Minutes of Perrysburg Personnel Committee

Meeting Held August 22, 2023

CALL TO ORDER - 5:00 PM

The meeting was called to order at 5:00 p.m. by Chairperson Cory Kuhlman.

ROLL CALL

Committee Members present were Kevin Fuller, Tim McCarthy, and Cory Kuhlman. Also present were Tim Effler, Law Director and Brian Thomas, City Engineer.

CITIZEN'S CONCERNS

None.

APPROVAL OF 06/27/2023 MEETING MINUTES

There being no objections, the minutes of the June 27, 2023 meeting were approved 3-0.

LEGISLATION FOR BAND ADJUSTMENTS

Mr. Effler explained that some of these adjustments are clean up and some are for additional titles. He explained that the Advanced Certified Paralegal is based on additional certifications and additional duties within the office.

Mr. Thomas explained that he is looking to do more work in house and he is the only one that knows CAD in the office. He is looking for a CAD Technician - Construction Inspector, so they can also fill in when their existing inspector is out of the office.

JOB DESCRIPTIONS FOR NEW POSITIONS

Mr. Kuhlman made a motion to enter Executive Session to discuss employee compensation. Seconded by Mr. McCarthy.

There being no objections, the Committee entered into Executive Session at 5:06 p.m.

Mr. Kuhlman made a motion to return from Executive Session. Seconded by Mr. Fuller.

The Committee returned from Executive Session at 5:49 p.m.

Mr. Kuhlman made a motion to forward on the job descriptions and the band adjustments for a comprehensive discussion among City Council. The Committee agreed 3-0 to pass this onto City Council for consideration.

OTHER BUSINESS

None.

There being no further business, the meeting adjourned at 5:51 p.m.

Respectfully submitted,

Cory Kuhlman, Chairperson
Personnel Committee

Next meeting: Tuesday, September 26, 2023 at 5:00 p.m.