

PARKS & RECREATION ADVISORY COMMITTEE MEETING

OCTOBER 7, 2019

The meeting was called to order at 7:00 p.m. by Chairperson Jessica Kemp. Committee members present were Quinn Baumgartner, Lindsay Buker, Rick Gilts, Will Harbauer, Jessica Kemp, Liz Laurer, Tom St. Meyers, Christopher Patrick, Connor Patrick, and David Shannon. Aaron Findling was absent. Also present were Greg Kuhr, Operations Manager, and Council Representative Deborah Born.

REVIEW OF ACTION ITEMS FROM AUGUST 5, 2019 MEETING

- Mr. St. Meyers passed out a request of PRAC Meeting Minutes that have been missing over the last four years, and Ms. Kemp asked that the Committee review their records, and bring any minutes found to the November meeting.
- Ms. Kemp spoke on behalf of Committee member Aaron Findling in his absence. She added that Aaron recognizes that he has missed three total meetings, but that he would like to stay on the Committee. Ms. Kemp asked the Committee if they would be willing to discuss and or to change the bylaws to reflect "excused absences" when it is work-related, as this is the case for Mr. Findling.
- Ms. Kemp said that Ryan Wichman, Wood County Plays, is interested in speaking at the November meeting on behalf of the plans for an Inclusive Park in Perrysburg.
- Next PRAC meeting will be Monday, November 4th at 7:00pm, and the PRAC meeting schedule for 2020 will also be set at that meeting.
- Mr. St. Meyers asked about a revised copy of the July 2019 meeting minutes, and added that there be a correction made.

APPROVAL OF AUGUST 25, 2019 MEETING MINUTES

There was a brief discussion about a few changes to be made to the minutes. Mr. Gilts moved to approve the minutes as edited. Seconded by Mr. Harbauer. Ayes: (10). Nays: (0).

PARK REPORTS

-Mr. Gilts moved to approve work-related absences as "excused absences" (as such in Mr. Findling's case). Seconded by Ms. Laurer. Ayes: (10). Nays: (0).

Rivercrest:

- The spring-mounted units are in place, and look operational
- The men's restroom was in good order, and clean
- There is a transition of use over to the soccer fields
- The litter is being self-maintained by those that are using the fields, and is only sporadic in nature when present
- The park looks to be in good shape

Woodlands:

- Looks good
- The shelters over the benches are in disrepair, and some recommendations in planning before 2020 would be helpful
 - There was a brief discussion amongst the Committee regarding recommendations
 - Mr. Kuhr added that it would be easier to remove rather than repair, and that it has been discussed amongst staff

Three Meadows:

- Mr. Harbauer took some pictures for reference and updates
- When the handicap parking spots in the first parking lot are occupied they block the walkway to the shelter house, and Mr. Harbauer recommended that those spots be re-stripped to accommodate for accessibility
- Are the parking lots re-sealed every year? Mr. Kuhr stated that it's on a rotation.
- The shelter house needs re-painted; there are areas of rotting wood around the shelter house, and around the restroom entrances with peeling paint; the underneath and inside needs painted
- The drains are smashed, by tire tracks of some sort
- The nearby electrical box is a tripping hazard, and some landscaping around it could improve the safety
- The phone booth near the pond needs cleaned up. Are phone booths required?
Mr. Kuhr added that they are only around the bodies of water
- Resident concern for erosion around the large pond; will the benches be replaced?
- Seems to be an excessive amount of signs around the pond, and in general signs about vandalism
- There is a handicap sign by the pull-in parking spots by the boat house, but there are no blue markings on the pavement identifying a spot, nor is it accessible, but if the sign were moved over one parking spot to the right it would be beneficial
- Bushes are overgrown around the signs
- Grass growing between the cracks in the sidewalks
- Overall the park needs refreshed

Milestone:

- Ms. Laurer thanked Ms. Born for bringing up the basketball issue in August
- Looks okay, but could use some TLC
- The decorative split-rail fence near the bench is collapsing

Hood:

- Mostly in good shape
- Rebuilt seating area with picnic table access is awkward, a formal pathway would help
- Flagpole repair and concern from last meeting

Orleans:

- Looks great
- Kayak and canoe racks are no longer over-flowing
- Pathway is completely covered in leaves

Davis Overlook:

- Clean, and clear

Eisenhower:

- Looks nice
- The fence is still broken in two spots
- The sign is severely tilted

Municipal:

- The basketball hoop at the south end is frozen in the down position
- The restrooms were in super shape
- One of the nets is down at the tennis courts, the cable is out of the net
- The new fences for pickle ball look great, and people are using them
- Possibly need yellow plastic along the top of the new fencing, like the baseball fields

Rotary:

- Glad to hear that the pavilion was approved
- Some of the bushes on the outside of the running track look dead
- Have the trash can holders arrived yet?
- Mr. Gilts added that there will be a community event open to the public on Sunday, October 27th from 1pm – 4pm, “Fall Into Rotary Park”

Bicentennial:

- The walking path is developing some ruts; PJHS track uses it to run on
- The water dish is back
- The pine trees along the south and west side of the park are dying

UPDATE ON CITY DEPARTMENT OF PUBLIC SERVICE

- Pickle ball fencing is complete at Municipal Park
- New play system installed at Three Meadows for children ages 2-5 years, and a park bench will be installed nearby
- Working with North Branch Nursery at the lower level of Riverside Park for landscaping details, and planning on featuring more maintenance-friendly plantings
- Planning for terraces at Hood Park is on-going
- Toledo Zoo will be adding wildflowers on the hillside at Riverside w plugs this fall/spring
- New gutters and downspouts were added at Woodland, Rivercrest, and the Three Meadows boat house last week, should help with flooding
- Starting 10/18 City crews will be painting road sharrows on Front Street, Louisiana Avenue, and Indiana Avenue
- Leaf collection will start on the west side of town on October 21st

REVIEW OF AUGUST & SEPTEMBER RECREATION COMMITTEE REPORTS

Ms. Born stated that the Committee reports have been approved by Council, and are available online to review. She added that any suggestions from PRAC should be sent to the Recreation Committee first for legislation to be considered, and she referenced Ordinance 40-2019, an Ordinance amending Section 220.05 Rule V-Committees Relating To Rules of Council. Ms. Kemp asked for clarification on Ordinance 40-19, and referenced Section 280.07 relating to Ms. Born's August 18, 2019 Recreation minutes. She suggested that another item be added to the Bylaws with regards to reporting to Council. Ms. Kemp requested a copy of Ordinance 40-2019, and Ms. Born said that she would check with the Law Director for that copy. Ms. Kemp asked if there was a conflict in language between the annual reporting from PRAC to Council, and Ordinance 40-2019, and Ms. Born added that it would be helpful to have additional information to report on. Mr. Harbauer thanked Ms. Born for reporting to the Recreation Committee on the behalf of PRAC regarding City parks, and he added that there is a need for more parks south of I-475. Ms. Laurer agreed that setting aside land before it is developed is a benefit to the future of the City.

REVIEW OF PROPOSED CHANGES TO CH. 280, MUNICIPAL CODE & BYLAWS

Ms. Kemp referenced the marked up copy of Chapter 280 of the Codified Ordinances, and added that the goal is for changes to be done by the November 4, 2019 meeting. Ms. Kemp asked the Committee if there were currently any concerns with Chapter 280. She also referenced the Bylaws and the proposed sections of change. Ms. Laurer asked if language should be added to Chapter 280.07 regarding the recent approval of Ordinance 40-19. Mr. Harbauer asked if there should be language about operating under the Roberts Rules of Order, and Ms. Kemp said that she would talk to the Law Director. Mr. Shannon asked for clarification about the Roberts Rules of Order, and Mr. Harbauer added that it would bring more order to the meetings with regards to recommendations and roll calls. Ms. Born added a recommendation that electronic copies for the monthly reports from PRAC be sent to all of Council and the Administration.

REVIEW OF ACTION ITEMS FROM MEETING

- All to review list of missing meeting minutes
- Ms. Kemp will email Ryan Wichman, Wood County Plays, about coming to the November PRAC meeting
- “Fall Into Rotary Park” Event on Sunday, October 27th from 1pm – 4pm
- Language of City Code from the Law Director
- Edits to Bylaws to Law Director
- Website needs updating: members, dates of meetings, and Davis Overlook to be added
- Gold Star Memorial Ground Breaking on Friday, October 18th at 10am at Riverside Park

There being no further business, the meeting adjourned at 8:11 p.m.

Respectfully submitted,

Heather Alfaro
Recording Secretary

Next meeting: Monday, November 4, 2019 at 7:00 p.m.