

Committee of the Whole 6:00 PM:

Discussion to consider an appointment for the Law Director position

CITY OF

PERRYSBURG 

CITY OF PERRYSBURG

CITY COUNCIL

AGENDA

March 21, 2023

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of March 7, 2023
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports

a. Mayor

A motion to appoint Karen Fleming to serve on the Citizen's Park and Recreation Advisory Committee

b. City Administrator

c. Finance Director

d. Law Director

8. President of Council Report

9. Committee Reports

a. Finance & Economic Development

Resolution# 20-2023

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF EIGHT THOUSAND EIGHT HUNDRED EIGHTY-THREE DOLLARS AND ZERO CENTS (\$8,883.00) AS ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 29-2023

STRONGLY URGING THE OHIO GOVERNOR AND MEMBERS OF THE OHIO GENERAL ASSEMBLY TO RESTORE THE LOCAL GOVERNMENT FUND TO PRE-RECESSION LEVELS

Recommendation to Suspend the Rules,

***Waive the Three Readings, and
A Vote is requested***

b. Safety

c. Recreation

Resolution# 14-2023

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE FORT MEIGS YMCA FOR THE MANAGEMENT OF THE CITY SWIMMING POOL AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

d. Planning & Zoning

Ordinance# 9-2023

AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO PROVIDE FOR PERMANENT ZONING REGARDING THE 38.267 ACRES OF LAND WITHIN THE SCHROEDER COMPANY ANNEXATION AND NOW OWNED BY MARK RICH

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

Ordinance# 10-2023

AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PARCEL Q61-000-902305012000 FROM I-2 (GENERAL INDUSTRIAL) TO C-4 (HIGHWAY COMMERCIAL)

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

Ordinance# 11-2023

AMENDING CODIFIED ORDINANCE 1250.41 STORAGE OF RECREATIONAL EQUIPMENT OR TRAILERS WITHIN THE CITY OF PERRYSBURG'S ZONING CODE

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

e. Personnel

f. Public Utilities

g. Service

Ordinance# 8-2023

AMENDING THE CITY OF PERRYSBURG ADMINISTRATIVE CODE, CHAPTER 252, DEPARTMENT OF FINANCE

2nd Reading, no vote required

10. Other Business

11. Adjournment

RECEIVED

NOV 01 2022

CITY OF PERRYSBURG
Office of the Mayor

CITY OF PERRYSBURG

CITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD, OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: Karen M Fleming
First Middle Initial Last

Address: 26835 Mohawk Drive City Address

City, State, Zip: Perrysburg, OH 43551

Phone: 567-277-0200
Cell Home Work

Email Address: rfleming@bex.net

Appointment Applying For: Recreation Committee

Are you a resident of the City of Perrysburg? ☒ Yes ☐ No

Are you registered to vote in the City of Perrysburg? ☒ Yes ☐ No

Are you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☒ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?

☐ Yes ☒ No

Do you serve on any other public or not-for-profit boards? ☐ Yes ☒ No If yes, please identify:

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

No

EDUCATION High School: Keystone Oaks High School Year of Graduation: 1983

Post High School Education

Indiana University of PA, graduated 1987

EMPLOYMENT HISTORY Student Legal Services

Present or last employer: _____

Your title/duties: Executive Assistant

Dates of employment: Jan 2000 to present

Previous employment (list employers, position, dates of employment)

Lion Store, buyer/manager 1988-1998

REFERENCES

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name	Address	Phone
Matt Skotynsky	101 Rockledge Drive, Perrysburg, OH 43551	419-466-9411
Mike McIntyre	1962 Lexington Drive, Perrysburg, OH 43551	419-283-8046
Brenda Welch	588 Delaware Drive, Perrysburg, OH 43551	419-250-2647

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

I have been a proud Perrysburg resident for over 30 years. While raising 3 children and now as an "empty nester", I have taken advantage of many wonderful parks and recreation opportunities. I would like to serve my community by helping to ensure that the recreational resources remain vibrant and accessible to our current and future Perrysburg residents.

Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☒ No

If yes, please explain:

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant: _____

Date: 11-1-2022

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

RESOLUTION 20-2023

**A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES
IN THE AMOUNT OF EIGHT THOUSAND EIGHT HUNDRED
EIGHTY-THREE DOLLARS AND ZERO CENTS (\$8,883.00) AS
ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND
DECLARING AN EMERGENCY**

WHEREAS, The Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of making such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and the funds in the treasury or in the process of collection at the time of the contract or order were made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificates exceeds \$3,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and so that the certificate meets the timeliness requirements of the Ohio State Auditor; this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Then and Now Requests For Finance Committee

3/14/2023

Invoice Date	Vendor	Item	Total Cost	Department
2/1/2023	Clean Team	Cleaning services	3,583.00	Police
2/13/2023	RecDesk LLC	Software subscription	5,300.00	Recreation
	TOTAL		8,883.00	

RESOLUTION 29-2023

STRONGLY URGING THE OHIO GOVERNOR AND MEMBERS OF THE OHIO GENERAL ASSEMBLY TO RESTORE THE LOCAL GOVERNMENT FUND TO PRE-RECESSION LEVELS

WHEREAS, the Local Government Fund was reduced in 2011 by 50% during Gov. Kasich's Administration from 3.68% of General Revenue Funds to its current level of 1.66% of General Revenue Funds; and

WHEREAS, past Ohio General Assemblies have repeatedly decreased funding and revenue sharing in recent years in addition to significantly reducing the Local Government Fund, including eliminating the Estate Tax and phasing out the Tangible Personal Property Tax; and

WHEREAS, the Local Government Fund reduction has resulted in a loss of revenue in excess of \$4,000,000 since 2011 for the City of Perrysburg; and

WHEREAS, this sudden revenue loss has made it increasingly difficult to provide basic services, rebuild infrastructure, and bolster public safety services; and

WHEREAS, when municipalities experience success in fostering safe communities, building sound infrastructure, and increasing economic development, the State of Ohio reaps the benefits as well.

WHEREAS, a reinvestment in the Local Government Fund would aid the state in its goal of lowering taxes on the individual by enabling municipalities to decrease the local tax burden.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Perrysburg, Ohio that:

Section 1. The Ohio General Assembly should restore the Local Government Fund to pre-recession levels, ensuring that local communities are able to provide crucial services and improvements in infrastructure and public safety.

Section 2. This Council does hereby declare its opposition to any further cuts to the Local Government Fund or the future diversion of revenues from the Local Government Fund.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

CALL TO ACTION: Local Government Fund

The Ohio Municipal League <info+omloho.org@ccsend.com>

Tue 2/21/2023 10:21 AM

To: Amber Rathburn <arathburn@ci.perrysburg.oh.us>

This e-mail message and any attachments are intended solely for members of The Ohio Municipal League. This email should only be forwarded to, distributed to, or copied for OML-member municipalities.

CALL TO ACTION

February 21, 2022

Legislators Need to Hear from You on the Local Government Fund

The Ohio House of Representatives is currently considering House Bill 33, the FY 2024-2025 State Operating Budget, and it will soon go to the Senate. In Governor DeWine's proposed budget, the Local Government Fund (LGF) – one of the central pillars of the state and local partnership that provides funding for municipalities to use on current operating expenses – is proposed to be slightly increased. But more can be done, and your community's state representative and state senator need to hear from you.

Call to Action

We have two actions we are asking your community to take:

- **Contact your community's representative and senator to share about the importance of the Local Government Fund** -- including how you use the funding, actions your community took as a result of past LGF or other cuts to local government, the inflationary increases you are facing, and how your community would likely use increased LGF funding. OML has been visiting with legislators, and they are eager to hear specifics from within their districts. Several believe that the communities in their district do not need an increase -- especially as a result of recent COVID-recovery funding. Yet many conversations are happening within the Legislature -- including the possibility of a further LGF increase -- and emphasizing the importance of full LGF restoration can go a long way in providing your community with ongoing, flexible funding.
- **Have your council pass a resolution in support of full restoration of the Local Government Fund.** Not only does this highlight your

community's position on the issue, but it also influences legislators and often brings media attention to highlight the significance of the fund toward local programs and services. A sample resolution is available [here](#).

Background

The current LGF provides for 1.66% of the state's General Revenue Fund to go to municipalities, townships, counties, and a few special districts. This current percentage was established during the state's projected fiscal crisis a decade ago to fill a perceived \$8 billion biennial budget gap, and it replaced the previous level of 3.68%. Since then, it has been a top priority of OML to have the LGF fully restored.

In light of the robust financial position of the state (based on state revenues and a historically high rainy day fund), now is the time for the state to reinvest in local governments.

Keep OML in the Loop

Feel free to share any information you pass along to your legislators with the OML team. We would especially love to hear from you on the conversations and interactions you have with your legislators so that we can keep track of where they stand on the issue.

Reach out to OML if we can be of any assistance to you.

The Ohio Municipal League | omloho.org



The Ohio Municipal League | 175 S. Third Street, Suite 510, Columbus, OH 43215

[Unsubscribe arathburn@ci.perrysburg.oh.us](mailto:arathburn@ci.perrysburg.oh.us)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by info@omloho.org powered by



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RESOLUTION 14-2023

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE FORT MEIGS YMCA FOR THE MANAGEMENT OF THE CITY SWIMMING POOL AND DECLARING AN EMERGENCY

WHEREAS, as reflected in the attached Exhibit A, the Fort Meigs YMCA has proposed to manage the City's outdoor swimming pool at a cost not to exceed Two Hundred Forty-Seven Thousand Five Hundred Dollars (\$247,500.00) for the 2023 season, not to exceed Two Hundred Fifty-Four Thousand Nine Hundred Twenty-Five dollars (\$254,925.00) for the 2024 season and not to exceed Two Hundred Sixty-Two Thousand Five Hundred Seventy-Three dollars (\$262,573.00) for the 2025 season, with the City continuing to maintain the physical facility for the pool, and

WHEREAS, said management will include hiring staff for the pool and concession stand, as well as other items listed in Exhibit A. The Fort Meigs YMCA has performed such services in the past and has the knowledge, experience, personnel, and equipment to manage the outdoor pool, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are hereby authorized to enter into an agreement with the Fort Meigs YMCA in an amount not to exceed Two Hundred Forty-Seven Thousand Five Hundred Dollars (\$247,500.00) for the 2023 season, not to exceed Two Hundred Fifty-Four Thousand Nine Hundred Twenty-Five dollars (\$254,925.00) for the 2024 season and not to exceed Two Hundred Sixty-Two Thousand Five Hundred Seventy-Three dollars (\$262,573.00) for the 2025 season, to manage the City's outdoor pool, as defined in Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

Res 14-2023

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

City of Perrysburg
Municipal Pool Operating Proposal
February 3, 2023

General

The Fort Meigs YMCA, a branch of the YMCA of Greater Toledo is proposing an operating agreement between the City of Perrysburg and the Fort Meigs YMCA for the management of the City of Perrysburg's Municipal Pool. It is the objective of the YMCA to manage the City of Perrysburg's swimming pool in a safe, clean, hazard-free manner and in compliance with all applicable governmental standards and regulations. It is also the objective of the YMCA to operate the swimming pool in such a manner that patrons are encouraged to use the facilities and that all facilities and operations reflect well on the City of Perrysburg.

City of Perrysburg

1. Maintenance: The City agrees to maintain the swimming pool and premises in a safe, hazard-free condition and in accordance with any and all state regulations:
 - a. Maintain all aspects of the physical facility including the pool sanitation/filtration systems, lawn mowing/grounds maintenance and any and all maintenance/repairs.
 - b. Purchase all chemicals related to pool sanitation.
 - c. Provide on-site high speed internet connection.
 - d. Maintain all aspects of equipment that is owned by the City of Perrysburg.
 - e. Will provide an A.E.D. on the premise.

2. Other: The City of Perrysburg shall have the right at all times to examine the supplies, materials and equipment used by the YMCA and to observe the operations of YMCA employees.

YMCA

1. Personnel: The YMCA warrants that all lifeguards provided shall be certified by the YMCA, American Red Cross or other state recognized organization. Lifeguard to patron ratio will always be minimally consistent with State of Ohio guidelines. YMCA personnel shall be neat and shall conduct their work in a professional manner with minimal disturbance to the contracting party. A minimum of two YMCA staff with current lifeguard certifications will be on the pool premises at all times during operating hours.

YMCA on-site personnel will:

- a. Guard the pool during all hours of operation.
- b. Be trained in First Aid and CPR.
- c. Regularly clean the locker rooms, pool area and filter room.

- d. Replace and remove all garbage bags from designated trash cans as needed throughout the day and at close of each day. Move garbage to the main trash collection area for regularly contracted pickup.
- e. Remove debris, garbage, waste and other such materials throughout the day from the pool deck and the pool grounds including the area outside the front gate and the parking lot.
- f. Verify every patron's access to the pool and track pool usage.
- g. Collect, secure, track and deposit all pool user fees paid by pool patrons to a designated deposit drop off location daily.
- h. Return all deck chairs and miscellaneous equipment to original positions at close of day.
- i. Inspect the premises daily for any hazardous conditions and report to the City of Perrysburg as needed.

2. YMCA – Other:

- a. Perform a pre-season inspection of the outdoor pool and inform the City of Perrysburg with a written report of any items that need to be replaced or repaired prior to opening day.
- b. Perform all duties with respect to the operations of the concession stand including the purchasing and inventory of supplies, selling items during hours of operation and keeping the area neat and clean.
- c. Order and inventory general supplies for the day to day operation of the facility that relates to the personnel hired. Supplies include staff uniforms and CPR/First aid equipment. Maintain and store the A.E.D. Order and inventory general supplies for the day to day operation of the facility that relate to the grounds/restrooms. Supplies include toilet paper, garbage bags, bug repellent and other miscellaneous supplies.
- d. Maintain the following aspects of the physical facility; power wash pool decks, wax slide, scrub pool sides, change filter screen, backwash, vacuum and add/maintain chemical balance.
- e. Perform all related banking/accounting and deposits for money taken during the course of a business day.
- f. Order/inventory membership card system and any other equipment/supplies that relate to membership processing and tracking.
- g. Sell all pre-season membership passes beginning May 3, 2023.
- h. All passes will be issued at the Fort Meigs YMCA.
- i. Provide a certificate of insurance stating coverage and limits applicable to the operating agreement.
- j. The YMCA will provide lifeguards for the swim team practices and meets held at the Perrysburg Municipal pool.
- k. The YMCA reserves the right to provide staff accordingly dependent on inclement weather conditions and pool usage. The pool will be closed any time the air temperature falls below 65 degrees. The decision to close the pool for inclement weather rests with the pool manager after consultation with the YMCA Aquatics Director and/or Executive Director.
- l. All staff will wear an approved staff uniform provided by the YMCA.
- m. A one-week notice will be required for all after hour rentals.

3. Contract Fee:

The City of Perrysburg will pay the YMCA the sum of \$247,500 payable in equal installments of \$82,500 due on June 1, July 1, and August 1, 2022. This fee includes:

- a. All personnel and related costs (pre-season sales, pool opening date – through pool closing date).
- b. Supplies related to personnel uniforms, CPR/First Aid equipment.
- c. Concession stand supplies and inventory (based on last year’s purchased supplies but could be subject to change if additional purchasing becomes necessary).
- d. Office, trash and restroom supplies.
- e. All equipment/supplies needed for membership processing (printer, photo server, web cam, computer station, monitor, scanner, user license, cards, and ribbons).
- f. Provide monthly (or as requested by City Finance Director), Municipal Pool financial and operational reports to the City.
- g. Pool operating schedule of June 3nd through August 13th, 2023.
- h. The City of Perrysburg will allow the YMCA and the Perrysburg Rec Department to host a Summer Pool Bash. Time/Date to be announced later.
- i. YMCA management fee.

_____/_____/_____
_____/_____/_____

_____/_____/_____
_____/_____/_____

City of Perrysburg
Representative

Date

YMCA Representative

Date

Municipal Pool Operations and Management

Bid Opening: 11-21-2020 2:00 pm

Fort Meigs YMCA			
Item	Quantity	Price	Extension
Base Bid			
Year 1 Contract Fee - Lump Sum	1.00	\$247,500.00	\$247,500.00
Year 2 Contract Fee - Lump Sum	1.00	\$254,925.00	\$254,925.00
Year 3 Contract Fee - Lump Sum	1.00	\$262,573.00	\$262,573.00

General Info

Total:

\$764,998.00

Number	Description
Municipal Pool Operations and Management	The City of Perrysburg is seeking bids from qualified consultants to manage and operate the Perrysburg Municipal Pool, located at 915 Elm Street, Perrysburg, Ohio 43551.
Deadline	The City's objective is to have the Consultant maintain the swimming pool in a safe, clean, hazard-free manner and in compliance with all applicable governmental standards and regulations.
03/03/2023 02:00 PM EST	
Vendor	It is also part of the objective to have the Consultant operate the swimming pool in such a manner that patrons are encouraged to use the facilities and that all facilities and operations reflect well on the City of Perrysburg.
Fort Meigs YMCA	
Submitted	Engineer's Estimate = \$247,500.00
03/02/2023 01:00 PM EST	
Signed by	Allows zero unit prices and labor
Stephen Shives	Yes
Account Holder Steve Shives	Allows negative unit prices and labor
Opened	Yes
03/03/2023 02:00 PM EST	
By	
bthomas@ci.perrysburg.oh.us	

Attachment List

2_LegalNotice_FY21.pdf (112 KB)
Legal Advertisement

Pool Specs.pdf (354 KB)
Specifications

Proposal

BID

Proposal of: *

YMCA of Greater Toledo

(hereinafter called "Bidder"), organized and existing under the laws of the State of *

Ohio

doing business as *

"a corporation"

submitted to The City of Perrysburg (hereinafter called "Owner").

In compliance with the Advertisement for Bids, the Bidder hereby proposes to perform all Work for the construction of: *

Management of the City of Perrysburg Municipal Outdoor Pool

in strict accordance with the Contract Documents, within the time set forth therein, and accept as compensation therefore the sum of (in words): *

Two hundred fortyseven thousand five hundred dollars

\$ (in currency): *

\$247,500.00

;however, the final amount will be controlled by the following unit prices and no payments shall exceed the total unit prices for said work. The Bidder agrees to accept the following unit prices for any addition or deductions caused by any change or alterations in the plans or specifications of the work.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to his own organization, that: 1) this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor; 2) they do not have an unresolved finding for recovery issued by the Auditor of State, in accordance with Section 9.24 of the Ohio Revised Code; and 3) they do not have an active exclusion shown in the Federal System of Award Management (SAM).

The Bidder acknowledges receipt of the following Addendum (Type N/A if not applicable):

Addenda #: *

NA

Addenda Date: *

03/01/2023

The Bidder acknowledges that 1) they have not received nor relied upon any representations or warranties of any nature whatsoever from the Owner, its officers, employees, or agents; 2) they are responsible for verifying the current prevailing wage rates and requirements according to Chapter 4114 of the Ohio Revised Code; 3) upon contract award, they will be required to sign an affidavit indicating whether or not they have delinquent personal property taxes on the General Tax List of Personal Property of Wood County, Ohio, in accordance with Section 5719.042 of the Ohio Revised Code.

In submitting this Bid, it is understood it may be withdrawn prior to the scheduled closing time for the receipt of bids, but that the Bidder may not withdraw its Bid after the actual opening thereof.

On acceptance of this Bid, the Bidder does hereby bind itself to enter into a written contract with the Owner within ten (10) days of the Notice of Award and give a Surety Bond amounting to 100% of the Contract.

Signature: *

Stephen Shives

Address: *

13415 Eckel Junction

Title: *

District Vice President

City, State, Zip: *

Perrysburg, OH 43551

Legal Name of Bidder: *

Stephen Eric Shives

Phone Number: *

(419) 251-9622

Fax Number: *

N/A

E-mail Address *

sshives@ymcatoledo.org

Base Bid

\$764,998.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
10	Year 1 Contract Fee	1.00	Lump Sum	\$247,500.00	\$247,500.00
20	Year 2 Contract Fee	1.00	Lump Sum	\$254,925.00	\$254,925.00
30	Year 3 Contract Fee	1.00	Lump Sum	\$262,573.00	\$262,573.00
					Total: \$764,998.00

BID GUARANTEE AND PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned *

as Principal and *

as Surety, are hereby held and firmly bound unto the City of Perrysburg as Obligee in the penal sum of the dollar amount of the bid submitted by the Principal to the Obligee on *

to undertake the project known as: *

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee. In no case shall the penal sum exceed the amount of (in words):

\$ (in currency):

(If the above line is left blank, the penal sum shall be the full amount of Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the Principal's bid including alternates, in dollars and cents. A percentage is not acceptable)

Bid Bond Amount

\$500.00

Guarantee Method *

Certified Check or Paper Bid
Bond

Certified Check or Paper Bid Bond

Confirmation *

I have provided a Cashier's Check for \$500.00 and have uploaded the Consent of Surety to the Required Documents List at the bottom of the solicitation forms.

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successor, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named Principal has submitted a bid on the above-referred project;

NOW, THEREFORE, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event that the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, that this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal, and the Principal within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, then said contract is made part of this bond the same as through set forth herein.

NOW ALSO, if the said Principal shall well and faithfully do and perform each and every condition of such contract; and shall pay all lawful claims of subcontractors, materialmen and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; then this obligation shall be void; otherwise the same shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans or specifications therefore shall in any wise affect the obligations of said Surety on this bond.

Principal: *

By: *

Title: *

Surety: *

By (Attorney-in-Fact): *

Address: *

Agent: *

EXPERIENCE STATEMENT

Bidder shall provide information regarding similar work performed including, but not limited to, project name, description, location, and contact information, and any other details that will enable the City to assess the Contractor's capabilities, experience, skills, and financial standing with regard to this proposal. This statement shall also include information showing that the Bidder:

- maintains a permanent place of business.
- has adequate facilities and equipment available for the work under the proposed contract.
- has suitable financial means to meet obligations incidental to the proposed contract.
- has appropriate technical experience and possesses sufficient skills and experience.
- has the ability or resources available to make all repairs and adjustments that may be required on the equipment to be used under the proposed contract.

Response to the above: *

The YMCA of Greater Toledo has been successfully managing and operating the Perrysburg Municipal Outdoor Pool for more than 15 years. Our organization brings a national reputation for professionalism, safety, training and resources to safely and effectively manage all operations of the outdoor pool including, but not limited to, season pass sales, gate entry, concession sales and supplies, providing community swim lessons, and lifeguarding. YMCAs collectively is the largest operators of swimming pools in the United States. The YMCA will allocate time and resources of our professional staff to ensure safe and smooth operations of the outdoor pool.

If Bidder is Corporation, list Officers, type N/A if not applicable:

Name: *

N/A

Title: *

If Bidder is Partnership, list Members, type N/A if not applicable:

Name: *

N/A

Title: *

LIST OF SUBCONTRACTORS

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. If none, type N/A

Name: *

N/A

Address: *

Type of Work: *

NONCOLLUSION AFFIDAVIT

STATE OF: *

Ohio

COUNTY OF: *

Wood

Bid Identification *

Municipal Pool Operations and Management

Bidder's Name *

Stephen Shives

, being first dually sworn, deposes and says that he is:

*

other

Enter response if "other" was selected

District Vice President

of (company name): *

YMCA of Greater Toledo

the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit, or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and further that said bidder has not, directly or indirectly submitted his bid price on any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

Signed: *

Stephen Shives

Title: *

District Vice President

SUBSTITUTIONS/OPTIONS FORM

Optional: Vendor is not required to complete.

Any substitutions, deletions, additions, or deviations to the minimum specifications must be shown on this form and attached to the proposal forms in order to be considered as part of the bid. The City reserves the right to accept or reject any and all substitutions or optional bids. *

Required Document List

Name		Omission Terms	Submitted File
Consent of Surety If providing a certified check or paper bid bond in lieu of Electronic Bid Bond		Electronically verifying Bid Bond	I am not enclosing this document because the omission terms have been met.
Miscellaneous Attachment as Needed Miscellaneous Attachment		Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
2 Required Documents			

ORDINANCE 9-2023

AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO PROVIDE FOR PERMANENT ZONING REGARDING THE 38.267 ACRES OF LAND WITHIN THE SCHROEDER COMPANY ANNEXATION AND NOW OWNED BY MARK RICH

WHEREAS, in Ordinance 57-2022, the City of Perrysburg, Ohio, accepted the annexation of certain real property (the “Schroeder Company Annexation”), a map of which is attached hereto; and,

WHEREAS, newly annexed properties, identified as parcel numbers P60-100-601000043001, P60-100-601000043005, P60-100-601000004000, P60-100-601000003000, P60-100-601000002000 and P60-100-601000001000, must be assigned a permanent zoning classification; and,

WHEREAS, on January 26, 2023, the Planning Commission recommended approval of split zoning the property as R-1 (Single Family Residential) zoning and S-1 (Scenic and Open Space) with the delineating line being located at the current 100 year floodplain elevation of 590’ above sea level; and,

WHEREAS, on March 7, 2023, the Perrysburg City Council held a public hearing concerning the assignment of permanent zoning; and,

WHEREAS, on March 20, 2023, the Planning and Zoning Committee voted _____ to recommended R-1 (Single-Family Residential) for the portion of the property that is currently above 590’ of elevation and S-1 (Scenic and Open Space) for the portion that is currently at or below 590’ of elevation for the property contained in the Schroeder Company Annexation, Agent Brad Waugh, and now owned by Mark Rich to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Zoning District Map attached to and made a part of Ordinance No. 156-2007, passed on October 2, 2007, now known as Title 12 of the Codified Ordinances of the City of Perrysburg, Ohio, and as subsequently amended, is hereby revised and amended by establishing the zoning of the Schroeder Company Annexation, Agent Brad Waugh, as R-1 (Single Family Residential) for the portion currently above 590’ of elevation and S-1 (Scenic and Open Space) for the portion at or below 590’ of elevation.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

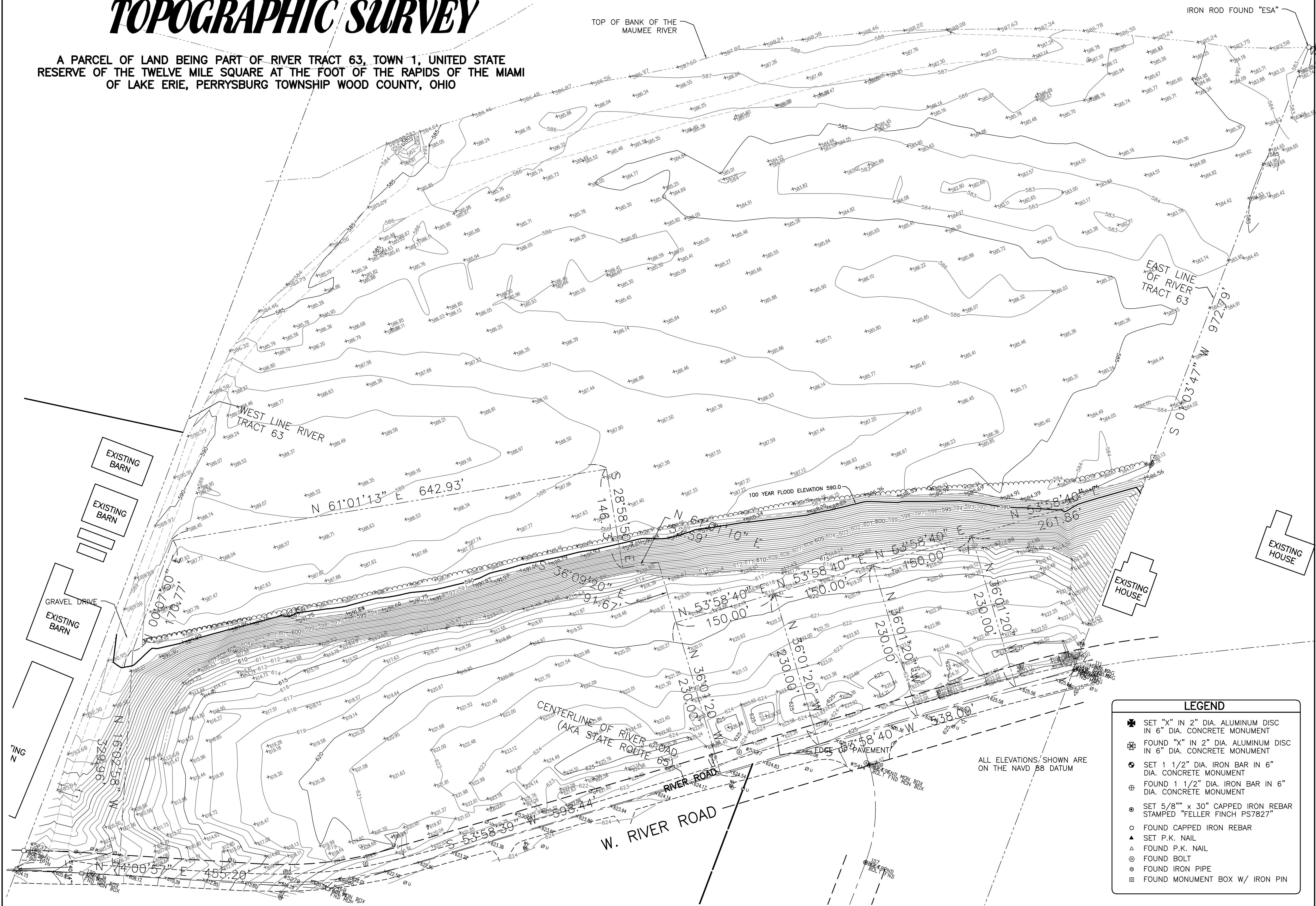
PASSED: _____

ATTEST: _____

APPROVED: _____

TOPOGRAPHIC SURVEY

A PARCEL OF LAND BEING PART OF RIVER TRACT 63, TOWN 1, UNITED STATE RESERVE OF THE TWELVE MILE SQUARE AT THE FOOT OF THE RAPIDS OF THE MIAMI OF LAKE ERIE, PERRYSBURG TOWNSHIP WOOD COUNTY, OHIO



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(Non-members must be called directly)

OHIO811 8-1-1 or 1-800-362-2764
(Non-members must be called directly)

TOPOGRAPHIC SURVEY

A PARCEL OF LAND BEING PART OF RIVER TRACT 63, TOWN 1, UNITED STATE RESERVE OF THE TWELVE MILE SQUARE AT THE FOOT OF THE RAPIDS OF THE MIAMI OF LAKE ERIE, PERRYSBURG TOWNSHIP WOOD COUNTY, OHIO

TITLE:

PROJECT:

SIGNED:

DATE:

SCALE: 1" = 60'

DATE: 11-08-2022

DRAWN BY: DET

DESIGN: DET CHECK: ---

PROJECT: 10S09803

DRAWING: 10-09803FT00A1

SHEET 1 OF 1

ORDINANCE 10-2023

AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PARCEL Q61-000-902305012000 FROM I-2 (GENERAL INDUSTRIAL) TO C-4 (HIGHWAY COMMERCIAL)

WHEREAS the proposed parcel for rezoning is located on the northeast corner of N. Dixie Highway (SR25) and Sixth Street and is currently zoned I-2 (General Industrial); and,

WHEREAS, this parcel is identified as Q61-000-902305012000; and

WHEREAS, the city (as the applicant) has requested rezoning from I-2 (General Industrial) to C-4 (Highway Commercial) to provide a more appropriate zoning use along the SR25 Corridor and to promote the development goals of the Perrysburg Land Use Plan; and

WHEREAS, the Planning and Zoning office has recommended amending to C-4 (Highway Commercial); and,

WHEREAS, the Planning Commission voted 5-0 in favor of rezoning the property to C-4 (Highway Commercial); and,

WHEREAS, the Planning and Zoning Committee voted _____ to recommended amending the parcel to C-4 (Highway Commercial).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Zoning District Map attached to and made a part of Ordinance No. 156-2007, passed on October 2, 2007, now known as Title 12 of the Codified Ordinances of the City of Perrysburg, Ohio, and as subsequently amended, is hereby revised and amended by changing the zoning of the parcel depicted in Exhibit A from I-2 (General Industrial) to C-4 (Highway Commercial).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

Ord 10-2023

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

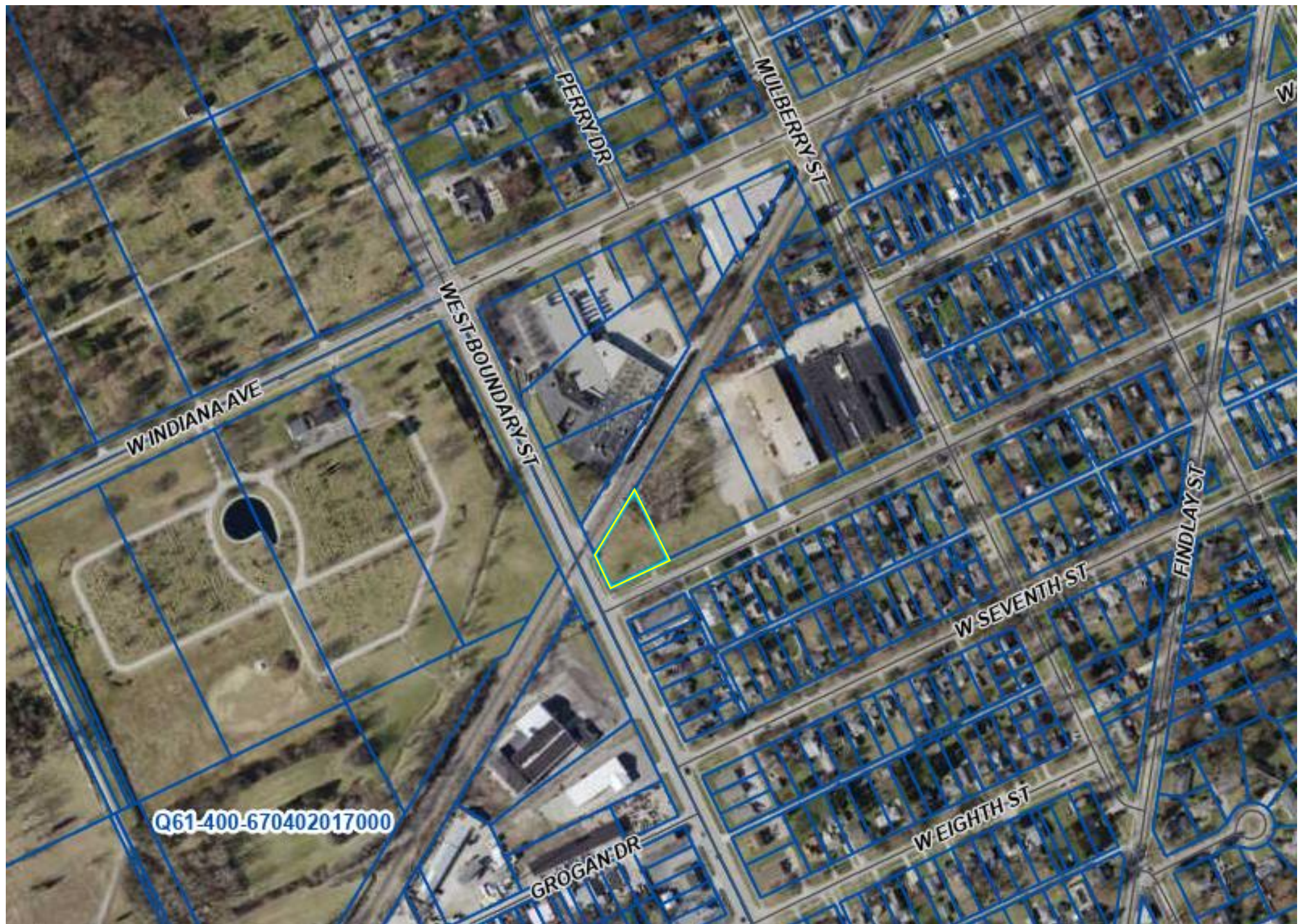
President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____



Parcel # Q61-000-902305012000 to be rezoned from I2 General Industrial to C4 Highway Commercial

ORDINANCE 11-2023

AMENDING CODIFIED ORDINANCE 1250.41 STORAGE OF RECREATIONAL EQUIPMENT OR TRAILERS WITHIN THE CITY OF PERRYSBURG'S ZONING CODE

WHEREAS, the Division of Planning and Zoning proposes to clarify how and where recreational vehicles, boats and/or trailers can be properly stored per the City of Perrysburg Codified Ordinances; and,

WHEREAS, there are conflicting code sections (Ch. 1250.02(l) and Ch. 1250(m)) causing a misinterpretation of the parking or storage requirements associated with recreational equipment and/or trailers; and,

WHEREAS, the purpose of this code amendment is to clarify and remove any inconsistency among various code sections; and,

WHEREAS, on January 26, 2023 the Planning Commission reviewed this proposal and recommended approval by a 4-1 vote; and,

WHEREAS, a Public Hearing was held on March 7, 2023; and,

WHEREAS, on March 20, 2023 the Planning and Zoning Committee reviewed this proposed amendment and voted _____ to advance them to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The City of Perrysburg's Codified Zoning Ordinance 1250.41 currently reads as follows:

1250.41 STORAGE OF RECREATIONAL EQUIPMENT OR TRAILERS

(a) The parking or storage of any recreational equipment or trailer in any residential district shall be subject to the following:

- (1) Permitted between April 1st and October 31st of each calendar year in any yard, provided that the vehicle is not closer than five (5) feet to any lot line
- (2) Not permitted between November 1st and March 31st of each calendar year, except in a rear yard and then only if the vehicle is not closer than five (5) feet to any lot line.

This section is hereby amended and revised to read:

1250.41 STORAGE OF RECREATIONAL EQUIPMENT OR TRAILERS

(a) The parking or storage of any recreational equipment or trailer in any residential district shall be subject to the following:

- (1) Permitted between April 1st and October 31st of each calendar year in a front or side yard on an impervious and dustless surface or in a rear yard, provided that the vehicle is not closer than five (5) feet to any lot line
- (2) Not permitted between November 1st and March 31st of each calendar year, except in a rear yard and then only if the vehicle is not closer than five (5) feet to any lot line.
- (3) No recreational vehicle shall be used for living, sleeping, or housekeeping purposes in any zoning district and shall not be connected to sewer, water or electrical service.
- (4) State license plates, where required, shall be current and properly displayed.
- (5) Storage of a recreational vehicle, boat or trailer shall not constitute or be a part of any business.
- (6) No more than one (1) recreational vehicle, boat or trailer shall be parked or stored on premises used as a single-family residence or used for residential purposes.
- (7) No recreational vehicle, boat or trailer that is in an inoperable condition, or that is not licensed, shall be permitted on any residential property for more than forty-eight (48) hours, unless it is in an enclosed garage.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

Ord 11-2023

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST _____

APPROVED _____

ORDINANCE 8-2023

AMENDING THE CITY OF PERRYSBURG ADMINISTRATIVE CODE, CHAPTER 252, DEPARTMENT OF FINANCE

WHEREAS, City of Perrysburg, Ohio, Chapter 252 of the Administrative Code explains the duties of the Department of Finance; and,

WHEREAS, This ordinance, which applies to all construction projects in excess of \$50,000.00, will clarify the City's policy of awarding bids to the lowest, responsible, and responsive bidder. This will ensure that City projects that are funded by taxpayer dollars are completed by highly skilled workers who receive fair and competitive compensation for the work they perform. This includes the requirement that bidders provide healthcare and retirement benefits as a standard part of their compensation package and that workers are trained through a registered apprenticeship program. The bidders for construction projects will also be required to provide certain disclosures that will evidence that they are a responsible contractor. This ordinance will improve standards for working families and help ensure that publicly-funded projects are completed on time, under budget, and without delay.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Chapter 252 of the Perrysburg Administrative Code, Department of Finance is amended by adding section 252.052 Determination of lowest and best bid for public improvement projects, which reads as follows:

252.052 DETERMINATION OF LOWEST AND BEST BID FOR PUBLIC IMPROVEMENT PROJECTS

Section 1. Determination of Lowest and Best Bid

- A. Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects that exceed \$50,000 and require Council approval to submit to the designated city contracting official or a construction management or design build firm hired by the city, prior to submitting its bid, on a form required by the Department of Finance, proof, in accordance with the wage and fringe benefit requirements set forth in O.R.C § 4115.03 (E), that it meets the following standards:
 - 1. The bidder provides healthcare benefits or cash equivalent to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.

2. The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 3. The bidder participates in, sponsors, or exclusively hires graduates of a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor.
- B. The failure of a bidder to comply with § 252.052 due to a lack of submission to the designated city contracting official, or construction management or design-build firm hired by the city, or the bidder's failure to affirmatively meet these standards, shall result in the bidder being considered non-responsive.
- C. A bidder that is awarded a contract under this section shall require its direct subcontractors to meet the requirements of § 252.052. Failure to ensure a subcontractor meets these requirements shall result in debarment from city contracts for a period of three (3) years.
- D. A subcontractor of contracts subject to § 252.052 shall require its direct subcontractors to meet the requirements of § 252.052. Failure to ensure a subcontractor meets this requirement shall result in debarment from city contracts for a period of three (3) years.
- E. Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects subject to § 252.052 to provide evidence of the following to the designated city contracting official prior to the submission of its bid:
1. Disclosure of any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state-based agency of similar jurisdiction during the ten (10) years prior to the submission of the bid.
 2. Disclosure of any violation of, or settlement agreement related to, any wage and hour laws at the local, state, or federal level during the ten (10) years prior the submission of the bid.
 3. Disclosure of an active and compliant Ohio Bureau of Workers Compensation insurance policy.
 4. Disclosure of any license issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder.
 5. Disclosure of any legal judgments against the bidder during the ten (10) years prior to the submission of the bid.

6. Disclosure of the relevant experience of the bidder, including the number of years in business under its present and any former business names.
7. A complete listing of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project.
8. Disclosure of any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid.
9. Description of the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project.
10. If the bidder is a foreign corporation not incorporated under the laws of Ohio, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the state of Ohio.
11. Disclosure of any debarments of the bidder by any public authority in the United States during the ten (10) years prior to the submission of the bid.
12. Description of the bidder's Occupational Safety and Health Administration compliant safety program.
13. Disclosure of an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio.
14. An estimate of the percentage of the bidder's workforce that resides in Wood, Hancock, Putnam, Henry, Lucas, Sandusky, and Ottawa Ohio counties.
15. Disclosure of the percentage of the bidder's workforce that has five (5) or more years of experience within their trade.

F. Any construction management or design-build firm hired by the city shall only contract with bidders that comply with the requirements of § 252.052.

G. Any construction management or design-build firm hired by the city shall include § 252.052 as part of its prequalification requirements for prospective bidders.

H. Contractors and subcontractors awarded a contract by a construction management or design-build firm on a city project shall comply with §

252.052.

- I. The City or a construction management or design-build firm hired by the City shall require a bidder to provide evidence of its compliance or the compliance of its subcontractors with § 252.052.

Section 2. Conflicting Ordinances. Any ordinance, provision of any ordinance, or resolution of the Perrysburg Municipal Code in conflict with the provisions of this ordinance is hereby repealed.

Section 3. Severability. The invalidity of any section, clause, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

Section 4. Effective Date. This ordinance shall be in full force and effect from and after its passage and approval by the Mayor of Perrysburg and publication as required by law.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____