

Minutes of Perrysburg Citizen's Park and Recreation Advisory Committee

Meeting Held April 3, 2023

WELCOME, QUORUM, REVIEW OF ACTION ITEMS FROM NOVEMBER 7, 2022 MEETING

The meeting was called to order at 7:00 p.m. by Will Harbauer. Committee members present were: Cole Christen, Susan Edinger, Karen Fleming, Todd France, Will Harbauer, Marty Pennington, Mark Schrock, and Shannon Solt (8). Damon Gorcz, Judy Hagen, and Allison Westmeyer were absent (3). Also present was Greg Kuhr, Operations Manager for the Department of Public Service.

Ms. Edinger moved to excuse the members that were absent. The motion was seconded by Mr. Schrock and was unanimously approved.

APPROVAL OF NOVEMBER 7, 2022 MEETING MINUTES

Mr. Harbauer moved to approve the minutes of the November 7, 2022 meeting as written. The motion was seconded by Ms. Solt and was unanimously approved.

ELECTION OF OFFICERS: CHAIR, VICE-CHAIR, SECRETARY

Ms. Edinger nominated Mr. Harbauer as Chair of the Committee. Ms. Solt seconded, and it was unanimously approved.

Mr. Schrock nominated Ms. Solt as Vice-Chair. Ms. Edinger seconded, and it was unanimously approved.

The election of a Secretary was deferred to the next meeting.

REVIEW & DISCUSSION OF BYLAWS & MUNICIPAL CODE (CHAPTER 280)

There was discussion regarding adding a meeting in February each year. Ms. Edinger made a motion to request a Code change to allow an additional meeting on the 1st Monday of February. The motion was seconded by Mr. Harbauer, and it was unanimously approved. After further review, it was determined that according to the By-Laws the meeting schedule for the year should be established at the November meeting of the prior year.

The review of Municipal Code Section 280 was deferred to the May meeting.

PARK REPORTS

Rotary Park - Mr. Christen stated that Rotary Park looked really clean. There was a discussion about the pickle ball courts, and Mr. Kuhr stated that the dedication will be on April 14, 2023 at 1:00 p.m.

Orleans Park - Ms. Edinger said Orleans Park looks great. She informed Mr. Kuhr that there is a metal sign near the trailer parking that is very faded.

Bicentennial Park - Mr. France said that a lot of the new playground equipment has been installed. He said that on the trail on the third base side the gravel is thick in some areas and low in other spots.

Mr. Kuhr said the completion date, weather permitting, for the playground equipment at Bicentennial, Municipal and Woodland Parks is the end of June.

Milestone, Riverside, and Municipal Parks - Mr. Harbauer said that Milestone looks great, and he had no update on Municipal or Riverside Parks.

Mr. Kuhr said that the Great American Clean-Up is still looking for volunteers.

Davis Overlook - Ms. Solt said that there was no parking available and there were cars parked where they shouldn't be. She said there was quite a bit of litter along the parking lot perimeter.

Mr. Kuhr said that it is hard for workers to turn around in the parking lot at Davis Overlook when they go to empty the garbage so they may use a parking space to put in a turnaround so you don't have to back out.

Three Meadows - Ms. Solt said that the fence is great.

The following park assignments were agreed upon:

Eisenhower Park - Karen Fleming
Municipal Park - Mark Schrock
Riverside and Milestone Parks - Will Harbauer
Hood Park - Marty Pennington
Davis Overlook - Shannon Solt
Three Meadows Park - Allison Westmeyer and Shannon Solt
Rotary Park - Cole Christen
Rivercrest Park - Damon Gorcz
Woodlands Park - Judy Hagen
Bicentennial Park - Todd France

REVIEW OF RECREATION COMMITTEE REPORTS

Jonathan Smith, Chairman of the Recreation Committee, was not present so this item was deferred.

REVIEW ACTION ITEMS FROM MEETING

Mr. Harbauer listed the following action items:

Ask Mr. Smith about the status of Orleans Park Master Plan
Set-up meeting schedule for 2024
History/time-line of parks by Mr. Kuhr
Park improvement ideas - grant applications
Review Municipal Code Section 280 and By-Laws
Review checklist for parks
Elect Secretary

There was discussion regarding PRAC's role and how they communicate with City Council.

There was discussion regarding tracking park-related items so there is a way to see what issues have been raised and their resolution or explanation as to why no action was taken.

There was discussion regarding developers' greenspace requirement. Mr. Harbauer said that an additional action item moving forward can be recommendation for raising the fee required from developers.

Mr. Kuhr informed the Committee that the City hired Dan Ledyard as an Urban Forester. He said that a lot of trees at Woodlands Park have been trimmed. He stated that there will be an Arbor Day celebration at Rotary Park on April 28, 2023 at 2:00 p.m. and they will be planting a White Oak tree. Mr. Kuhr reported that the restrooms at the Recreation Building at Municipal Park were totally renovated. He added that the erosion control at Three Meadows Pond was completed last year and the water level is up some, but they would like it to go up a little more.

ADJOURNMENT

Marty Pennington moved to adjourn the meeting at 8:35 p.m. The motion was seconded by Ms. Edinger and was unanimously approved.

Respectfully submitted,



Mary Jo Sutton