

Minutes of Perrysburg Historic Landmarks Commission

Meeting Held April 6, 2023

CALL TO ORDER - 6:00 PM

The meeting was called to order at 6:04 P.M. by Zoning Inspector, Cody Grodi.

ROLL CALL

Commission members present were Robert BredenbeckCorp, Drew Griffith, Dan Judson, Susan Rowland Miller, and Patrice Spitzer (5). Scot MacPherson arrived at 6:40 P.M. (1). John Meier was absent (1). Also present was Codi Grodi, Zoning Inspector.

OTHER BUSINESS

Organizational Discussion

The Commission met as a follow-up to their previous organizational discussion from the January 30, 2023 meeting. Ms. Rowland Miller distributed a handout to the Commission that she had compiled related to general guidelines and historic materials for structures in the Historic District. She said that she researched other Historic Districts in conjunction with ours as she was composing her informational handout. Ms. Spitzer added that she reached out to the U.S. Department of the Interior for clarification as historical appropriate materials have gotten muddled. She noted that there needs to be consistency throughout the district, and that people should be treated evenly. Ms. Rowland Miller noted two requirements: (1) to repair the materials if possible, and if not possible, documentation and proof that the materials are not repairable, (2) installing materials appropriate to the time period of the structure. The Commission continued to discuss materials used throughout the Historic District, such as: siding, windows, doors, screens, additions, alterations, demolition and reconstruction, and accessibility. The Commission also reviewed the time periods that structures were built, and Mr. Griffith stated that every single piece of real estate is unique. Ms. Spitzer added that the Commission's job is to promote and protect the Historic District, as well as, to give guidance and require that the rules are followed. She provided the Commission with fencing materials that can currently be found within the District, and asked if a height restriction could be changed. Mr. Grodi said that they could look at rewriting options specific to the District, and added that it would ultimately have to be approved by City Council. Mr. Griffith noted that a mission statement for the Historic Landmarks Commission may be beneficial going forward. Mr. MacPherson said that he would like to see the Certificate of Appropriateness application updated to tighten up the information that is then presented to the Commission for review. Ms. Rowland Miller suggested that the Historic District notation be listed in the title work for each property in the District, and Ms. Spitzer said that she would like to see more signage in the District.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:49 P.M.

Respectfully submitted,

Heather Alfaro
Zoning Clerk

Next meeting is scheduled for May 8, 2023 at 7:00 P.M.