Minutes of Perrysburg Finance and Economic Development Committee

Meeting Held June 13, 2023

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:35 p.m. by Chairperson Mark Weber.

ROLL CALL

Committee Members present were Mark Weber and Tim McCarthy. Committee Member Jonathan Smith was not present. Also present were Amber Rathburn, Finance Director, Khayla Trego, Deputy Finance Director, and Brody Walters, Planning and Zoning Administrator.

APPROVAL OF 05/09/2023 MEETING MINUTES

There being no objections, the minutes of the May 9, 2023 meeting were approved 2-0.

ACCEPTANCE OF DONATION

Ms. Rathburn explained that the City received a $100.00 donation from Perrysburgers. Safety Town was their charitable choice for the month, Mr. Weber thanked the business, staff, and customers. There being no objections, this is being forwarded 2-0 to City Council.

ESTIMATE OF REVENUES - 2024

Ms. Rathburn stated that the County requires us to provide our 2024 revenue estimates by July 15th every year. Mr. Weber asked about the balances of the current year. Ms. Trego explained that those are current 2023 budget figures and that a lot of the capital projects might not be completed this year. There being no objections, this is being forwarded 2-0 to City Council.

TRANSIT SERVICES AGREEMENT

Ms. Rathburn explained that they went out to bid for transit services. Two bids were received and the low bidder was MTM Transit. It will be a three-year contract, with the option to add two additional years. Ms. Rathburn noted that MTM Transit currently provides this service to the City and recommends to go with the lowest bid of MTM. There being no objections, this is being forwarded 2-0 to City Council.

PROPERTY/LIABILITY INSURANCE RENEWAL

Ms. Rathburn stated that they received an annual renewal from the Ohio Plan through Hylant. She added that Hylant increased all property values for inflation by 5%. Ms. Rathburn also noted that they now offer replacement cost for Police and Fire vehicles. They City has been with Hylant and the Ohio Plan since 2004. Ms. Rathburn is happy with the Hylant proposal and their service as well. There being no objections, this is being forwarded 2-0 to City Council.

APPROVAL OF 'THEN AND NOW' PURCHASES

Ms. Rathburn explained that these are from departments that did not receive purchase orders for items over $3,000.00 before the purchase was made. There being no objections, this is being forwarded 2-0 to City Council.

SCULPTURE WALK

Mr. Weber explained that the $10,500.00 budgeted for youth summer theater will be allocated over to the sculpture walk. He added that it leaves them in need of another $5,950.00 for the project.

Mr. Weber made a motion to transfer the budgeted amount of $10,500.00 from the youth summer theater program to the sculpture walk. Seconded by Mr. McCarthy. There being no objections, this is being recommended 2-0 to City Council.

Mr. Weber made a motion to appropriate $5,950.00 from the general fund for the sculpture walk. Seconded by Mr. McCarthy. There being no objections, this is being recommended 2-0 to City Council.

FINANCE DIRECTOR'S REPORT

Expenditures>$5,000

Mr. McCarthy asked about the $55,000.00 for new playground equipment. Mr. Weber responded that there are three parks, Municipal, Bicentennial, and Woodlands, with new equipment. Ms. Rathburn and Ms. Trego explained that it is only one payment. Mr. Weber stated that it was money well spent.

Mr. Weber asked about the debt payment to Huntington Bank. Ms. Rathburn responded that the only outstanding debt is for sewer and that is the semi-annual payment to Huntington for that.

Health Insurance Fund

Ms. Rathburn stated that the health insurance fund balance is continuing to increase.

OTHER BUSINESS

Mr. Weber noted that he went through the income tax report that the Income Tax Commissioner provided for them and it looks like collections are down. Ms. Rathburn explained that year to date they are down, but when accounting for the $1.4 million anomaly that was received in 2022, collections have increased.

Mr. Walters shared some of their successes with economic development. He stated that he was contacted by Garlic Expressions due to space constraints and was able to connect them with CIFT (Center for Innovative Food Technologies), and discovered that they had less of a space issue and more of a procedural problem.

Mr. Walters is working with "Company X", which is a major employer in the Toledo area and they are looking to relocate to Perrysburg. They are looking for a new 100,000 square foot build and are interested in prospecting in the community as well, to build out spec units for businesses that would be good neighbors to them.

Master Fluid Solutions is also looking at a 100,000 square foot warehouse needed for their finished products. Mr. Walters linked them up with "Company X" and they are discussing potential options.

Mr. Walters shared information about the Business Retention and Expansion Program through the Ohio State University Extension. They have a program that he would like to utilize and the services are offered for $5,000.00. Perrysburg Chamber of Commerce pledged $1,000.00 towards the $5,000.00. Mr. McCarthy stated that this would be great. Mr. Weber thanked Mr. Walters for his great work.

There being no further business, the meeting adjourned at 6:03 p.m.

Respectfully submitted,

Mark Weber, Chairperson
Finance and Economic Development Committee

Next meeting: Tuesday, July 11, 2023 at 5:30 p.m.