

Minutes of Perrysburg Public Utilities Committee

Meeting Held September 27, 2023

CALL TO ORDER - 6:30 PM

The meeting was called to order at 6:30 p.m. by Chairperson Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Jan Materni, and Jonathan Smith. Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, Matt Choma, Director of Public Utilities, AJ Coleman, Deputy Director of Public Utilities, and Mickey Shank, Wastewater Treatment Plant Manager.

CITIZEN'S CONCERNS

Phil Dombey, 320 West Indiana Avenue, purchased this home in 2015 to house a friend that became a paraplegic. He is confused by the sewer separation fees because they were never separated and he has never had any sewer service. Mr. Dombey would appreciate any relief he can get. Mr. Smith explained that the assessment fee is to separate the main lines out front and is not something that they can waive. Ms. Materni added that in the older parts of town, it is not uncommon. Mr. Fuller suggested that Mr. Dombey coordinate with Mr. Choma.

APPROVAL OF 08/15/2023 MEETING MINUTES

There being no objections, the minutes of the August 15, 2023 meeting were approved 3-0.

SEWER CREDITS TABULATION

Mr. Choma presented the sewer credit appeals for the period of time since their last meeting. There are a total of five appeals, at four residences, totaling \$966.09. One of the appeals is the same residence because it spanned two billing periods. Four of the appeals were related to back up sump pumps and one resident left their hose on. Mr. Choma noted that the total year to date is \$12,768.83.

SANITARY SEWER IMPROVEMENTS FOR EAST 3RD STREET

Mr. Choma explained that they are replacing a sanitary sewer on a section of East 3rd Street between Locust and Maple. Kyle J. Sherman Excavating provided the lowest and best bid for the services. Ms. Materni asked if they are going all the way down to Hickory. Mr. Choma responded that, that section has been decommissioned already. Mr. Fuller appreciates receiving all of the information ahead of time. Mr. Fuller asked if he has any concerns. Mr. Choma responded that Kyle Sherman has done a fine job for them in the past. Mr. Fuller asked about notifying the residents. Mr. Choma will bring that up. There being no objections, the Committee agreed 3-0 to move this onto City Council.

DIGESTER IMPROVEMENT PROJECT DESIGN AT WWTP AMENDMENT TWO

Mr. Choma explained that this is an amendment to the Jones & Henry Engineers LTD agreement. Further construction engineering services are necessary to complete the preliminary and detailed design for the Wastewater Treatment Plant. There being no objections, the Committee agreed 3-0 to move this onto City Council.

PERMISSION TO AWARD WWTP DIGESTER IMPROVEMENTS PROJECT TO DENALI WATER SOLUTIONS

Mr. Choma explained this is to award the contract to Denali Water Solutions LLC for digester improvements at the Wastewater Treatment Plant, in the amount of \$962,500.00. Mr. Fuller asked if this falls within routine maintenance. Mr. Choma responded that this type of work does, but it has not happened on a routine basis in the past. There being no objections, the Committee agreed 3-0 to move this onto City Council.

UPDATES FROM THE WWTP - MICKEY SHANK

Mr. Shank expanded on the flare and digester improvements that they will be doing. He explained that they will have a pretty busy schedule in the next couple of years with the digester cleaning, which he would like to see done every six years. Mr. Shank noted that the aeration tanks have not been cleaned in years and he asked for that as one of the first things to happen when he came on board. He is budgeting for a second pass next year and a third pass the following year.

Mr. Shank stated that they have legislation tonight for the purchase of some UV equipment, which they totally rebuilt last year and need to have parts on hand for inventory. The bulbs have a 12,000 hour life expectancy. Mr. Fuller asked if they are running all of the time. Mr. Shank responded that nine months of the year they run 24/7 and then they were down for three months in the winter to do the rebuild.

Mr. Shank stated that they have one open position and currently have seven candidates. They will start interviews next week and hope to fill that position within the next month. Mr. Smith asked if we are taking in any outside waste and bringing it into the plant. Mr. Shank responded that they are taking in Pemberville and Haskins, and take in 10,000 gallons per community at a time.

Mr. Smith asked if there are any issues with access for trucks to get in and out. Mr. Shank responded that getting out is extremely tough and it is also not safe. There are five to six City trucks daily, on top of any deliveries or anything else coming into and out of the facility. Mr. Fuller thanked Mr. Shank for the updates.

PERMISSION TO AWARD BIOGAS WASTE GAS BURNER PROJECT TO WATERWORKS SYSTEMS & EQUIPMENT

Mr. Choma explained that this is for a Biogas Waste Gas Burner to be utilized at the Wastewater Treatment Plant. Waterworks Systems & Equipment provided the lowest and best bid for the product, in the amount of \$87,350.00. There being no objections,

the Committee agreed 3-0 to move this onto City Council.

PERMISSION TO AWARD SPIRAL HEAT EXCHANGERS PROJECT TO BAKER AND ASSOCIATES

Mr. Choma stated that this is for two spiral heat exchangers to be utilized at the Wastewater Treatment Plant. Baker and Associates provided the lowest and best bid for these products, in the amount of \$91,976.00. There being no objections, the Committee agreed 3-0 to move this onto City Council.

PERMISSION TO PURCHASE NEW UV BULBS AND EQUIPMENT FROM TROJAN TECHNOLOGIES

Mr. Choma explained that they have reviewed their equipment needs and found that it is necessary to purchase UV lamps and related equipment for the treatment of the wastewater. The equipment must be compatible with the Trojan Technologies' software system, in order to function properly. The total price for these bulbs, and related equipment, is \$48,756.00. There being no objections, the Committee agreed 3-0 to move this onto City Council.

PERMISSION TO PURCHASE EXPLOSION PROOF HEATERS FROM POSITIVE TRADES GROUP

Mr. Choma stated that they need to purchase two Marley explosion proof unit heaters, in the amount of \$26,287.00. Positive Trades Group, LLC had the lowest and best cost of the two quotes. There being no objections, the Committee agreed 3-0 to move this onto City Council.

STORMWATER UTILITY FEASIBILITY STUDY

Mr. Choma stated that this is for an agreement with Environmental Rate Consultants, Inc. for a stormwater utility plan feasibility study in the amount of \$43,970.00. Environmental Rate Consultants will show them the different methods other communities have used and what might work best for the City of Perrysburg. Ms. Materni stated that it affects the utility bills and sewer rates. Mr. Choma responded that it is being subsidized by sewer and this company has done studies in the area for the City of Toledo and Lucas County. Mr. Smith is curious about the scoring system and if there is any standard criteria. Mr. Choma responded that they had four individuals review the proposals, along with various categories where they use the scoring system. There being no objections, the Committee agreed 3-0 to move this onto City Council.

OTHER BUSINESS

Mr. Choma explained that they hired Arcadis to do a flow study and that requires rain events where they can monitor flow. We had a very dry spring and needed particular rain events to build the data for the study. The extra time will be \$180,900.00 and the total project will not exceed \$777,200.00. There being no objections, the Committee agreed 3-0 to move this onto City Council.

Mr. Fuller moved to adjourn to Executive Session to discuss imminent court action.

Seconded by Mr. Smith. Ayes: (3). Nays: (0).

The Committee entered into Executive Session at 7:30 p.m.

Mr. Fuller moved to return from Executive Session. Seconded by Mr. Smith.

The Committee returned from Executive Session at 7:50 p.m.

There being no further business, the meeting adjourned at 7:51 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

Next meeting: Wednesday, October 25, 2023 at 6:30 p.m.