

APPOINTMENT REVIEW COMMITTEE

FEBRUARY 15, 2018

The meeting was called to order by Chairman Jim Matuszak at 5:34 p.m. Committee members present were Jim Matuszak, Tim McCarthy, and Becky Williams.

APPOINTMENT TO BOARD OF ZONING APPEALS

The Committee considered the appointment of Nathan Duricek to the Board of Zoning Appeals. Mr. McCarthy reported that the Planning and Zoning Committee interviewed Mr. Duricek and unanimously recommended that he be appointed. Mr. Matuszak asked about the number of openings presently on the Board and if there were any other applicants. Ms. Williams said there is one opening and she is not aware of any other applications received. The Committee agreed 3-0 to recommend approval of Nathan Duricek to the Board of Zoning Appeals for a three year term expiring on December 31, 2020.

PROCESS TO CHOOSE CHARTER REVIEW COMMISSION MEMBERS

The Committee discussed the process of choosing candidates to serve on the Charter Review Commission. Ms. Williams said that Mark Weber's name is on the list but he already is serving on the Historic Landmarks Commission. Mr. Weber was in attendance and Mr. Matuszak asked if he would like to remain on the list and if chosen he could step down from his other position. Mr. Weber said that it sounds like they have enough good candidates for the Charter Review and the Historic Landmarks Commission is already down two members so he will stay on the Historic Landmarks Commission. The Committee agreed on the following process:

Mr. Matuszak will draft a letter to the candidates and will send it to the other committee members to make sure he did not miss anything. The letter will be sent to all candidates on the list along with the City's volunteer application. The candidates can choose to fill out the application and/or submit a resume with their qualifications for serving on the Commission by Friday, March 9, 2018. Copies of the applications and other information will be distributed to all Council members.

The letter will also notify the candidates of a special City Council meeting, tentatively scheduled for Monday, March 19, 2018 at 6:00 p.m., at which each candidate will be given two minutes to speak to City Council. Candidates do not have to be present or speak to be considered. After the candidates speak, City Council members will be given a ballot with all the candidates' names and each Council member will choose ten members. The Clerk of Council will tally the ballots and the results will be announced that evening. The Committee agreed that they do not anticipate discussion once the candidates are done with their presentations.

There being no further business, the meeting adjourned at 6:24 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Appointment Review Committee