

Minutes of Perrysburg City Council

Meeting Held March 7, 2023

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:46 p.m.

ROLL CALL

Present were Council Members Kevin Fuller, Cory Kuhlman, Jan Materni, Jonathan Smith, Barry VanHoozen, and Mark Weber (6). Council Member Tim McCarthy was not present. Also present was Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF FEBRUARY 21, 2023

Mr. Smith moved to approve the minutes of the Committee of the Whole and City Council meetings held on February 21, 2023 as written and to dispense with their reading. There being no objections, the minutes were approved. Ayes: (6). Nays: (0).

SPECIAL REPORTS

Update from CVB

Christine Best, Executive Director of Visit Perrysburg, is here to give an annual report, per request by the Finance Committee. Ms. Best explained that tourism is both an industry and an activity. She hopes that this is a benefit to the hotels and the City of Perrysburg, with what they do. She invited everyone to attend Music at the Market, renamed Lettuce Turnip the Beet, on Thursday, June 29th at 6:30pm where Ohio Magazine will present them with the Best Hometown Award. The CVB board of directors is in the middle of revamping their mission, vision, and value statements.

Mr. Smith thanked Ms. Best for the annual report. Mayor Mackin thinks the transparency is huge and appreciates all she does to enhance the quality of life for residents who live in Perrysburg, as well as those who come to visit. Ms. Best introduced Allison Pittner, who will be managing the Farmer's Market. Mr. Kuhlman asked if there is anything she needs. Ms. Best responded yes that having an open line of communication and that it is beneficial when people reach out. Ms. Best added that she will be doing a brief report quarterly at the Finance Committee meetings.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Jim Hagen, 10741 Avenue Road, thanked City Council and the Mayor for hiring an Urban Forrester, who will be a fine asset to the community. Mr. Hagen also invited everyone to attend the Arbor Day celebration on Friday, April 28th at Rotary Park at 2:00 p.m.

ADMINISTRATIVE REPORTS

Mayor

No report.

City Administrator

No report.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

Mr. Smith requested a list of boards that the City Administrator and Law Director served on, where there may be vacancies. Mayor Mackin will take a look at that.

COMMITTEE REPORTS

Finance & Economic Development

No report.

Next meeting: Tuesday, March 14, 2023 at 5:30 p.m.

ORDINANCE 1-2023

Mr. Weber introduced **ORDINANCE 1-2023 AMENDING ORDINANCE 56-2022 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECMEBER 31, 2023 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 1-2023 by number and title only. Mr. Weber moved that Ordinance 1-2023 be passed as an emergency measure. Seconded by Mr. Smith. Mr. Fuller asked about ARPA funds. Ms. Rathburn stated that there is still a balance and will get that out. Ayes: (6). Nays: (0). Mr. Weber thanked everyone for the hard work on the amended budget. Mayor Mackin stated that a lot of hard work was put into it by a lot of talented people.

Safety

Mr. VanHoozen gave his report of the February 28, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 28, 2023 at 6:00 p.m.

Resolutions 31-2023 and 32-2023 are being tabled, as the state pricing has not been finalized.

RESOLUTION 31-2023

Resolution 31-2023 is being tabled, as the state pricing has not been finalized.

RESOLUTION 32-2023

Resolution 32-2023 is being tabled, as the state pricing has not been finalized.

Recreation

Mr. Smith gave his report of the February 28, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 14, 2023 at 6:30 p.m.

RESOLUTION 8-2023

Mr. Smith introduced **RESOLUTION 8-2023 ADOPTING THE ORLEANS PARK MASTERPLAN** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Resolution 8-2023 by number and title only. Mr. Smith moved that Resolution 8-2023 be passed. Seconded by Mr. Kuhlman. Mr. Smith noted that dog park needs to be changed to future programming on the map. Mr. Smith made a motion to change the master plan to where it says dog park to say future programming. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). Mr. Smith added that Mr. Walters and the Edge Group did a wonderful presentation.

RESOLUTION 16-2023

Mr. Smith introduced **RESOLUTION 16-2023 A RESOLUTION DECLARING CERTAIN WOODLANDS PARK PLAYGROUND EQUIPMENT NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (6). Nays: (0). The Clerk read Resolution 16-2023 by number and title only. Mr. Smith moved that Resolution 16-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (6). Nays: (0).

Planning & Zoning

No report.

Next meeting: Monday, March 20, 2023 at 5:00 p.m.

Personnel

Mr. Kuhlman gave his report of the February 21, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 28, 2023 at 5:00 p.m.

Public Utilities

Mr. Fuller gave his report of the February 22, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, March 22, 2023 at 6:30 p.m.

RESOLUTION 15-2023

Mr. Fuller introduced **RESOLUTION 15-2023 AUTHORIZING AN AGREEMENT WITH JONES AND HENRY ENGINEERS, LTD. IN AN AMOUNT NOT TO EXCEED SIXTY-THREE THOUSAND DOLLARS AND NO CENTS (\$63,000.00) FOR ENGINEERING AND DESIGN SERVICES FOR THE GRASSY CREEK INTERCEPTOR REHABILITATION PROJECT; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 15-2023 by number and title only. Mr. Fuller moved that Resolution 15-2023 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

ORDINANCE 3-2023

Mr. Fuller introduced **ORDINANCE 3-2023 AMENDING CODIFIED ORDINANCE 1050.10 OF THE CITY OF PERRYSBURG STREETS, UTILITIES AND PUBLIC SERVICE CODE LAST AMENDED BY ORDINANCE 125-2012 ON JULY 10, 2012** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 3-2023 by number and title only.

Service

Ms. Materni gave her report of the February 22, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, March 22, 2023 at 5:30 p.m.

RESOLUTION 28-2023

Ms. Materni introduced **RESOLUTION 28-2023 A RESOLUTION AWARDED A BID AND AGREEMENT WITH M&M FOAMWORKS LLC IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) FOR THE 2023 SIDEWALK PROGRAM AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 28-2023 by number and title only. Ms. Materni moved that Resolution 28-2023 be passed as an emergency measure. Seconded by Mr. Weber. Mr. Fuller is looking forward to knowing how they can engage in contracts and looking

at things more thoroughly as they proceed. Mr. Weber stated that it is the contractor and subcontractor's third year. Ayes: (6). Nays: (0).

ORDINANCE 8-2023

Ms. Materni introduced **ORDINANCE 8-2023 AMENDING THE CITY OF PERRYSBURG ADMINISTRATIVE CODE, CHAPTER 252, DEPARTMENT OF FINANCE** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 8-2023 by number and title only. Mr. Fuller stated that he started asking about the bidding process and how they use tax payer dollars. He began putting together a thorough procurement policy in regards to City contracts. Mr. Fuller stated that this is mostly geared towards the lowest and best bidding. Mr. Smith questioned if they are able to ask which Counties workers reside and would like a legal opinion on that.

Mayor Mackin asked if trade schools are considered apprenticeships and, if not, should they be included. There was much discussion back and forth, between Council members and Mayor Mackin, in regards to this Ordinance. Mr. Kuhlman requested a position from the Administration on where they stand with this, including what they do and do not want to see in this. Mayor Mackin stated that this will likely need to be tabled until we have a Law Director. Mr. Fuller noted that there are a significant number of multi-million dollar construction projects on the horizon, and hopes we can move this forward, to better protect those.

OTHER BUSINESS

Ms. Materni stated that there is a celebrity basketball game for the mental health board in Bowling Green tomorrow.

ADJOURNMENT

There being no objections, the meeting adjourned at 8:27 p.m.

Amber Rathburn, Clerk

Thomas G. Mackin, Mayor