Minutes of Perrysburg Service Committee

Meeting Held April 26, 2023

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni.

ROLL CALL

Committee members present were Mark Weber, Kevin Fuller, and Jan Materni. Also present were Brian Thomas, City Engineer, and Rob Ross, Director of Public Service.

CITIZEN'S CONCERNS

Kerry Wellstein, 145 West Second Street, was here to bring up the topic of Christmas lights, so they have plenty of time to plan ahead and do it right this year. Ms. Wellstein stated that it was a bit of a debacle last year and that it would be fantastic if the City paid this year, rather than the small business owners. She works in downtown a lot during the holidays and hears of so many people who come to visit Perrysburg and they talk about the Christmas lights in downtown. Ms.Wellstein stated that it brings the community together and makes it look like we are proud of our downtown. She is volunteering herself for any Committee that helps decide on the decorations and added that it is something that the public can enjoy, seeing their tax dollars at work in such a beautiful way.

Ms. Materni asked who pays for the lights in the surrounding communities. Ms. Wellstein is not aware. Mr. Weber asked about the company hired last year and how long it took them to do all of the trees. Ms. Wellstein responded that it was ridiculous how quickly it was done and how much they charged, adding that the City workers usually do a much better job. Mr. Ross added that the Country Garden Club is housing the lights and is part of the reason why the cost was so expensive. Mr. Weber noted that the CVB contributed last year. Ms. Wellstein will reach out to the CVB.

APPROVAL OF 03/22/2023 MEETING MINUTES

There being no objections, the minutes of the March 22, 2023 meeting were approved 3-0.

2023 RESURFACING PROJECT AGREEMENT

Mr. Thomas explained that the lowest bid was from Helms & Sons Excavating, Inc. They have not done much work in the Perrysburg area, but Mr. Thomas has worked with them on projects in North Baltimore and Findlay. The contract is for $1,725,063.02 for pavement milling and resurfacing on various city streets. Mr. Thomas explained that he listed some alternate streets, but the bid does not include any of those alternates.

Mr. Weber asked how they determine what areas to resurface. Mr. Thomas explained

that they have hired a consultant in the past to rank all of the streets. Last year, they tried a different system where a camera was mounted on a vehicle with turn by turn navigation for all of these different routes. They ran it through artificial intelligence software to look for the cracks and provided a new rating for the streets.

Ms. Materni noted that with proper maintenance we could get twenty years out of the streets. Mr. Fuller asked when this actually went out for bid. Mr. Thomas responded that the bid opening was prior to Ordinance 8-2023 being passed. Mr. Fuller noted that he had nothing in front of him that raises a red flag. Mr. Weber asked if they notify all of the residents in these areas, so they know this is happening. Mr. Thomas explained that the contractor hands out notices. Mr. Ross added that they use the PIO to let everyone know as well. The Committee agreed 3-0 to move this forward to City Council.

HVAC MAINTENANCE AGREEMENT

Mr. Thomas explained that they are coming up on the end of a five-year agreement for HVAC maintenance and rebid it for a three-year agreement. Positive Trades Group was the lowest bidder at $150,832.00 for a three-year agreement to maintain the HVAC systems at various City-owned buildings. This is for all three years total, for the preventative maintenance. The Committee agreed 3-0 to move this forward to City Council.

COURTHOUSE ROOF PROJECT AGREEMENT

Mr. Fuller would like to table this due to a cause for concern because the contractor has an outstanding OSHA violation and he would like to look into that more. Mr. Weber shares the concerns and agrees it should be looked into. Mr. Fuller questioned the prevailing wage and how they are right under the threshold. Ms. Materni asked if they have answers before City Council, if they could move it on. Mr. Weber knows that we have to focus on lowest, but we also have to focus on best. Mr. Fuller asked if prevailing wage is triggered if they come back for the ten percent contingency, which would take them over the threshold. Mr. Fuller made a motion to table this resolution. Ms. Materni seconded. The Committee agreed 3-0 to table this resolution.

PERMISSION TO AUCTION 2008 FORD EXPEDITION

Mr. Ross stated that the Ford Expedition 4x4 only has 64,774 miles, but even the mechanics do not want to use it. He explained that it was replaced already with a new vehicle and that this one is almost no longer safe. This is being recommended 3-0 to City Council.

OTHER BUSINESS

Mr. Fuller mentioned the Farmer's Market and the extended service provided for it. He would like to see a memorandum of understanding with the CVB, if there is interest in continuing the Farmer's Market next year, which could include what the City will provide and what the obligations of the CVB are. Ms. Materni stated that they can require certain entities to mitigate the trash, by way of food trucks providing their own trash

receptacles or that they have to use recyclable containers. DORA cups are not the main problem. Mr. Fuller wants to see the Farmer's Market continue.

There being no further business, the meeting adjourned at 6:31 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, May 24, 2023 at 5:30 p.m.