MINUTES OF PERRYSBURG CITY COUNCIL

MEETING HELD DECEMBER 20, 2011

Mayor Evans called the meeting to order at 7:00 p.m. Present were Council Members Maria Ermie, Todd Grayson, John Kevern, Joe Lawless, Tom Mackin, and Mike Olmstead (6). Absent: Tim McCarthy (1). Also present were John Alexander, City Administrator, David Creps, Clerk of Council, and Mathew Beredo, Director of Law.

Mr. Lawless moved to approve the minutes from the December 6, 2011 meeting and to dispense with their reading. Mr. Grayson seconded the motion. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS AND CITIZENS' CONCERNS

None.

ADMINISTRATIVE REPORTS

Mayor's Report

No report.

City Administrator's Report

No report.

Finance Director's Report

Mr. Creps noted that Ordinance 211-2011, which was listed under Finance Committee on the agenda, actually came out of the Economic Development Committee.

Director of Law

No report.

President of Council Report

Mr. Lawless reported that the Appointment Review Committee met prior to tonight's meeting and approved the Mayor's recommendations.

Mayor Evans recommended the following:

Name	Committee	Term Ending
Rick Gilts	PRAC	12/31/14
Tami Wise	PRAC	12/31/14
Brenda Irwin	PRAC	12/31/14

Mr. Lawless moved to approve the appointments as recommended by Mayor Evans. Mrs. Ermie seconded. Ayes: (6). Nays (0).

Mr. Lawless stated that City Council has been looking into moving Council meetings from 7:00 p.m. to 6:30 p.m. He asked that it be published in the Perrysburg Messenger Journal to see if there is any feedback from residents regarding this proposed change.

Mr. Lawless noted that the April 3, 2012 City Council meeting is scheduled during Spring Break. He asked Council members to begin thinking about whether this meeting needs to be rescheduled.

Mr. Lawless moved that City Council go into Executive Session at the conclusion of the meeting to discuss personnel issues. Mrs. Ermie seconded. Ayes: (6). Nays: (0).

COMMITTEE REPORTS

Finance Committee:

Mr. Mackin gave his report of the December 13, 2011 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, January 10, 2012 at 5:00 p.m.

Mr. Mackin introduced **ORDINANCE 201-2011 MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Kevern. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 201-2011 by number and title only. Mr. Mackin moved that Ordinance 201-2011 be passed as an emergency. Seconded by Mrs. Ermie. Ayes: Ermie, Kevern, Lawless, Mackin, Olmstead (5). Abstain: Grayson (1).

Mr. Mackin introduced **ORDINANCE 207-2011 AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH CONSUMER DRIVEN CONCEPTS TO ADMINISTER THE CITY'S HEALTH INSURANCE PLAN AT AN ANNUAL FIXED COST NOT TO EXCEED TWO HUNDRED SIXTY-FIVE THOUSAND TWENTY-ONE DOLLARS AND EIGHTY CENTS ($265,021.80) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mrs. Ermie. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 207-2011 by number and title only. Mr. Mackin moved that Ordinance No. 207-2011 be passed as an emergency. Seconded by Mr. Kevern. Ayes: (6). Nays: (0).

Mr. Mackin introduced **ORDINANCE 208-2011 AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S BUDGETS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mrs. Ermie. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 208-2011 by number and title only. Mr. Mackin moved that Ordinance No. 208-2011 be passed as an emergency. Seconded by Mr. Kevern. Ayes: (6). Nays: (0).

Mr. Mackin introduced **ORDINANCE 209-2011 AMENDING ORDINANCE NO. 182-2010 BY AUTHORIZING CERTAIN ADDITIONS TO APPROPRIATIONS FOR CURRENT EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2011 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mrs. Ermie. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 209-2011 by number and title only. Mr. Mackin moved that Ordinance No. 209-2011 be passed as an emergency. Seconded by Mr. Kevern. Ayes: (6). Nays: (0).

Mr. Mackin introduced **ORDINANCE 210-2011 AMENDING ORDINANCE NO. 182-2010 TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2011 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mrs. Ermie. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 210-2011 by number and title only. Mr. Mackin moved that Ordinance No. 210-2011 be passed as an emergency. Seconded by Mr. Kevern. Ayes: (6). Nays: (0).

Mr. Mackin introduced **RESOLUTION 43-2011 APPROVING THE CITY'S POLICIES REGARDING ITS EMPLOYEE DEFERRED COMPENSATION PLAN AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mrs. Ermie. Ayes: (6). Nays: (0). The Clerk read Resolution No. 43-2011 by number and title only. Mr. Mackin moved that Resolution No. 43-2011 be passed as an emergency. Seconded by Mr. Kevern. Ayes: (6). Nays: (0).

Economic Development Committee:

Mr. Olmstead gave his report of the December 19, 2011 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 7, 2012 at 5:00 p.m. which is a change from the regular meeting date and will consolidate the January and February meetings.

Mr. Olmstead introduced **ORDINANCE 211-2011 AUTHORIZING THE CITY TO ENTER INTO A FUND ADMINISTRATION AGREEMENT WITH THE OHIO DEPARTMENT OF DEVELOPMENT REGARDING ADMINISTRATION OF THE REVOLVING LOAN FUND AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Lawless. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 211-2011 by number and title only. Mr. Olmstead moved that Ordinance No. 211-2011 be passed as an emergency. Seconded by Mrs. Ermie. Ayes: (6). Nays: (0).

Service-Safety Committee:

Mr. Kevern gave his report of the December 20, 2011 meeting, a copy of which is attached hereto and made a part of these minutes.

Next regular meeting: To be determined.

Mr. Kevern introduced **ORDINANCE 212-2011 AUTHORIZING AN AGREEMENT WITH PROPHOENIX IN AN AMOUNT NOT TO EXCEED FORTY-FOUR THOUSAND FOUR HUNDRED FIFTY**

DOLLARS ($44,450.00) TO PROVIDE FIRE DIVISION RECORD MANAGEMENT SOFTWARE AND DECLARING AN EMERGENCY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Olmstead. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 212-2011 by number and title only. Mr. Kevern moved that Ordinance No. 212-2011 be passed as an emergency. Seconded by Mr. Mackin. Ayes: (6). Nays: (0).

Mr. Kevern introduced **ORDINANCE 213-2011 AUTHORIZING AN AGREEMENT WITH WOLFE'S ROOFING TO REPAIR THE ROOF AT 228 WEST THIRD STREET AT A COST NOT TO EXCEED SEVEN THOUSAND TWO HUNDRED TWENTY DOLLARS ($7,720.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Olmstead. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 213-2011 by number and title only. Mr. Kevern moved that Ordinance No. 213-2011 be passed as an emergency. Seconded by Mr. Mackin. Ayes: (6). Nays: (0).

Mr. Kevern introduced **ORDINANCE 214-2011 AUTHORIZING AN AGREEMENT WITH THE DELVENTHAL COMPANY TO INSTALL A SEWER LINE AT 228 WEST THIRD STREET AT A COST NOT TO EXCEED FOURTEEN THOUSAND ONE HUNDRED SIXTY-SEVEN DOLLARS ($14,167.00) AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Olmstead. Ayes: (6). Nays: (0). The Clerk read Ordinance No. 214-2011 by number and title only. Mr. Kevern moved that Ordinance No. 214-2011 be passed as an emergency. Seconded by Mr. Mackin. Ayes: (6). Nays: (0).

Recreation Committee:

Mr. Lawless gave his report of the December 19, 2011 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, February 7, 2012 at 5:00 p.m. which is a change from the regular meeting date and will consolidate the January and February meetings.

Planning And Zoning Committee:

No report.

Next meeting: Wednesday, December 21, 2011 at 5:00 p.m.

Personnel Committee:

No report.

Next meeting: Tuesday, December 27, 2011 at 5:00 p.m.

Mrs. Ermie introduced **ORDINANCE 203-2011 APPROVING THE JOB DESCRIPTION FOR SOFTWARE SPECIALIST** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Grayson. Ayes: (6). Nays: (0). The Clerk read Ordinance 203-2011 by number and title only. Mrs. Ermie moved that Ordinance 203-2011 be approved. Seconded by Mr. Grayson. Ayes: (6). Nays: (0).

Mr. Grayson stated that he would personally prefer this position not be a City hire and that it be filled with a consultant. Mr. Lawless echoed that sentiment and stated that he would recommend pursuing a permanent consultant to avoid as many of the costs of employment which the City has no control over. Mr. Alexander stated that filling this position will be reviewed by the Finance Committee which handles IT matters.

Health, Sanitation and Public Utilities Committee:

Mr. Grayson said there has not been a Committee meeting since the last Council meeting, however he wanted to provide a brief update regarding CTI and TARTA. There was a meeting with CTI on December 12th, and if further data is consistent with what they've seen, they feel we may be able to delay upgrades for solids and proceed with the liquid side.

Regarding TARTA, Mr. Grayson said that Robin Richter of WSOS is trying to re-contact some of the firms that did not respond to the City's RFP to see if she can get some of them to reply. Mr. Mackin recommended that the HSPU Committee consider whether a budget amendment needs to be done to cover the gap if TARTA is voted out, if we choose to do that. Mr. Grayson said that it could involve a significant amount of money. Mr. Mackin said that is even more reason why it should be discussed and budgeted if necessary. Mr. Grayson said it will be addressed at the next committee meeting. He added that he hopes to follow-up with Representative Gardner regarding legislation, if necessary, to get TARTA to continue service through 2012.

Next regular meeting: Tuesday, December 27, 2011 at 6:00 p.m.

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Lawless moved to adjourn the meeting at 7:29 p.m. and go into Executive Session. Seconded by Mr. Mackin. Ayes: (6). Nays: (0).

Council returned from Executive Session at 8:46 p.m.

David D. Creps, Clerk Nelson D. Evans, Mayor