

Minutes of Perrysburg Public Utilities Committee

Meeting Held August 15, 2023

CALL TO ORDER - 5:00 PM

The meeting was called to order at 5:19 p.m. by Chairperson Kevin Fuller.

ROLL CALL

Committee Members present were Jan Materni and Kevin Fuller. Committee Member Jonathan Smith arrived at 5:26 p.m. Also present were Tim Effler, Law Director, and Matt Choma, Director of Public Utilities.

CITIZEN'S CONCERNS

None.

APPROVAL OF 06/28/2023 MEETING MINUTES

Mr. Smith asked to clarify what he said and the context relating to the sewer grant program, that they can allow grants at the full dollar amount. The minutes of the June 28, 2023 meeting were approved 3-0.

SEWER CREDITS TABULATION

Mr. Choma shared the sanitary sewer credits for June 29, 2023 through today. The total is \$1,055.84. Mr. Choma explained that it is pool filling season and some people's pool filling equipment has broken. Ms. Materni asked the two credits for 675 Kirkshire Drive, if it broke again on them. Mr. Choma explained that it occurred over two billing periods.

AMENDMENT ONE FOR CONSTRUCTION ENGINEERING ON THE DIGESTER CLEANING PROJECT AT THE WWTP

Mr. Choma explained that this is for an additional engineering fee for the digester improvement project, which is a just in case they need it, not included in the original proposal. Mr. Fuller asked if this is for the engineering firm, when they get in there, if they find something and need to do design something else. Mr. Choma confirmed that that is correct because they do not know until they clean it out. It will be bid for construction down the road a bit. There being no objections, this is being forwarded 3-0 to City Council.

Mr. Smith arrived at 5:26 p.m.

CHANGE ORDER FOR BOWEN

Mr. Choma explained that Bowen is the architectural firm that is doing the design of the department of public utilities and engineering campus. They have finished up their preliminary design and are over by \$280.20. There being no objections, this is being forwarded 3-0 to City Council.

PERMISSION TO ENTER INTO AGREEMENT WITH HELMS AND SONS EXCAVATING

Mr. Choma stated that Helms and Sons was the lowest and best quote for storm sewer repairs for Willowbend Road. Mr. Smith asked if this is behind the homes or along the road. Mr. Fuller asked if we have done business with them before. Mr. Choma responded that the City has, but he has not worked with them personally. Mr. Fuller asked about the residents impacted in that area, if they will be notified. Mr. Choma stated that there is a policy in place for residents to be notified ahead of time and there is an easement in place there. There being no objections, this is being forwarded 3-0 to City Council.

PERMISSION TO ENTER INTO AGREEMENT WITH NECO

Mr. Choma explained that this is for a resolution to enter into an agreement with NECO (Neptune Equipment Company) for installing an advanced metering infrastructure (AMI) system. This would provide for automated reading of water meters, including meters, infrastructure for transmitting and receiving data, installation, hardware, software, and training. Mr. Smith asked about the ratings point system and what determines that multiplication factor. Mr. Choma explained their consultant ratings system and can get him the weight of each of those. Mr. Smith has no objections, as he knows this will be good in the long run for the community. Mr. Choma stated that they will be able to respond quicker if higher usage is noticed. There being no objections, this is being forwarded 3-0 to City Council.

PERMISSION TO ENTER INTO AGREEMENT WITH GUTTERMAN

Mr. Choma stated that this is for waterline leak detection equipment, in a total of \$41,565.00. He noted that we spend a sizable amount of money every year on water, so this will reduce that, and will pay for the equipment in just one year. There being no objections, this is being forwarded 3-0 to City Council.

UPDATING DPU FEES

Mr. Choma stated that he would like to have this ready to go for January 2024 fees. He added that there is a danger of loss because they are operating 2023 at 2022 rates, considering employee wages and equipment costs. Mr. Choma explained that the fees are broken down for inside the city and outside the city. Mr. Smith asked for the illegal use of the hydrant, if it is a criminal or civil charge. Mr. Effler responded that it is a misdemeanor offense. He added that it is something they will take a look at because there is sometimes a benefit to the criminal side, since it is a quicker process.

OTHER BUSINESS

None.

There being no further business, the meeting adjourned at 6:02 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

Next meeting: Wednesday, September 27, 2023 at 6:30 p.m.