

PARKS & RECREATION ADVISORY COMMITTEE MEETING

NOVEMBER 4, 2019

The meeting was called to order at 7:03 p.m. by Chairperson Jessica Kemp. Committee members present were Lindsay Buker, Will Harbauer, Jessica Kemp, Liz Laurer, Tom St. Meyers, Christopher Patrick, Connor Patrick, and David Shannon (8). Aaron Findling arrived at 7:25pm (1). Quinn Baumgartner, and Rick Gilts were absent (2). Also present were Council Representative Deborah Born, and Law Director, Laura Alkire.

Ms. Kemp moved to approve the excused absences for Quinn Baumgartner, and Rick Gilts. Seconded by Christopher Patrick.

REVIEW OF ACTION ITEMS FROM OCTOBER 7, 2019 MEETING

-Mr. St. Meyers passed out a request of PRAC Meeting Minutes that have been missing over the last four years, and Ms. Kemp asked that the Committee review their records, and bring any minutes found to the November meeting.

-Ms. Kemp spoke on behalf of Committee member Aaron Findling in his absence. She added that Aaron recognizes that he has missed three total meetings, but that he would like to stay on the Committee. Ms. Kemp asked the Committee if they would be willing to discuss and or to change the bylaws to reflect "excused absences" when it is work-related, as this is the case for Mr. Findling.

-Ms. Kemp said that Ryan Wichman, Wood County Plays, is interested in speaking at the November meeting on behalf of the plans for an Inclusive Park in Perrysburg.

-Next PRAC meeting will be Monday, November 4th at 7:00pm, and the PRAC meeting schedule for 2020 will also be set at that meeting.

-Mr. St. Meyers asked about a revised copy of the July 2019 meeting minutes, and added that there be a correction made.

APPROVAL OF OCTOBER 7, 2019 MEETING MINUTES

There was a brief discussion about a few changes to be made to the minutes, including Mr. Findling as having an excused absence. Ms. Kemp moved to approve the minutes as edited. Seconded by Mr. Harbauer. Ayes: (10). Nays: (0).

PRESENTATION ON WOOD COUNTY PLAYS

Erica and Laura were present on behalf of Wood County Plays to introduce their Inclusive Playground proposal for Rotary Park. They added that this playground will be privately funded, mulch-free for accessibility, and that it will provide sensory play to include all children. The playground will also be fenced in and shaded, with handicap accessible restrooms and adult changing areas. There was a brief discussion about the shaded areas and the ongoing maintenance costs for the future. They said that Wood County Plays was created in July 2019, and that it's an opportunity to benefit the community in one spot. Christopher Patrick added that a crosswalk at Ft. Meigs Road is also important for this playground.

PARK REPORTS

Bicentennial – Christopher Patrick reported:

- The walking path ruts are substantial – a carryover from last month
- New Lacrosse team in town is appreciative of our park system

Rotary – Connor Patrick reported:

- Trash on the track field

Municipal – Tom St. Meyers reported:

- Resurfacing of the tennis courts looks great
- Assumed that the light blue lines are pickle ball lines for the overflow of participants
- Loads of dirt on Meyers Field diamond several weeks ago, and a new surface on the infield
- Drinking fountains are turned off for the season
- Yellow plastic protection (for safety) not placed on the pickle ball fence – a carryover from last month
- Mr. Findling suggested that the lighting be adjusted on the pickle ball courts

Eisenhower – Lindsay Buker reported:

- The fence has been fixed
- Touch-up paint on the equipment could be needed

Orleans – Jessica Kemp reported:

- Park looks nice
- Leaves on the trail
- One of the kayak racks was destroyed in the spring, and the kayaks aren't fitting well on the canoe racks, would be helpful to have a new kayak rack for spring 2020

Milestone – Liz Laurer reported:

- The split-rail fence is heavily leaning – a carryover from last month
- October meeting issues still stand

Hood – Liz Laurer reported:

- October meeting issues still stand
- The light on the east end of the walking path that is broken out, and the hood is lying at the end of the light (emailed to Greg Kuhr)

Three Meadows – Will Harbauer reported:

- October meeting issues still stand
- Bushes at the signs are overgrown at both entrances
- Light out at the parking lot that's further and next to the maintenance building

Woodlands – Dave Shannon reported:

- The wild flowers planted by the Toledo Zoo have been mowed, and should be naturally marked off

Riverside – Aaron Findling reported:

- Clean, well kept, and fall pruning and grass clean-up has begun

Davis Overlook – Quinn Baumgartner reported via email:

- In tip-top shape

- Haven't seen as many people over there as usual

Rivercrest – Rick Gilts reported via email:

- Looks as though winterization is the theme

- The restrooms are locked, and the water fountain at the shelter is covered with plastic

- Due to the recent heavy rain there is standing water on the Fort Meigs Road access drive

- Several sections of the multi-use path are under water, but expect the drainage to catch up with the recent rain fall in a day or two

- It might help to consider additional drainage to avoid damage to the paths

Update on City Parks – Greg Kuhr reported via email:

- City crews have taken care of a few items from October's meeting, and have stated winterizing park buildings, and removing the sun shades

- Park gardens have been cleaned up and work continues at Riverside Park

- Work at Municipal Park and Meyers Field continues

REVIEW OF OCTOBER RECREATION COMMITTEE REPORT

Ms. Born was present, and available for questions and comment from the Committee.

Mr. Shannon asked how involved the Recreation Committee is with the Wood County Plays proposal, and Ms. Born added that they have been in talks with the City. Ms.

Laurer asked about the status of the splash pad study, and Ms. Born said that she's going to ask about that at the next Recreation Committee meeting. Ms. Kemp said that she's interested in seeing the study. Ms. Kemp confirmed which PRAC changes to email Ms. Born so that she can take those to the Recreation Committee.

SET 2020 PRAC MEETING SCHEDULE

There was a brief review of the dates for the 2020 PRAC calendar, and the Committee discussed meeting on the first Monday of the month for April, May, June, July (tentative), August, October, and November.

FINAL REVIEW OF PROPOSED CHANGES TO CHAPTER 280, MUNICIPAL CODE AND BYLAWS

Ms. Alkire confirmed that the proposed changes were related to membership, vacancy terms, officers meetings, and quorum. She added that these changes will need to be legislatively adopted by City Council prior to becoming effective, and referenced Ordinance 40-2019 (which will be distributed to PRAC after today's meeting). There was a brief discussion about changes to ordinances and the bylaws, and Ms. Alkire confirmed that "red line changes" are forwarded to Ms. Born and she takes them to the Recreation Committee.

-Action #1 Ordinances: Ms. Kemp to email marked-up Ordinances (with changes) to Ms. Born with changes to Chapter 280, and forward to the next Recreation Committee meeting. There were no issues from the PRAC members.

-Action #2 Bylaws: Ms. Kemp to email marked-up Bylaws to Ms. Alkire.

Ms. Kemp referenced Chapter 280.05 – Quorum and discussed excused and unexcused meetings, motions, and periodic reports to City Council. Ms. Alkire clarified that Roberts Rules of Order can be strict, and she recommended that PRAC use simplicity and respect amongst members with regards to the Bylaws. She added that PRAC has the ability to decide whether they allow public comment or not, and that can be amended to their Bylaws.

REVIEW OF ACTION ITEMS FROM MEETING

-Ms. Kemp will email Code of Ordinances to Ms. Born for the Recreation Committee Agenda

-Ms. Kemp will email the Bylaws to Ms. Alkire for her review, and to the Committee as a whole so that they can address any needed changes

-Ms. Kemp will email Rick Gilts and Quinn Baumgartner's reports to Heather Alfaro, Recording Secretary, for the meeting minutes

-Brief discussion about switching parks for 2020, and final answers in April

There being no further business, the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Heather Alfaro
Recording Secretary

Next meeting: Monday, April 6, 2020 at 7:00 p.m.