

Minutes of Perrysburg City Council

Meeting Held June 6, 2023

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:30 p.m.

ROLL CALL

Present were Council Members Kevin Fuller, Mark Weber, Tim McCarthy, Jan Materni, Barry VanHoozen, Jonathan Smith, and Cory Kuhlman (7). Also present were Tim Effler, Law Director, and Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF MAY 16, 2023

Mr. Smith moved to approve the minutes of the City Council meeting held on May 16, 2023 as written and to dispense with their reading. There being no objections, the minutes were approved. Ayes: (7). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

None.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin thanked Rick Ruffner for sponsoring and organizing the Memorial Day Parade. He recognized the American Legion for their event at the Cemetery. Mayor Mackin also recognized the Cemetery staff for doing a great job getting everything ready. He acknowledged that the 22nd Fishing Derby was on Saturday, June 3 and recognized those that volunteered their time and talents.

City Administrator

The search for the City Administrator is moving forward.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

No report.

Next meeting: Tuesday, June 13, 2023 at 5:30 p.m.

Safety

Mr. VanHoozen gave his report of the May 23, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, June 27, 2023 at 6:00 p.m.

Ordinance# 14-2023

Mr. VanHoozen introduced **ORDINANCE 14-2023 AMENDING CODIFIED ORDINANCE 1092.01 OF THE CITY OF PERRYSBURG CODE AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Ordinance 14-2023 by number and title only. Mr. VanHoozen moved that Ordinance 14-2023 be passed as an emergency measure. Seconded by Mr. Weber. Mr. Kuhlman asked how much the cost is to the City for these runs. Chief McCullough responded that the cost is relative to the level of care that is provided, such as a basic life support run versus an advanced life support level of care. Ayes: (7). Nays: (0).

Recreation

No report.

Next meeting: Tuesday, June 20, 2023 at 5:30 p.m.

Planning & Zoning

No report.

Mr. McCarthy reminded everyone that there is an HLC Appeal Hearing at 7:00 p.m., after the Planning and Zoning Committee meeting.

Next meeting: Wednesday, June 7, 2023 at 5:30 p.m.

Personnel

Mr. Kuhlman gave his report of the May 23, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, June 27, 2023 at 5:00 p.m.

Ordinance# 21-2023

Mr. Kuhlman introduced **ORDINANCE 21-2023 ADDING CODIFIED ORDINANCE 266.06-8: PREGNANCY AND PARENTAL LEAVE TO THE CITY OF PERRYSBURG PERSONNEL CODE**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (7). Nays: (0). The Clerk read Ordinance 21-2023 by number and title only. Mr. VanHoozen followed up on his previous question about the financial impact of this. Mr. Kuhlman responded that they are not sure, but understood that they budget for these positions already, and they do not hire any new temporary workers. Mr. Effler pointed out that this includes adoption, newborns, as well as fostering.

Resolution# 56-2023

Mr. Kuhlman made a motion to enter Executive Session to discuss compensation of public employees and imminent court action. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

City Council entered into Executive Session at 7:05 p.m.

Mr. Smith made a motion to return from Executive Session. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

City Council returned from Executive Session at 8:10 p.m.

Mr. Kuhlman introduced **RESOLUTION 56-2023 A RESOLUTION AUTHORIZING EQUITY ADJUSTMENT SALARY INCREASES FOR CERTAIN CITY OF PERRYSBURG NON-BARGAINING UNIT EMPLOYEES AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 56-2023 by number and title only. Mr. Kuhlman moved that Resolution 56-2023 be passed as an emergency measure. Mr. McCarthy moved to amend Resolution 56-2023 to include section 2. Mr. Kuhlman seconded and added to the motion that the second section 3 should be labeled section 4, and to include Exhibit A. The vote on the amendment: Ayes: (7). Nays: (0). The vote on the Resolution, as amended: Ayes: (7). Nays: (0).

Public Utilities

Mr. Fuller gave his report of the May 31, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, June 28, 2023 at 6:30 p.m.

Resolution# 57-2023

Mr. Fuller introduced **RESOLUTION 57-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PERRYSBURG PIPE & SUPPLY CO. FOR THE PURCHASE OF WATER MAIN MATERIALS IN AN AMOUNT NOT TO EXCEED THIRTY-FOUR THOUSAND EIGHT HUNDRED THIRTY DOLLARS AND THIRTY-EIGHT CENTS (\$34,831.38) AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 57-2023 by number and title only. Mr. Fuller moved that Resolution 57-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Resolution# 58-2023

Mr. Fuller introduced **RESOLUTION 58-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PERRYSBURG PIPE & SUPPLY CO. FOR THE PURCHASE OF STOCK MATERIALS FOR THE DEPARTMENT OF PUBLIC UTILITIES IN AN AMOUNT NOT TO EXCEED THIRTY-TWO THOUSAND EIGHT HUNDRED NINETY-THREE DOLLARS AND NINETY-SIX CENTS (\$32,893.96); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 58-2023 by number and title only. Mr. Fuller moved that Resolution 58-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Resolution# 59-2023

Mr. Fuller introduced **RESOLUTION 59-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH NORTHWESTERN WATER AND SEWER DISTRICT FOR THE PURCHASE OF FOUR USED SOLAR GRID BEE MIXERS FOR THE PERRYSBURG DEPARTMENT OF PUBLIC UTILITIES IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND DOLLARS AND ZERO CENTS (\$30,000.00) AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 59-2023 by number and title only. Mr. Fuller moved that Resolution 59-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Resolution# 60-2023

Mr. Fuller introduced **RESOLUTION 60-2023 A RESOLUTION AWARDING A BID AND AGREEMENT TO THE PERRYSBURG PIPE & SUPPLY COMPANY IN THE AMOUNT OF ONE HUNDRED SIX THOUSAND TWO HUNDRED SEVENTY-THREE DOLLARS AND FIFTY CENTS (\$106,273.50) FOR THE PURCHASE OF FIRE HYDRANTS AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 60-2023 by number and title only. Mr. Fuller moved that Resolution 60-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

(0).

Resolution# 61-2023

Mr. Fuller introduced **RESOLUTION 61-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PERRYSBURG AUTOMALL IN AN AMOUNT NOT TO EXCEED FORTY-EIGHT THOUSAND NINE HUNDRED NINETY-FIVE DOLLARS AND FIFTY CENTS (\$48,995.50) FOR THE PURCHASE OF A 2024 GMC SIERRA 2500HD VEHICLE FOR THE DEPARTMENT OF PUBLIC UTILITIES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 61-2023 by number and title only. Mr. Fuller moved that Resolution 61-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Motion for Sanitary Sewer Adjustments greater than \$1,000.00

Mr. Fuller moved to approve the two sanitary sewer credits greater than \$1,000.00. One credit is for Thrive Ministries, Inc at 1134 Professional Drive for \$1,241.39. The second credit is for Robert Hamby at 903 Sandalwood East Road for \$1,006.76. Ayes: (7). Nays: (0). (Due to the failure to obtain a second for the motion, the motion should not have proceeded to Council for discussion or voting. Any discussion or voting on the matter shall be nullified and a new motion shall be brought before Council at the next meeting.)

Service

Ms. Materni gave her report of the May 24, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, June 28, 2023 at 5:30 p.m.

Resolution# 62-2023

Ms. Materni introduced **RESOLUTION 62-2023 AUTHORIZING THE APPLICATION FOR CMAQ FUNDS TO IMPROVE THE INTERSECTION OF STATE ROUTE 25 (WEST BOUNDARY STREET) AND US 20 (WEST FRONT STREET) AND TO SUBMIT THE APPLICATION TO TMACOG FOR CONSIDERATION OF FUNDING BY OSUCC AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 62-2023 by number and title only. Ms. Materni moved that Resolution 62-2023 be passed as an emergency measure. Seconded by Mr. Weber. Mr. Smith asked if this will take care of 80%. Ms. Materni and Mr. Kuhlman confirmed that the City would put up 20% and the 80% would be covered by OSUCC. Ayes: (7). Nays: (0).

OTHER BUSINESS

Mr. Smith noted that there are two Public Hearings scheduled before the July 18, 2023 City Council meeting, at 6:15 p.m. and 6:25 p.m.

ADJOURNMENT

There being no objections, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

Amber Rathburn
Clerk of Council

Thomas G. Mackin
Mayor