

Minutes of Perrysburg City Council

Meeting Held August 15, 2023

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:30 p.m.

ROLL CALL

Present were Council Members Jan Materni, Mark Weber, Jonathan Smith, Kevin Fuller, Barry VanHoozen, Tim McCarthy, and Cory Kuhlman (7). Also present were Tim Effler, Law Director, and Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF JULY 18, 2023

Mr. Smith moved to approve the minutes of the City Council meeting held on July 18, 2023 as written and to dispense with their reading. There being no objections, the minutes were approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Susan Haas, 538 West Front Street, appreciates them listening to the citizens and their concerns. She is concerned about pedestrian safety with the proposed roundabout.

Katina Holland, 335 West Front Street, stated that the roundabout, Farmer's Market, and downtown Perrysburg are the three biggest issues in Perrysburg right now. She noted that they cannot fix the traffic in Maumee and that the pedestrians should have the right-of-way up and down the corridor that is the entrance to Perrysburg.

Cooper Suter, 564 West Front Street, shared the six reasons the proposed roundabout is a bad solution: pedestrian and cyclist safety, loss of parkland, cost, ineffective, historical, and impacts residential neighborhoods. He noted that a multilane roundabout would not be safe to cross for pedestrians and cyclists, especially during rush hour.

Deborah Born, 125 East Front Street, is not for the roundabout and does not think it will help anybody. She stated that the money should be put towards the Farmer's Market, police, fire, and water.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin highlighted World Champion Marcus Blaze, as well as baton twirlers Mazie Zepeda and Ellie Garst.

Mayor Mackin requested a moment of silence for Walter Hales, who served on Perrysburg City Council and was a longtime resident of Perrysburg.

City Administrator

No report.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the August 8, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, September 12, 2023 at 5:30 p.m.

Mr. Smith stated that Finance Committee thought it was appropriate to have a conversation as City Council as a whole because of how important the market and other events in the community are. Mr. McCarthy suggested taking these projects in house, with qualified city staff. Mr. Smith responded that if they hired staff internally, there will be a larger cost to that with benefits. Mr. Smith asked for justification for the 2% on the proposal. Mayor Mackin responded that they took the numbers from Visit Perrysburg and added the incurred fees from events to calculate the number that would cover that.

Mr. Smith asked if the police and service fees should be codified. Mr. Effler will look into that. Mr. Kuhlman stated that the City's portion of the hotel tax that they receive helps to cover the extra costs associated with these events. Mr. Kuhlman does not think that planning our own events is a good idea. Ms. Materni stated that she has received more complaints about the decline in the quality of the Farmer's Market, more so than any other issue. Mr. McCarthy stated that the Visit Perrysburg board currently thinks Christine Best's efforts would better be directed at bringing events to Perrysburg. Mr. Kuhlman understood it differently and that the board wants to hire someone to make

sure those events continue and run effectively.

Katina Holland, 335 West Front Street, stated that there were no problems with the Farmer's Market when Sandy Latchem did it and asked to separate it from Visit Perrysburg. Mr. Weber clarified that it was never ran through the Chamber of Commerce.

Peter Wishart, 27355 Carronade Drive, is the Director of Sales at the Holiday Inn and is the Treasurer of the Visit Perrysburg board. Mr. Wishart sent Mayor Mackin an email last week, asking for a response by 5:00 p.m. on Friday, and did not receive a response. He stated that they have nothing against the Farmer's Market, but they fund many things that do not bring a single tourist to the area.

Kerry Wellstein, 145 West Second Street, stated that there is a solution to the problem and that Mr. McCarthy is the voice of reason. She added that the new City Administrator seems fantastic and feels like events will start happening again. Mr. Kuhlman responded that his position is that they are collecting something that they do not need to collect and there are other ways to solve the budget.

Christine Best, Executive Director of Visit Perrysburg, stated that this all started with the fees because it was not understood that they were coming or where they were going and it was not in their budget. The board had a cost allocation study completed. Ms. Best explained that the fees from the vendors go towards liability insurance, marketing, and promotions. She would love to get with Ms. Materni to hear about the complaints she has received, so it can make them stronger.

Ms. Best stated that healthy CVBs should always be promoting the area attractions, not funding and managing them. Mr. Smith does not want to have paralysis by analysis from waiting too long. Mr. Fuller would like to leave here with a directive to draft a resolution. Mr. Fuller is reluctant to run it in house and asked about outsourcing. Mayor Mackin responded that maybe they need to consider a request for qualifications.

Angel Elden, 409 West Second Street, owns two businesses in downtown Perrysburg. She stated that as a life-long Perrysburg resident, she sees a great Farmer's Market, and they love what has happened because of Christine and her enthusiasm. Ms. Elden is scared that they might try to reinvent the wheel. She stated that Perrysburg offers a lot and her hope is that they come to a resolution soon.

Mr. VanHoozen stated that the fees are what caused Visit Perrysburg to reflect upon how they are spending their money. He is opposed to adding any additional bed tax because the only way to keep property taxes down is to grow commercial businesses. Mr. VanHoozen added that if they are taking more money out of their guests' pockets, it is less money they will spend in retail stores and restaurants.

There was discussion regarding the two options Mr. Smith discussed with Ms. Best. Those options are:

Option 1 (Visit Perrysburg's Preferred option):

- Amend Agreement with Visit Perrysburg to increase the share of the B tax from 50% to 60%
These additional funds are to be used to hire a full-time staff member for Visit Perrysburg with a focus on community events
- Fees for Police and Service are waived for the first 30 event days that would require public services & safety.
- Anything above the 30 days that require public services, the City would have to approve.
- Fireworks will be added back into the Visit Perrysburg budget as a partnership with the city at an amount of \$15,000. Visit Perrysburg is looking to have recognition for their contribution.

Option 2:

- Pass the A tax at .75% with a 50-50 split between Perrysburg
These additional funds are to be used to hire a full-time staff member for Visit Perrysburg with a focus on community events
- Fees for Police and Service are waived for the first 30 event days that would require public services & safety.
- Anything above the 30 days that require public services & safety, the City would have to approve.
- Fireworks will be added back into the Visit Perrysburg budget as a partnership with the city at an amount of \$15,000. Visit Perrysburg is looking to have recognition for their contribution.

Mr. Fuller made a motion to adopt option one, to increase the share of the b tax from 50% to 60%. Seconded by Mr. Kuhlman. Mr. Smith asked if this is to move forward with creating a resolution. Mr. Kuhlman responded that this is a directive, so Visit Perrysburg has guidance on where the City is headed. Mr. McCarthy thinks that they could hire a very competent person in house to run the events. Mr. Weber is in favor of this directive because they need to take away this uncertainty and a lot of vendors are very concerned if they need to look for a new place to go on Thursday nights or not. Ms. Materni is against it because they are pushing one, without considering the others, and she does not agree with it.

Ashley McCormick, owner of Rae Ray's Decor and More, stated that they are very busy on Thursday nights and hears positive things about the events. Ms. McCormick is willing to help Ms. Best and has done several successful festivals. She has experienced the fees that come with the events and that is the main concern. Mr. VanHoozen is intrigued about the idea of doing it in house, but in the short term we cannot go there, so he will support the motion. Ayes: Smith, VanHoozen, Weber, Fuller, Kuhlman (5). Nays: McCarthy, Materni (2).

Resolution# 75-2023

Mr. Weber introduced **RESOLUTION 75-2023 A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF OHIO THROUGH THE OHIO**

OFFICE OF BUDGET AND MANAGEMENT (OBM) FOR THE OHIO AMBULANCE TRANSPORTATION PROGRAM; AND DECLARING AN EMERGENCY. , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 75-2023 by number and title only. Mr. Weber moved that Resolution 75-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 76-2023

Mr. Weber introduced **RESOLUTION 76-2023 A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF OHIO THROUGH THE OHIO DEPARTMENT OF DEVELOPMENT (ODD) FOR THE GRASSY CREEK SANITARY SEWER REHABILITATION PROJECT; AND DECLARING AN EMERGENCY.** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 76-2023 by number and title only. Mr. Weber moved that Resolution 76-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 77-2023

Mr. Weber introduced **RESOLUTION 77-2023 A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM; AND DECLARING AN EMERGENCY.** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 77-2023 by number and title only. Mr. Weber moved that Resolution 77-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 78-2023

Mr. Weber introduced **RESOLUTION 78-2023 A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH SOURCEWELL (FORMERLY THE NATIONAL JOINT POWER ALLIANCE); AND DECLARING AN EMERGENCY,** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 78-2023 by number and title only. Mr. Weber moved that Resolution 78-2023 be passed as an emergency measure. Seconded by McCarthy. Ayes: (7). Nays: (0).

Resolution# 79-2023

Mr. Weber introduced **RESOLUTION 79-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH ROUEN CHRYSLER DODGE JEEP RAM IN AN AMOUNT NOT TO EXCEED ONE HUNDRED ONE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS AND FIFTY CENTS (\$101,125.50) FOR THE PURCHASE OF THREE (3) 2023 JEEP COMPASS 4X4**

VEHICLES FOR THE DIVISION OF PLANNING AND ZONING; AND DECLARING AN EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 79-2023 by number and title only. Mr. Weber moved that Resolution 79-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 24-2023

Mr. Weber introduced **ORDINANCE 24-2023 AMENDING ORDINANCE 56-2022 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2023; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 24-2023 by number and title only. Mr. Weber moved that Ordinance 24-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Safety

Mr. VanHoozen gave his report of the July 25, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, September 26, 2023 at 6:00 p.m.

Resolution# 80-2023

Mr. VanHoozen introduced **RESOLUTION 80-2023 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH APP ARCHITECTURE FOR THE REMODEL OF THE KITCHEN AND DAYROOM OF FIRE STATION 38 AT A COST NOT TO EXCEED FIFTY-TWO THOUSAND FOUR HUNDRED EIGHTEEN DOLLARS AND ZERO CENTS (\$52,418.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 80-2023 by number and title only. Mr. VanHoozen moved that Resolution 80-2023 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Resolution# 81-2023

Mr. VanHoozen introduced **RESOLUTION 81-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH STRYKER MEDICAL IN AN AMOUNT NOT TO EXCEED THIRTY-TWO THOUSAND FIVE HUNDRED TWENTY-FIVE DOLLARS AND FORTY-TWO CENTS (\$32,525.42) FOR THE PURCHASE OF TWO (2) STRYKER XPEDITION POWERED STAIR CHAIRS - HIGH CONFIGURATION AND ACCESSORIES FOR THE PERRYSBURG FIRE DIVISION; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the

second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 81-2023 by number and title only. Mr. VanHoozen moved that Resolution 81-2023 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Recreation

Mr. Smith gave his report of the August 8, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, September 12, 2023 at 6:30 p.m.

Planning & Zoning

Mr. McCarthy gave his report of the August 2, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, September 6, 2023 at 5:30 p.m.

Ordinance# 25-2023

Mr. McCarthy introduced **ORDINANCE 25-2023 AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE A PROPERTY ON N. DIXIE HIGHWAY FROM A-1 (AGRICULTURAL) TO C-4 (HIGHWAY COMMERCIAL)** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0). The Clerk read Ordinance 25-2023 by number and title only. Mr. McCarthy moved that Ordinance 25-2023 be passed. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0).

Personnel

No report.

Next meeting: Tuesday, August 22, 2023 at 5:00 p.m.

Public Utilities

No report.

Next meeting: Wednesday, September 27, 2023 at 6:30 p.m.

Resolution# 82-2023

Mr. Fuller introduced **RESOLUTION 82-2023 A RESOLUTION AMENDING RESOLUTION 78-2022 AND AUTHORIZING CHANGE ORDER TO THE AGREEMENT IN AN AMOUNT NOT TO EXCEED FORTY-FIVE THOUSAND ONE HUNDRED THIRTY DOLLARS AND TWENTY CENTS (\$45,130.20) FOR ENGINEERING AND DESIGN SERVICES FOR THE NEW DEPARTMENT OF PUBLIC UTILITIES BUILDING; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to

dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 82-2023 by number and title only. Mr. Fuller moved that Resolution 82-2023 be passed as an emergency measure. Seconded by Ms. Materni. Mr. Kuhlman asked for clarification if the initial resolution had a built in change order. Mr. Choma responded that there was not a built in charge order. Ayes: (7). Nays: (0).

Resolution# 83-2023

Mr. Fuller introduced **RESOLUTION 83-2023 A RESOLUTION AMENDING RESOLUTION 73-2022 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH JONES & HENRY ENGINEERS, LTD. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-TWO THOUSAND TWO HUNDRED DOLLARS AND ZERO CENTS (\$192,200.00) FOR ENGINEERING AND DESIGN SERVICES FOR THE WASTEWATER TREATMENT PLANT; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 83-2023 by number and title only. Mr. Fuller moved that Resolution 83-2023 be passed as an emergency measure. Seconded by Ms. Materni. Mr. Kuhlman asked for clarification if the initial resolution had a built in change order. Mr. Choma responded that there was not a built in change order. Ayes: (7). Nays: (0).

Resolution# 84-2023

Mr. Fuller introduced **RESOLUTION 84-2023 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH GUTTERMAN INC. FOR WATERLINE LEAK DETECTION EQUIPMENT AT A COST NOT TO EXCEED FORTY-ONE THOUSAND FIVE HUNDRED SIXTY-FIVE DOLLARS AND ZERO CENTS (\$41,565.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 84-2023 by number and title only. Mr. Fuller moved that Resolution 84-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Resolution# 85-2023

Mr. Fuller introduced **RESOLUTION 85-2023 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH NECO FOR THE DESIGN, FURNISHING, AND INSTALLATION OF AN ADVANCED METERING INFRASTRUCTURE SYSTEM AT A COST NOT TO EXCEED ONE HUNDRED THIRTY-ONE THOUSAND SIX HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$131,675.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 85-2023 by number and title only. Mr. Fuller moved that Resolution 85-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Resolution# 86-2023

Mr. Fuller introduced **RESOLUTION 86-2023 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH HELMS AND SONS EXCAVATING FOR STORM SEWER REPAIRS FOR WILLOWBEND ROAD AT A COST NOT TO EXCEED FORTY-EIGHT THOUSAND THREE HUNDRED SEVENTY-ONE DOLLARS AND FORTY CENTS (\$48,371.40); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 86-2023 by number and title only. Mr. Fuller moved that Resolution 86-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Service

Ms. Materni gave her report of the July 26, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, August 23, 2023 at 5:30 p.m.

Resolution# 87-2023

Ms. Materni introduced **RESOLUTION 87-2023 A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PURSUE A TMACOG TRANSPORTATION ALTERNATES PROGRAM (TAP) GRANT FOR THE CONSTRUCTION OF A MULTIUSE PATH ALONG INDIANA AVENUE; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 87-2023 by number and title only. Ms. Materni moved that Resolution 87-2023 be passed as an emergency measure. Seconded by Mr. Weber. Mr. Smith asked where there is heavier traffic, if they could put a delineator on the multiuse path, so that no one drives down there. Ms. Materni stated that there are signs there and she has had that discussion with the police. Tom Friess, 311 West Indiana Avenue, asked why he was not notified of this. Ms. Materni responded that this is not by his home. Mayor Mackin will make sure he will be notified of anything they do on Indiana Avenue. Ayes: (7). Nays: (0).

Ordinance# 26-2023

Ms. Materni introduced **ORDINANCE 26-2023 AMENDING PERRYSBURG CODIFIED ORDINANCE §1250.12 "PLANTING PLAN REVIEW"**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 26-2023 by number and title only.

Ordinance# 27-2023

Ms. Materni introduced **ORDINANCE 27-2023 AMENDING PERRYSBURG CODIFIED ORDINANCE §1250.20 "COVERAGE REQUIREMENTS (STREETS)"**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded

by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 27-2023 by number and title only.

Ordinance# 28-2023

Ms. Materni introduced **ORDINANCE 28-2023 AMENDING PERRYSBURG CODIFIED ORDINANCE §278.01 “ESTABLISHMENT” OF THE CITY OF PERRYSBURG STREET TREE COMMISSION**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 28-2023 by number and title only.

OTHER BUSINESS

Mr. Kuhlman wanted to acknowledge again the world champion in wrestling and two baton twirlers that brought home international medals.

City Events

This was discussed during Mr. Weber's Finance & Economic Development Committee report.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:52 p.m.

Respectfully submitted,

Amber Rathburn
Clerk of Council

Thomas G. Mackin
Mayor