZING AN AGREEMENT WITH VERNON NAGEL INC. TO PERFORM WORK IN CHERRY STREET SEWER SEPARATION DISTRICT 212 AT A PRICE NOT TO EXCEED FIVE HUNDRED SIXTY-FOUR THOUSAND TWO HUNDRED TWELVE DOLLARS AND THIRTY CENTS ($564,212.30) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 103-2014 by number and title only. Mr. Grayson moved that Ordinance 103-2014 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Kevern moved to adjourn the meeting at 7:59 p.m. Seconded by Mr. Grayson. Ayes: (7). Nays: (0).

David D. Creps, Clerk

Michael J. Olmstead, Mayor